



**Cortland County
Legislature
Legislative Session
~ Minutes ~**

Legislative Chambers
60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, April 23, 2026

6:00 PM

Legislative Chambers

Public Hearings

Call to Order

The meeting was called to order at 06:15 PM by Chairman Kevin Fitch.

Salute to the Flag

Roll Call

PRESENT:	Legislator Douglas Bentley, Legislator Beau Harbin, Legislator Cathy Bischoff, Legislator Ronald VanDee, Legislator Dominick Mantella, Legislator Keith VanGorder, Chair of the Legislature Kevin Fitch, Legislator Reed Cleland, Legislator Christopher Newell, Legislator Joseph Nauseef, Legislator William McGovern, Legislator Paul Heider, Legislator Mitchel Eccleston
ABSENT:	
EXCUSED:	Legislator Jason Prentice, Legislator Linda Jones, Legislator Eugene Waldbauer, Minority Leader Sandra Price

Approval of Minutes

- Cortland County Legislature - Legislative Session - March 26, 2026**

RESULT:	APPROVED
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Privilege of the Floor

RESULT:	COMPLETED
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Proclamations & Recognitions

- Retirement of Laurie Leonard - Personnel Officer**

RESULT:	COMPLETED
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- Proclaiming May 2026 as Foster Parent Month in Cortland County**

RESULT:	COMPLETED
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Presentation of Petitions, Communications, Presentations and Notices

- Cornell Cooperative Extension Presentation - Executive Director Kelly Guy**

RESULT:	COMPLETED
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Reports of Standing, Special and Ad Hoc Committees

RESULT:	COMPLETED
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Receive and File

- 2025 Sheriff's Office Annual Report**

RESULT:	RECEIVE & FILE (13 TO 0)
MOVER:	Legislator Reed Cleland
SECONDER:	Legislator Beau Harbin
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

- 2025 Department of Emergency Response & Communications Annual Report**

RESULT:	RECEIVE & FILE (13 TO 0)
MOVER:	Legislator Beau Harbin
SECONDER:	Legislator Reed Cleland
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

- 2025 Department of Social Services Annual Report**

RESULT:	RECEIVE & FILE (13 TO 0)
MOVER:	Legislator Ronald VanDee
SECONDER:	Legislator Joseph Nauseef
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

AGENDA ITEM NO.	1	Resolution Authorizing Withdrawal from the Cayuga-Cortland Workforce Development Board, Establishment of the Cortland County Workforce Development Board, and Related Actions
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Mr. Harbin MADE A MOTION TO AMEND the resolution to change the language of the second to last WHEREAS clause to read, "WHEREAS, the transition of workforce development areas will require coordination and formal approvals with partner counties and state and federal partners, including documentation acknowledging or supporting the formation of the Cayuga-Oswego Workforce Development Board; AND"; Mr. Heider SECONDED THE MOTION TO AMEND; and upon unanimous voice vote of members present; MOTION CARRIED.

RESULT:	ADOPTED AS AMENDED (13 TO 0)
MOVER:	Chair of the Legislature Kevin Fitch
SECONDER:	Legislator Joseph Nauseef
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

**Resolution Authorizing Withdrawal from the Cayuga-Cortland Workforce Development Board,
Establishment of the Cortland County Workforce Development Board, and Related Actions**

WHEREAS, the Cortland County Legislature has historically participated in a joint workforce development system with Cayuga County through the Cayuga-Cortland Workforce Development Board, established pursuant to the federal Workforce Innovation and Opportunity Act (WIOA); AND

WHEREAS, WIOA requires each local workforce development area to be governed by a Workforce Development Board responsible for oversight of workforce programming, strategic planning, and coordination of employment and training services; AND

WHEREAS, Cayuga County and Oswego County have elected to operate as a joint workforce development area under a Cayuga-Oswego Workforce Development Board; AND

WHEREAS, Cortland County has determined that it is in the best interest of the County to withdraw from the Cayuga-Cortland Workforce Development Board partnership and establish its own Workforce Development Board to serve as the governing body for workforce development activities within Cortland County; AND

WHEREAS, the transition of workforce development areas will require coordination and formal approvals with partner counties and state and federal partners, including documentation acknowledging or supporting the formation of the Cayuga-Oswego Workforce Development Board; AND

WHEREAS, WIOA requires that members of the Workforce Development Board be appointed by the Chief Elected Official, or designee, in accordance with federal and state requirements; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the withdrawal of Cortland County from the Cayuga-Cortland Workforce Development Board partnership; AND BE IT FURTHER

RESOLVED, that the Chair of the Cortland County Legislature is hereby authorized to execute any and all documents necessary to effectuate said withdrawal and to establish Cortland County's own Workforce Development Board, subject to review and approval by the County Attorney or designee; AND BE IT FURTHER

RESOLVED, that the Chair of the Cortland County Legislature is hereby further authorized to execute any and all documents, as may be necessary or required, to acknowledge, support, or otherwise facilitate the formation of the Cayuga-Oswego Workforce Development Board for Cayuga and Oswego Counties, subject to review and approval by the County Attorney or designee; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby approves the bylaws of the Cortland County Workforce Development Board as attached.

AGENDA ITEM	2	Authorize Pistol Permit/Semiautomatic Rifle License Fee Pursuant to
NO.		Section 400.00 of the New York State Penal Law - County Clerk

RESULT:	ADOPTED (12 TO 1)
MOVER:	Legislator Joseph Nauseef
SECONDER:	Legislator Mitchel Eccleston

AYES:	Douglas Bentley, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	Beau Harbin
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF JOSEPH NAUSEEF

RESOLUTION NO. 85-26

Authorize Pistol Permit/Semiautomatic Rifle License Fee Pursuant to Section 400.00 of the New York State Penal Law - County Clerk

WHEREAS, pursuant to Section 400.00 of the New York State Penal Law, the fee for each license to carry or possess a pistol or revolver, or to purchase or take possession of a semiautomatic rifle, shall be not less than three dollars (\$3.00) nor more than ten dollars (\$10.00); AND

WHEREAS, Section 400.00 further provides that such fee may be fixed by the legislative body of the county; AND

WHEREAS, by Resolution No. 112-04, the Cortland County Legislature established an application fee of ten dollars (\$10.00) in connection with pistol permit licensing; AND

WHEREAS, Section 400.00 of the New York State Penal Law authorizes a fee for the issuance of a license, rather than for an application; AND

WHEREAS, the Cortland County Legislature wishes to align its fee structure with the statutory authorization set forth in Section 400.00; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Clerk to collect a fee of ten dollars (\$10.00) upon the issuance of a license to carry or possess a pistol or revolver, or to purchase or take possession of a semiautomatic rifle, in accordance with Section 400.00 of the New York State Penal Law; AND BE IT FURTHER

RESOLVED, that this resolution shall take effect on May 1, 2026; AND BE IT FURTHER

RESOLVED, that Resolution No. 112-04 be and hereby is rescinded.

AGENDA ITEM NO.	3	Abolish One Position of Assistant County Attorney/Create One Position of Associate Assistant County Attorney/Assistant County Attorney - Personnel Department
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RESULT:	ADOPTED (13 TO 0)
MOVER:	Legislator Joseph Nauseef
SECONDER:	Legislator Beau Harbin
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher

	Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF JOSEPH NAUSEEF

RESOLUTION NO. 86-26

Abolish One Position of Assistant County Attorney/Create One Position of Associate Assistant County Attorney/Assistant County Attorney - Personnel Department

WHEREAS, the needs of the agency will be better served by abolishing one (1) position of Assistant County Attorney and creating one (1) position of Associate Assistant County Attorney/Assistant County Attorney; AND

WHEREAS, the Government Operations Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Assistant County Attorney (Management Compensation Plan, Attorney Grade 2, \$102,700-118,105, exempt class, full-time with benefits) be and hereby is abolished effective April 23, 2026 at midnight; AND BE IT FURTHER

RESOLVED, that one (1) position of Associate Assistant County Attorney/Assistant County Attorney (Management Compensation Plan, Attorney Grade 3, \$76,162, pending jurisdictional classification, full-time with benefits or Management Compensation Plan, Attorney Grade 2, \$102,700-118,105, exempt class, full-time with benefits) be created effective April 24, 2026 at 12:01 AM.

AGENDA ITEM 4 Award Engineering Design, Right Of Way Incidentals and
NO. Right Of Way Acquisition Services Agreement for the
Cold Brook Road Box Culvert, Cold Brook Creek Culvert
Replacement (CR 102) Project - Department of Public
Works

RESULT:	ADOPTED (13 TO 0)
MOVER:	Legislator Paul Heider
SECONDER:	Legislator Ronald VanDee
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF PAUL HEIDER

RESOLUTION NO. 87-26

**Award Engineering Design, Right Of Way Incidentals and Right Of Way Acquisition Services
Agreement for the Cold Brook Road Box Culvert, Cold Brook Creek Culvert Replacement (CR 102)
Project - Department of Public Works**

WHEREAS, Cortland County has been awarded \$1,500,000.00 in State funding under the BRIDGE-NY program to design and construct the replacement of the Cold Brook Road Box Culvert, Cold Brook Creek Culvert (CR 102); AND

WHEREAS, the Cortland County Legislature has accepted the State funding for said project with Resolution No. 75-25; AND

WHEREAS, the Public Works Committee recommends that Barton and Loguidice Engineers, PLLC of 443 Electronics Parkway, Liverpool, NY 13088 provide Professional Engineering Services to the Cortland County Public Works Department; AND

WHEREAS, the amount of the design, Right Of Way (ROW) incidentals and Right Of Way (ROW) acquisition fees for said services is \$257,000.00; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves entering into a contract agreement with Barton and Loguidice Engineers, PLLC for Professional Engineering Services to the Cortland County Public Works Department for an amount not to exceed \$257,000.00; AND BE IT FURTHER

RESOLVED, that the Chairman of the Cortland County Legislature and/or County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute said contract agreements with Barton and Loguidice Engineers, PLLC for Professional Engineering Services for the design, ROW incidentals and ROW acquisition fees of the Replacement of the Cold Brook Road Box Culvert, Cold Brook Creek Culvert Replacement; AND BE IT FURTHER

RESOLVED, the 2026 budget be amended as follows:

INCREASE:

HH51225.54055.CBCC	Professional Services	\$52,000
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DECREASE:

HH51225.52100.CBCC	Land	\$35,000
HH51225.52800.CBCC	Infrastructure	\$17,000

AGENDA ITEM NO.	5	Award Engineering Design, Right Of Way Incidentals and Right Of Way Acquisition Services Agreement for the Pine Hill Road Bridge over Hunts Creek (BIN 2207300) Replacement Project - Department of Public Works
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RESULT:	ADOPTED (13 TO 0)
MOVER:	Legislator Paul Heider
SECONDER:	Legislator Beau Harbin

AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF PAUL HEIDER

RESOLUTION NO. 88-26

Award Engineering Design, Right Of Way Incidentals and Right Of Way Acquisition Services Agreement for the Pine Hill Road Bridge over Hunts Creek (BIN 2207300) Replacement Project - Department of Public Works

WHEREAS, Cortland County has been awarded \$2,386,763.00 in State funding under the BRIDGE-NY program to design and construct the replacement of the Pine Hill Road Bridge over Hunts Creek (BIN 2207300); AND

WHEREAS, the Cortland County Legislature has accepted the State funding for said project with Resolution No. 76-25; AND

WHEREAS, the Public Works Committee recommends that Barton and Loguidice Engineers, PLLC of 443 Electronics Parkway, Liverpool, NY 13088 provide Professional Engineering Services to the Cortland County Public Works Department; AND

WHEREAS, the Town of Marathon and the Town of Freetown will be contributing 2 ½% (\$56,685.00) each of the local share; AND

WHEREAS, the amount of the design, Right of Way (ROW) incidentals and Right of Way (ROW) acquisition fees for said services is \$397,000; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves entering into a contract agreement with Barton and Loguidice Engineers, PLLC for Professional Engineering Services to the Cortland County Public Works Department for an amount not to exceed \$397,000; AND BE IT FURTHER

RESOLVED, that the Chairman of the Cortland County Legislature and/or County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to execute said contract agreements with Barton and Loguidice Engineers, PLLC for Professional Engineering Services for the design, ROW incidentals and ROW acquisition fees of the Replacement of the Pine Hill Road Bridge over Hunts Creek; AND BE IT FURTHER

RESOLVED, that the 2026 budget be amended as follows:

Increase:

HH51225.54055.PHBR Professional Services \$40,750

Decrease:

HH51225.52100.PHBR	Land	\$14,250
HH51225.52800 PHBR	Infrastructure	\$26,500

AGENDA ITEM 6 Award Bid/Authorize Agreements for the Conventional
NO. Aircraft Storage Hangar Building with Offices at the Cortland
County Airport

RESULT:	ADOPTED (13 TO 0)
MOVER:	Legislator Paul Heider
SECONDER:	Legislator Ronald VanDee
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF HEIDER

RESOLUTION NO. 89-26

**Award Bid/Authorize Agreements for the Conventional Aircraft Storage Hangar Building with
Offices at the Cortland County Airport**

WHEREAS, the Cortland County Airport, as a public-use facility included in the National Plan of Integrated Airport Systems (NPIAS), will receive funding through the NYSDOT Aviation Administration Airport Improvement Program (AIP) for Fiscal Year 2026; AND

WHEREAS, the County of Cortland, New York, wishes to continue improvements to the infrastructure of Cortland County through the new construction of a new Conventional Aircraft Storage Hangar Building with Offices; AND

WHEREAS, Cortland County has solicited proposals from qualified vendors for a General Contractor, Electrical Contractor, Mechanical Contractor, and Plumbing Contractor for the project; AND

WHEREAS, bids were received and opened on February 12, 2026 from the following:

GENERAL CONTRACTOR:

Companies	Total Base Bid
Chrisanntha Construction 4661 Dewey Avenue Gorham, NY 14461	\$1,808,400.00
Streeter Associates, Inc 101 East Woodlawn Avenue	\$1,987,000.00

Elmira, NY 14901	
VIP Structures, Inc 101 North Salina Street Syracuse, NY 13202	\$2,089,000.00
Upstate Companies 1, LLC 1690 State Highway 8 Mount Upton, NY 13809	\$2,115,000.00
G.M. Crisalli & Associates, Inc 843 Hiawatha Blvd. West Syracuse, NY 13204	\$2,145,000.00
Ahearn Holtzman, Inc 530 Willett Avenue Port Chester, NY 10573	\$2,158,000.00

ELECTRICAL CONTRACTOR:

Companies	Total Base Bid
NELCORP Electrical Contracting Corp 35 North Kelly Avenue Endwell, NY 13760	\$279,415.00
Upstate Companies I, LLC 1690 State Highway 8 Mount Upton, NY 13809	\$298,500.00
O'Connell Electric Company 7001 Performance Drive North Syracuse, NY 13212	\$386,900.00

PLUMBING CONTRACTOR:

Companies	Total Base Bid
DFM Mechanical Services, Inc 390 Peruville Road Freeville, NY 13068	\$87,100.00

MECHANICAL CONTRACTOR:

Companies	Total Base Bid
DFM Mechanical Services, Inc 390 Peruville Road Freeville, NY 13068	\$189,110.00
King & King Mechanical 393 Grant Avenue Road, Suite 4 Auburn, NY 13021	\$349,797.00

; AND

WHEREAS, based upon the results of the bids, the Public Works Committee recommends that the bids be awarded to the lowest responsible bidder; AND

WHEREAS, it would be in the best interest of Cortland County to contract with Chrisanntha

Construction, of 4661 Dewey Avenue, Gorham, NY 14461, for General Contractor services for the total proposed amount of \$1,808,400.00; AND

WHEREAS, it would be in the best interest of Cortland County to contract with NELCORP Electrical Contracting Corp. of 35 North Kelly Avenue, Endwell, NY 13760, for the Electrical Contractor Services for the total proposed amount of \$279,415.00; AND

WHEREAS, it would be in the best interest of Cortland County to contract with DFM Mechanical Services, Inc of 390 Peruville Road, Freeville, NY 13068 for the Plumbing Contractor Services for the total proposed amount of \$87,100.00; AND

WHEREAS, it would be in the best interest of Cortland County to contract with DFM Mechanical Services, Inc of 390 Peruville Road, Freeville, NY 13068 for the Mechanical Contractor Services for the total proposed amount of \$189,110.00; AND

WHEREAS, the local share of 10% of the overall grant budget and the difference of funding less costs is equal to two hundred eighty-six thousand, two hundred eighty-nine Dollars (\$286,289.00) to complete the construction for the Conventional Aircraft Storage Hangar Building with Offices at the Cortland County Airport – Chase Field; NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Chrisanntha Construction of 4661 Dewey Avenue, Gorham, NY 14461, for General Contractor services for the total proposed amount of \$1,808,400.00; AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with NELCORP Electrical Contracting Corp of 35 North Kelly Avenue, Endwell, NY 13760, for the Electrical Contractor Services for the total proposed amount of \$279,415.00; AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with DFM Mechanical Services, Inc of 390 Peruville Road, Freeville, NY 13068 for the Plumbing Contractor Services for the total proposed amount of \$87,100.00; AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with DFM Mechanical Services, Inc of 390 Peruville Road, Freeville, NY 13068 for the Mechanical Contractor Services for the total proposed amount of \$189,110.00.

AGENDA ITEM	7	Award Bid/Authorize Agreement for Construction for the
NO.		Shifting of Existing Taxiway A, Reconstruction of Taxiway B
		Stub, and Shifting Taxiway B North at the Cortland County
		Airport

Mr. Harbin MADE A MOTION TO AMEND the resolution to add a RESOLVED clause before the final RESOLVED clause to read, "RESOLVED, that the Cortland County Legislature hereby authorizes the use of funds from the Airport Reserve to cover the County's share of the current Taxiway A & B improvement projects at the Cortland County Airport; AND BE IT FURTHER," and to hand the final account code to "A.351100 - Appropriated Reserves"; Mr. Heider SECONDED THE MOTION TO AMEND; and upon unanimous voice vote of members present; MOTION CARRIED.

RESULT:	ADOPTED AS AMENDED (13 TO 0)
MOVER:	Legislator Paul Heider
SECONDER:	Legislator Beau Harbin
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF HEIDER

RESOLUTION NO. 90-26

Award Bid/Authorize Agreement for Construction for the Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North at the Cortland County Airport

WHEREAS, the Cortland County Airport, as a public-use facility included in the National Plan of Integrated Airport Systems (NPIAS), will receive funding through the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) for Federal Fiscal Year 2026; AND

WHEREAS, the County of Cortland, New York, wishes to continue improvements to the infrastructure of Cortland County Airport-Chase Field through the Construction for the Shifting of Existing Taxiway A, Reconstruction of Taxiway B stub, and Shifting Taxiway B north stub at Cortland County Airport-Chase Field, which is necessary to continue safe operation of aircraft at the Airport; AND

WHEREAS, the Cortland County Public Works Department advertised a solicitation for bids for the Construction Phase of Shifting of existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub project; AND

WHEREAS, the bid proposals were received and opened for this project on March 12, 2026 and the following list constitutes the results of said bid opening:

BIDDER NAME AMOUNT OF BID

Rifenburg Construction, Inc. 5835 State Route 5 Herkimer, NY 13350	\$4,834,115.00
Seneca Stone Corporation 2747 Canoga Road Seneca Falls, NY 13148	\$6,463,000.00
Suit Kote Corporation 1911 Lorings Crossing Rd Cortland, NY 13045	\$7,541,711.95

; AND

WHEREAS, the lowest responsible bid received for the construction phase of said project was received

from Rifenburg Construction, Inc., 5835 State Route 5, Herkimer, NY 13350 for an amount of \$4,834,115.00; AND

WHEREAS, the Cortland County Legislature approved the design for the Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub at Cortland County Airport and entered into an agreement for the design of the project with McFarland Johnson, Inc. by Resolution No. 195-24; AND

WHEREAS, the local and state share of 2.5% of the overall grant budget is equal to one hundred thirty-three thousand four hundred twenty-eight Dollars (\$133,428.00) each to complete the construction of the Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub at the Cortland County Airport – Chase Field; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby endorses and approves the acceptance of the FAA AIP Grant for the Construction Phase for Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub Project for a total amount of \$4,834,115.00; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized to execute all necessary documents and plans on behalf of the County of Cortland with the Federal Aviation Administration, New York State Department of Transportation, McFarland Johnson, Inc. and Rifenburg Construction, Inc. with respect to the Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub project; AND BE IT FURTHER

RESOLVED, that a certified copy of this Resolution be filed with the Federal Aviation Administration and New York State Department of Transportation by attaching it to any necessary Grant Agreement and Engineering Agreement in connection with the Project; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby authorizes the use of funds from the Airport Reserve to cover the County's share of the current Taxiway A & B improvement projects at the Cortland County Airport; AND BE IT FURTHER

RESOLVED, that the 2026 County Budget be amended as follows:

Increase:

HH56105.52800.TWAB	Infrastructure	\$5,337,115.00
HH56105.44597.TWAB	Federal Revenue	\$5,070,259.00
HH56105.43597.TWAB	State Revenue	\$ 133,428.00
HH56105.45031.TWAB	Inter-Fund Transfer	\$ 133,428.00
A99095.59950.TWAB	Transfer to Capital	\$ 133,428.00
A.351100	Appropriated Reserves	\$ 133,428.00

AGENDA ITEM 8 Award Cortland County Office Building Roof Removal and
NO. Replacement Project

Mr. Harbin MADE A MOTION TO AMEND the resolution to remove the final RESOLVED clause and to add the following at the end of the resolution:

RESOLVED, that the Cortland County Legislature be and hereby authorizes the use of up to \$385,000 from the Buildings and Grounds Capital Project Reserve for this project; AND BE IT

FURTHER

RESOLVED, that the 2026 Cortland County Budget be and hereby is amended as follows:

Increase:

A16205.52320	Building Improvements	\$385,000
A.351100	Appropriated Reserves	\$385,000

Mr. Heider SECONDED THE MOTION TO AMEND; and upon unanimous voice vote of members present; MOTION CARRIED.

RESULT:	ADOPTED AS AMENDED (13 TO 0)
MOVER:	Legislator Paul Heider
SECONDER:	Legislator Beau Harbin
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF PAUL HEIDER

RESOLUTION NO. 91-26

Award Cortland County Office Building Roof Removal and Replacement Project

WHEREAS, the Cortland County Department of Public Works duly advertised for bids for the removal and replacement of the roof at the Cortland County Office Building; AND

WHEREAS, bidders were required to submit a base bid for the west wing roof, along with an alternate bid for the south wing roof; AND

WHEREAS, sealed bids were publicly opened on April 9, 2026, at 2:00 p.m. at the Highway Administration Building; AND

WHEREAS, the bids received are as follows:

COMPANY	BASE BID	ALT BID	TOTAL
AB Construction and Roofing, Inc. 2586 Main Street Whitney Point, NY 13862	\$205,000.00	\$180,000.00	\$385,000.00
Titan Roofing, Inc. 200 Tapley Street Springfield, MA 01104	\$294,700.00	\$189,600.00	\$484,300.00
J & B Installations, Inc. 732 Visions Drive, P.O. Box 188	\$288,495.00	\$230,595.00	\$519,090.00

Skaneateles Falls, NY 13153			
Paramount Roofing, Inc. 400 Ingham Ave Lackawanna, NY 14218	\$307,725.00	\$243,175.00	\$550,900.00
Hale Contracting, Inc. 2054 Grand Central Ave Horseheads, NY 14845	\$413,013.00	\$268,713.00	\$681,726.00
WCA Roofing & Sheet Metal, Co., Inc. 10 Corporate Circle East Syracuse, NY 13057	\$278,000.00	\$750,000.00	\$1,028,000.00
Prince Contracting & Development Inc. 3039 Wilson Ave, Apt B1 Bronx, NY 10468	\$679,000.00	\$520,000.00	\$1,199,00.00

; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Buildings and Grounds Committee, the Cortland County Legislature hereby awards the Cortland County Office Building Roof Removal and Replacement project to the lowest responsible bidder being; AB Construction and Roofing, Inc., 2586 Main Street, Whitney Point, NY 13862 for the total bid price listed above; AND BE IT FURTHER

RESOLVED, that the County Administrator or designee or the Chair of the Legislature, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to sign an agreement with AB Construction and Roofing, Inc., for an amount not to exceed \$385,000.00; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature be and hereby authorizes the use of up to \$385,000 from the Buildings and Grounds Capital Project Reserve for this project; AND BE IT FURTHER

RESOLVED, that the 2026 Cortland County Budget be and hereby is amended as follows:

Increase:

A16205.52320	Building Improvements	\$385,000
A.351100	Appropriated Reserves	\$385,000

AGENDA ITEM 9 Resolution Authorizing the Purchase of Real Property Located at 83
NO. Pendleton Street, City of Cortland

Mr. Harbin MADE A MOTION TO AMEND the resolution to strike the fourth WHEREAS clause, and to add the following language to the end of the resolution:

"; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature be and hereby amends the 2026 County Budget as follows:

INCREASE:

A359900	General Fund Balance	\$106,000
A43105.52075	Buildings	\$106,000

Mr. VanDee SECONDED THE MOTION TO AMEND; and upon voice vote of members present; MOTION CARRIED. Mr. VanGorder VOTED NO to the amendment.

RESULT:	ADOPTED AS AMENDED (12 TO 1)
MOVER:	Legislator Paul Heider
SECONDER:	Legislator Ronald VanDee
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	Keith VanGorder
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF PAUL HEIDER

RESOLUTION NO. 92-26

Resolution Authorizing the Purchase of Real Property Located at 83 Pendleton Street, City of Cortland

WHEREAS, Cortland County has identified a need to acquire real property for the purpose of departmental operations; AND

WHEREAS, the property located at 83 Pendleton Street, Cortland, New York 13045, Tax Map No. 86.68-01-03.003 (the "Property"), has been identified as suitable to meet this need; AND

WHEREAS, the agreed-upon purchase price for the Property is \$106,000, subject to any necessary inspections, title review, and approvals; AND

WHEREAS, the County Legislature has determined that acquisition of the Property is in the best interest of the County and its residents; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby authorize the purchase of the Property located at 83 Pendleton Street, Cortland, New York 13045, Tax Map No. 86.68-01-03.003, at a purchase price not to exceed \$106,000; AND BE IT FURTHER

RESOLVED, that the County Administrator is hereby authorized and directed to execute a purchase agreement and all other necessary documents to effectuate the acquisition of the Property, subject to review and approval by the County Attorney or designee; AND BE IT FURTHER

RESOLVED, that the County Administrator and appropriate County officials are hereby authorized to take all actions necessary to complete the transaction, including but not limited to arranging for inspections, title search, and closing; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature be and hereby amends the 2026 County Budget as follows:

INCREASE:

A359900	General Fund Balance	
A43105.52075	Buildings	

Mr. Harbin MADE A MOTION TO SUSPEND THE RULES OF ORDER to entertain a "Resolution Establishing Limits on Cortland County Cooperation with Federal Civil Immigration Enforcement and Prohibiting 287(g) Agreements, Including Provisions Regarding ICE Detainers, Data Privacy, and Facility Access"; Mr. Bentley SECONDED THE MOTION TO SUSPEND THE RULES OF ORDER. A roll call vote was taken as follows:

	Votes	AYE	NAY	Total
Bentley (LD1)	2744	1		2744
Bischoff (LD3)	2743	1		2743
Cleland (LD10)	2995	1		2995
Eccleston (LD17)	3379		1	0
Harbin (LD2)	2747	1		2747
Heider (16)	3192		1	0
Jones (LD9)	2989		1 (absent)	0
Mantella (LD6)	2740	1		2740
McGovern (LD 15)	2734		1	0
Nauseef (LD12)	2819		1	0
Newell (LD11)	2837		1	0
Prentice (LD5)	2744		1 (absent)	0
Price (LD14)	3344		1 (absent)	0
VanDee (LD4)	2743	1		2743
VanGorder (LD7)	2743		1	0
Waldbauer (LD13)	2853		1 (absent)	0
Chairman Fitch (LD8)	2990		1	0
Total	49336	6	11	16712
		Majority	24669	
		2/3rd	32892	

MOTION FAILED

RESULT:	ADOPTED (13 TO 0)
MOVER:	Legislator Cathy Bischoff
SECONDER:	Legislator Beau Harbin
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 93-26

Accept and Authorize FEMA Hazard Mitigation Grant - Department of Emergency Response & Communications

WHEREAS, the US Department of Homeland Security and Emergency Services Federal Emergency Management Agency (DHSES-FEMA) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$150,000, resulting in no new county costs, in support of Multi-Jurisdictional Local Hazard Mitigation Planning; AND

WHEREAS, the Hazard Mitigation Grant Program (HMGP) is a Federal Emergency Management Agency (FEMA) program designed to help communities reduce long-term risk to people and property from future natural hazards after a federally declared disaster; AND

WHEREAS, Studies consistently show that hazard mitigation saves money. FEMA-supported mitigation programs have demonstrated an average return of \$6 in avoided future losses for every \$1 invested, making HMGP a critical tool for resilience and fiscal responsibility; AND

WHEREAS, there is a 25% non-federal match in the amount \$37,500 that can be in either matching funds, in-kind services, or other eligible sources; NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance; AND BE IT FURTHER

RESOLVED, that the 2026 budget is amended as follows:

Account		Current	Change	Revised
A34105.44389.26HMG	DHSES HMP Grant	0	\$112,500	\$112,500
A34105.54048.26HMG	Program Specific Materials	0	\$150,000	\$150,000
A.359900	Appropriated Fund Balance	0	\$ 37,500	\$ 37,500

WHEREAS, implementation of this integrated AI call automation program will enhance operational efficiency and support call handling capacity during periods of high call volume and emergency incidents; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the use of Next Generation 911 grant funding for the purchase and implementation of an AI call automation software program from Aurelian Software; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute a three (3) year agreement with Aurelian Software in the amount of \$38,000 per year, for a total contract amount not to exceed \$114,000, to be paid from account A30205.54048.NG911.

AGENDA ITEM 12 Adopt Cortland County Public Transportation System Title VI
NO. Plan

RESULT:	ADOPTED (13 TO 0)
MOVER:	Legislator William McGovern
SECONDER:	Legislator Beau Harbin
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF WILLIAM MCGOVERN

RESOLUTION NO. 95-26

Adopt Cortland County Public Transportation System Title VI Plan

WHEREAS, the Title VI Act of 1964 ensured that anti-discrimination is enforced throughout the work undertaken by all recipients of federal funding; AND

WHEREAS, the New York State Department of Transportation (NYSDOT) Title VI/Environmental Justice program serves, creates, implements and regulates procedures that comply with Title VI of the Civil Rights Act of 1964, the Environmental Justice Executive Order 12898, Executive Order 13166, Limited English proficiency, the Civil Rights Restoration Act of 1987 and the Title 49 CFR Part 21; AND

WHEREAS, the Federal Transit Administration (FTA) requires all applicants who receive federal funding ensure their programs, policies, and activities comply with Title VI of the Civil Rights Act of 1964; AND

WHEREAS, Title VI provisions include, but are not limited to, prohibiting discrimination on the grounds of race, color, sex, age, nationality, religion, disabling condition, or being included within minority populations and/or low-income populations, as well as prohibits exclusion from participation, denial of benefits to, or others subject to discrimination under any program or activity administered by NYSDOT; AND

WHEREAS, Cortland County is an applicant on various types of transportation grants; AND

WHEREAS, Trisha R. Hiemstra PE, Director of Planning, is the Cortland County Public Transportation

Title VI Officer; AND

WHEREAS, under the requirements of the Federal Transit Administration (FTA), all recipients who receive Federal Funding must have a Transportation Title VI Plan and Procedures; AND

WHEREAS, the adoption of the Cortland County Public Transportation System Title VI Plan will fulfill the Federal Transit Administration (FTA) requirement; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby officially adopts the Cortland County Public Transportation System Title VI Plan.

AGENDA ITEM 13 Amend 2026 Budget – Rural Transportation Assistance
NO. Program

RESULT:	ADOPTED (13 TO 0)
MOVER:	Legislator William McGovern
SECONDER:	Legislator Mitchel Eccleston
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF WILLIAM MCGOVERN RESOLUTION NO. 96-26

Amend 2026 Budget – Rural Transportation Assistance Program

WHEREAS, the Rural Transportation Assistance Program (RTAP) is a Federal Transit Administration (FTA) program administered by the New York State Department of Transportation (NYSDOT) to support training and professional development; AND

WHEREAS, Cortland County can access RTAP funds directly to be reimbursed for individual training and professional development needs; AND

WHEREAS, RTAP funds are fully reimbursable, and no local matching share is required under the NYSDOT RTAP program; AND

WHEREAS, in order to attend training and professional development activities under RTAP, the County must amend the 2026 budget to reflect the increase in both estimated revenue and appropriations associated with these reimbursable funds; NOW THEREFORE BE IT

RESOLVED, the Cortland County 2026 budget is amended as follows:

Increase			
	Revenue	A56305 44589 RTAP	\$10,000

Increase

Appropriations

A56305 54035 RTAP

\$10,000

AGENDA ITEM 14
NO.

Authorize Agreement with New York State Department of
Transportation Federal 5311 Mass Transportation Capital
Project Contract Number C006015 Mobility Management and
Mobility Management (ADTAP)

RESULT:	ADOPTED (13 TO 0)
MOVER:	Legislator William McGovern
SECONDER:	Legislator Christopher Newell
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF WILLIAM MCGOVERN

RESOLUTION NO. 97-26

Authorize Agreement with New York State Department of Transportation Federal 5311 Mass Transportation Capital Project Contract Number C006015 Mobility Management and Mobility Management (ADTAP)

WHEREAS, the Cortland County Legislature adopted Resolution No. 244-22, which authorized the County of Cortland to submit a request for the consolidated grant funds to the New York State Department of Transportation, pursuant Federal Section 5311, Title 49 United States Code, for the continuation of Mobility Management Program for contract period January 1, 2023 to March 31, 2029 and has a committed local share; AND

WHEREAS, the New York State Department of Transportation is requesting a resolution to indicate Cortland County's acceptance of the Mass Transportation Capital Agreement under Contract Number C006015 to include specific PIN Numbers:

PIN Number 3790.00.103 Mobility Management
PIN Number 3790.05.102 2023 Mobility Management
PIN Number 3790.05.402 2023 ADTAP Mobility Management
PIN Number 3790.06.102 2024 Mobility Management
PIN Number 3790.06.402 2024 ADTAP Mobility Management

; NOW THEREFORE BE IT

RESOLVED, that the total project cost is \$791,752.97; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and is hereby authorized to sign the New York State Department of Transportation Mass Capital Agreement Contract C006015 for specific PIN Numbers stated above.

AGENDA ITEM 15 Appoint Older Americans Act Advisory Council Member
NO.

RESULT:	ADOPTED (13 TO 0)
MOVER:	Legislator Ronald VanDee
SECONDER:	Legislator Christopher Newell
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF RONALD VANDEE

RESOLUTION NO. 98-26

Appoint Older Americans Act Advisory Council Member

WHEREAS, the By-Laws of the Older Americans Act Advisory Council of the Cortland County Office for Aging state membership shall be 15-25 voting members with at least fifty percent (50%) of the membership to be at least sixty years of age that represent target group seniors according to the Older Americans Act of 1965, as amended, and shall also include representatives of health care provider organizations, including veterans and supportive services provider organizations, be broadly representative of all aspects of the county, and include local elected official and the general public; AND

WHEREAS, Article 4, Section 4, states the term shall be for three years, or appointed to complete a term of a person who has resigned, the new person's length of term is defined as the period of the original member's term, with a maximum of two consecutive terms; AND

WHEREAS, there is currently a vacancy on the Older Americans Act Advisory Council; NOW THEREFORE BE IT

RESOLVED that the following appointments be appointed to fill the vacancy for a full term:

Name	Capacity	Term Number	Term Expiration
Paula Currie	Community Member	1 st Term	12/31/2028

AGENDA ITEM 16 Abolish and Create Workforce Development Positions -
NO. Personnel Department

RESULT:	ADOPTED (13 TO 0)
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MOVER:	Legislator Ronald VanDee
SECONDER:	Legislator Joseph Nauseef
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF RONALD VANDEE

RESOLUTION NO. 99-26

Abolish and Create Workforce Development Positions - Personnel Department

WHEREAS, the Employment and Training Grant Administration Office is now titled the Workforce Development Office per Resolution No. 72-26; AND

WHEREAS, the titles of the positions in this office should reflect the change in department name; AND

WHEREAS, the needs of the agency will be better served by abolishing one position of Employment and Training Director and one position of Deputy Workforce Development Director and creating one position of Deputy Director of Workforce Development (Employment & Training) and one position of Deputy Director of Workforce Development (Fiscal Management); AND

WHEREAS, this is a change in titles only and does not change the duties or qualifications of the positions; AND

WHEREAS, the Health and Human Services Committee recommends the abolishment and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one position of Employment and Training Director (Grade 9, \$65,417-87,070, Management Compensation Plan, competitive class, full-time with benefits) and one position of Deputy Workforce Development Director (Grade 10, \$60,854-80,995, Management Compensation Plan, competitive class, full-time with benefits) be abolished effective April 27, 2026; AND BE IT FURTHER

RESOLVED, that one position of Deputy Workforce Development Director (Employment and Training,) (Grade 9, \$65,417-87,070, Management Compensation Plan, competitive class, full-time with benefits) and one position of Deputy Workforce Development Director (Fiscal Management), (Grade 10, \$60,854-80,995, Management Compensation Plan, competitive class, full-time with benefits) be created effective April 27, 2026.

AGENDA ITEM 17 Reappoint Member of the Cortland County Youth Board
NO.

RESULT:	ADOPTED (13 TO 0)
MOVER:	Legislator Ronald VanDee
SECONDER:	Legislator Joseph Nauseef

AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF RONALD VANDEE

RESOLUTION NO. 100-26

Reappoint Member of the Cortland County Youth Board

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature; AND

WHEREAS, Youth Representatives on the Board serve (1) one year terms and all other members serve (3) three year terms; NOW THEREFORE BE IT

RESOLVED, that the following person be and hereby is re-appointed as a member of the Cortland County Youth Board, to serve without compensation for the following terms:

Name	Address	Capacity	Term Ending
Reed Cleland	18 Nixon Ave. Homer, NY 13077	Health & Human Services Committee Member	12/31/2028

AGENDA ITEM 18 Abolish Two (2) Case Aids and One (1) Child Support
NO. Investigator/Create Two (2) Social Welfare Examiners and
One (1) Senior Case Aid - Department Of Social Services

RESULT:	ADOPTED (13 TO 0)
MOVER:	Legislator Ronald VanDee
SECONDER:	Legislator Cathy Bischoff
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF RONALD VANDEE

RESOLUTION NO. 101-26

Abolish Two (2) Case Aids and One (1) Child Support Investigator/Create Two (2) Social Welfare

Examiners and One (1) Senior Case Aid - Department Of Social Services

WHEREAS, the needs of the agency will be better served by abolishing and creating several positions in the Social Services Department; AND

WHEREAS, the Health and Human Services Committee recommends the creation of the following full-time positions:

Two - Social Welfare Examiner (CSEA, Grade 12, \$22.0744-27.9406/hr, competitive class)

One - Senior Case Aide (CSEA, Grade 10, \$20.7185-26.2244/hr, competitive class)

; NOW THEREFORE BE IT

RESOLVED, that the following positions are abolished effective April 24, 2026:

Two - Case Aide (CSEA, Grade 8, \$19.4812-24.6583/hr, competitive class)

One - Child Support Investigator (CSEA, Grade 12, \$22.0744-27.9406/hr, competitive class)

; AND BE IT FURTHER

RESOLVED, that the following positions are created with approval to fill effective April 24, 2026:

Two - Social Welfare Examiner (CSEA, Grade 12, \$22.0744-27.9406/hr, competitive class)

One - Senior Case Aide (CSEA, Grade 10, \$20.7185-26.2244/hr, competitive class).

AGENDA ITEM	19	Authorize Additional Hours for Medical Director/Psychiatrist
NO.		Positions for Section 730 Examination Coverage - Mental
		Health Department

RESULT:	ADOPTED (13 TO 0)
MOVER:	Legislator Ronald VanDee
SECONDER:	Legislator Beau Harbin
AYES:	Douglas Bentley, Beau Harbin, Cathy Bischoff, Ronald VanDee, Dominick Mantella, Keith VanGorder, Kevin Fitch, Reed Cleland, Christopher Newell, Joseph Nauseef, William McGovern, Paul Heider, Mitchel Eccleston
NAYS:	None
EXCUSED:	Jason Prentice, Linda Jones, Eugene Waldbauer, Sandra Price
ABSENT:	

ON MOTION OF RONALD VANDEE

RESOLUTION NO. 102-26

Authorize Additional Hours for Medical Director/Psychiatrist Positions for Section 730 Examination Coverage - Mental Health Department

WHEREAS, Resolution No. 40-25 created one Medical Director/Psychiatrist position at four (4) hours per week and one Medical Director/Psychiatrist position at ten (10) hours per week; AND

WHEREAS, Resolution No. 170-25 authorized an increase in hours to allow up to fourteen (14) hours per week, provided that the aggregate number of hours worked between the two positions did not exceed fourteen (14) hours in any given week; AND

WHEREAS, the Mental Health Department has identified a need for additional psychiatric coverage specifically related to the completion of Section 730 examinations as required by the New York State Criminal Procedure Law; AND

WHEREAS, the additional hours associated with the completion of Section 730 examinations will be compensated utilizing funds already budgeted within the Department's Professional Services line and will not require additional appropriations; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the two Medical Director/Psychiatrist positions to each work up to seventeen (17) hours per week effective March 30, 2026, with any additional hours worked beyond the previously authorized schedule to be utilized for the completion of Section 730 examinations and paid from funds budgeted in the Mental Health Department's Professional Services line.

AGENDA ITEM 20 Requesting Special Home Rule Legislation to Amend New York State
NO. Tax Law, in Relation to Expanding the Use of Occupancy Tax Dollars

RESULT:	NO ACTION — MAJORITY OF FINANCE & ADMINISTRATION COMMITTEE PULLED THE ITEM BACK TO COMMITTEE
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ON MOTION OF CATHY BISCHOFF

RESOLUTION NO.

**Requesting Special Home Rule Legislation to Amend New York State Tax Law, in Relation to Expanding
the Use of Occupancy Tax Dollars**

WHEREAS, New York State Tax Law, §1202-g (1) and (9) presently authorizes Cortland County to adopt and amend local laws, ordinances, or resolutions directing all revenues be allocated for tourist and convention development; provided, however, the County shall be authorized to retain up to a maximum of ten percent of such revenue to defer the necessary expenses of the county in administering such tax; AND

WHEREAS, the current use of occupancy tax revenue is limited to promotion of tourism, including advertising and marketing of tourist attractions; AND

WHEREAS, economic development is closely intertwined with tourism and vital to the long-term sustainability and growth of the County's economy; AND

WHEREAS, expanding the authorized use of occupancy tax funds to include economic development will allow the County greater flexibility to support projects that support local business development, hospitality sector growth, workforce creation and other related initiatives that directly or indirectly benefit the County's economy, including tourism, as a whole; NOW THEREFORE BE IT

RESOLVED, that the Legislature of the County of Cortland does hereby request special legislation be enacted to amend New York State Tax Law, §1202 (9), as follows:

1. Revenues resulting from the imposition of tax authorized by this Section shall be paid into the treasury of the County of Cortland and shall be credited to and deposited into a reserve account. The collections therefrom, net the allowable county costs related to administration of the tax and the funds, shall be distributed by the Cortland County Legislature for any county purpose in the following manner:
 - a. A minimum of seventy-five percent (75%) of up to the first one million dollars (\$1,000,000) of net annual occupancy tax receipts shall be utilized to support and enhance the planning, promotion, marketing and growth of tourism, tourist activities, and attractions, and tourist product development; and
 - b. The remaining net occupancy tax proceeds, as determined by the Cortland County Legislature, shall be designated for any county purpose related to economic development;
2. Such Local Law shall provide that the County shall be authorized to retain up to a maximum of ten percent (10%) to defer the necessary expenses of the county in administering such tax; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature is hereby directed to provide certified copies of this Resolution to New York State Senator Lea Webb, New York State Assembly member Anna Kelles, and Assembly member Jeff Gallahan in order to request the introduction of Home Rule Legislation regarding this matter.

Executive Session

It was MOVED by Mr. Nauseef, seconded by Mr. Heider, and unanimously approved by voice vote of members present, to enter into an executive session for discussions regarding current litigation. MOTION CARRIED.

An executive session was held from 7:30 p.m. to 8:20 p.m., at which time on motion of Mr. Nauseef, seconded by Mr. VanDee, it was unanimously approved by voice vote to exit executive session.

Announcements

Adjournment

The meeting was adjourned at 08:21 PM.

CORTLAND COUNTY WORKFORCE DEVELOPMENT BOARD BYLAWS

ARTICLE I – NAME

The name of the organization shall be the Cortland County Workforce Development Board.

ARTICLE II – AUTHORIZATION

The Workforce Development Board shall be authorized by the Cortland County Legislature to oversee, monitor, and administer employment and training programs for and on behalf of the County of Cortland pursuant to the Workforce Innovation and Opportunity Act of 2014.

ARTICLE III – MISSION STATEMENT

The Workforce Development Board is committed to strengthening Cortland County's economy by aligning workforce resources with the evolving needs of local employers, while expanding access to meaningful employment, training, and career advancement opportunities for individuals.

ARTICLE IV – PURPOSES

The purposes of the Cortland County Workforce Development Board, hereinafter referred to as the "Board," are:

- (a) To oversee workforce development programs for and on behalf of the County of Cortland pursuant to the Title I of WIOA, in partnership with the Cortland County Legislature;
- (b) To research the future employment needs of the private and public sectors;
- (c) To increase the involvement of the business community in the planning, development,
- (d) and implementation of employment needs of the private sector;
- (e) To promote the general welfare and prosperity of Cortland County, and to work toward assuring that all Cortland County residents able to work earn a wage that they can live on;
- (f) To develop a comprehensive plan in accordance with the appropriate Federal and State laws;
- (g) To select eligible youth-service providers based on the recommendations of the Youth Oversight Committee, and identify eligible providers of those services authorized under WIOA; and
- (h) To develop a budget for the purpose of carrying out the duties of the Board, subject to the approval of the Cortland County Legislature.

ARTICLE V – BOARD MEMBERS

1. Board Membership: 11-27 members shall be appointed by the Chairperson of the Cortland County Legislature in accordance with the Workforce Innovation and Opportunity Act; Sec. 107. Local

Workforce Development Boards, (attached and made part herein). Workforce Development Board members shall be individuals with optimum policymaking [or hiring] authority within their respective organizations, agencies, or entities. Appointments to the WFDB will be based upon an individual's organization, business or agency locating or providing services in Cortland County. Up to five of the employer appointments may be made without regard to the place of residence of the individuals named to represent those employers. Appointments shall be made that will support the County's Affirmative Action policies.

If the private sector membership of the Workforce Development Board drops below 51%, the Workforce Development Board can legally transact business for a period of 90 days. The Chairman shall provide notice to the Chairperson of the Cortland County Legislature and to the State Workforce Development Board) (SWDB) within 20 calendar days of such event. Such notice shall include: the name of the Workforce Development Board member, the category represented, and the effective date of the resignation, termination, or other event causing the vacancy. The Chairperson of the Cortland County Legislature shall fill a vacancy in a required category, in the same manner as the original appointment, within 90 calendar days from the effective date of the resignation, termination, or other event causing a vacancy. During the 90-day period, the Workforce Development Board will be able to act as a body and conduct business provided it meets the quorum requirements of the By-laws. Any action taken by the Workforce Development Board with a vacancy in a required category, beyond such 90-day period shall be void.

2. Officers: The officers of the Board shall consist of a Chairperson, who shall be elected from the private sector, Vice-Chairperson, Secretary, and Treasurer. The Chairperson shall represent the Board to other organizations and the public, call meetings of the Board and the Executive Committee, propose agendas, appoint committees as required, and serve as an ex-officio member of all committees. The Vice-Chairperson shall perform the duties of the Chairperson in his/her absence and shall perform other duties as delegated by the Chairperson.

3. Terms: Officers shall serve a one (1) - year term. Board members shall serve three (3) - year staggered terms expiring June 30th; provided, however, that the initial appointments to the Board shall be for varying term lengths of one (1), two (2), and three (3) years, as designated at the time of appointment, in order to establish a staggered term structure. Thereafter, all subsequent appointments shall be for three (3) year terms.

4. Removal of Members: At any meeting of the Board, upon written notice to the members, any member may be removed from membership, with cause, by vote of three-fourths (3/4) of the entire Board.

5. Resignation: A member may resign at any time by giving written notice to the Board or Chairperson. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof by the Board or such officer and formal acceptance of the resignation will not be required to make it effective. Three (3) consecutive verified unexcused absences of a member shall constitute a resignation from the Board.

ARTICLE VI – MEETINGS

1. Rules of Order: The rules contained in the current edition of Robert's Rules of Order shall govern the proceedings of the Cortland County Workforce Development Board in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

2. Regular Meetings: The Board shall meet a minimum of five times per year, at such time, date, and place as fixed by the Board.
3. Executive Committee Meetings: Executive Committee shall meet either monthly or in those months when the Board does not meet.
4. Committee Meetings: Comprised of members of the Board, and “ad hoc” members (as designated by the individual committees). The chairperson for each committee will be selected by the Board Chairperson annually at the first meeting of the year. The Director of Workforce Development, or staff designee, shall provide technical assistance at the committee meetings.
5. Special Meetings: May be called at any time by the Chairperson or Workforce Development Director, or by any member of the Board upon written demand of not less than one-fifth (1/5) of the entire Board.
6. Quorum: A majority of the appointed members (51%) shall constitute a Quorum for the transaction of business at any regular or special meeting of the Board. A majority of the members present, whether or not a Quorum is present, may adjourn the meeting for a period of not more than two (2) weeks from the date scheduled. The Workforce Development Director, or staff designee, shall cause a notice of the rescheduled date of the meeting to be sent to all members. If a quorum is not present, business may not be conducted. However, if a quorum is present, absent members may vote by proxy. Proxy votes must be in writing, signed by the absentee members, and specifically address the exact items of business that will be voted on during that meeting. Blank proxies are not allowed. No alternate/designee is allowed for the business membership.
7. Action of the Board:
 - (a) Unless otherwise required by law, the vote of a majority (51%) of the full membership shall be an Act of the Board.
 - (b) Videoconferencing can be used if public notice is given that indicates videoconferencing will be used along with the sites where the public may attend.
8. Open Meetings and Executive Session:
 - (a) Every meeting of the Workforce Development Board and its committees shall be open to the general public, except where an executive session upon a majority vote of the total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered.
 - (b) The Workforce Development Board or its committees may conduct an executive session for the below enumerated purposes only, provided, however, no action by formal vote shall be taken to appropriate public monies:
 - a. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
 - b. discussions regarding proposed, pending or current litigation;
 - c. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
 - d. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

- (c) Attendance at an executive session shall be permitted to any member of the Board and any other persons authorized by the Board.
- (d) Minutes shall be taken at all open meetings of the Board which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon. Minutes shall be taken at executive sessions of any action that is taken by formal vote which shall consist of a record or summary of the final determination of such action, and the date and vote thereon. Approved minutes of all committees of the board shall be made available electronically on the Cortland Workforce New York website.

ARTICLE VII – COMMITTEES OF THE BOARD

1. Executive Committee: The Chairperson shall appoint from among the Board an Executive Committee, the majority of which must be from the private sector. Except as otherwise provided by law or Section (4) hereof, the Executive Committee shall total a minimum of five (5) members, and shall include the officers of the Board. The Executive Committee shall have all the authority of the Board and may act on behalf of the Board in any matter when the Board is not in session and shall report such acts to the Board. A majority of the Executive Committee shall constitute a Quorum of the Executive Committee. The Chairperson of the Board shall serve as chairperson of the Executive Committee.

2. Governance and Membership Committee: The Chairperson shall appoint a standing Governance and Membership Committee annually to recruit and train new board members, develop a slate of officers annually and review and recommend changes in the by-laws as appropriate. This committee shall be considered as the principal policy making and oversight committee, and shall monitor local performance standards with NYS Department of Labor and with local service providers.

3. Youth Oversight Committee: The Chairperson shall appoint a Youth Oversight Committee annually to advise on the administration of funds to deliver program services, recommend providers of youth services to be awarded contracts or grants on a competitive basis, and conduct oversight with respect to providers of youth services. Members may include any voting and non-voting member of the Board and also include community-based organizations and foundations with a demonstrated record of success in providing oversight of programs serving youth.

Special Committees: The Board at any time and from time to time, by Resolution adopted by a majority of the entire Board, may create such special committees as may be deemed desirable, to serve at the pleasure of the Board, the members of which shall be appointed from the Board by the Chairperson of the Board with consent of the Board. These committees shall have only the lawful powers specifically delegated to them by the Board, except that no such committee shall have powers that are not authorized for any standing committees of the Board under section (4) hereof and by law.

Limitation of Authority of Both Standing and Special Committees: No committee shall have the authority as to the following matters:

- (a) The filling of vacancies in the Board or any Committee;
- (b) The amendment or repeal of the Bylaws or the adoption of new Bylaws;
- (c) The amendment or repeal of any Resolution of the Board except one which by its terms

shall be so amendable or repealable by a Committee; and

- (d) The adoption or revocation of the required five (5) - year Plan.

ARTICLE VIII – AMENDMENT OF BYLAWS

These Bylaws shall be adopted, amended, or repealed only by the affirmative vote of a majority of the entire Board, subject to the approval of the Cortland County Legislature. A copy of these Bylaws shall be filed with the Clerk of the Cortland County Legislature.

ARTICLE IX – CONFLICT OF INTEREST

A member appointed to the Board may not vote on a matter under consideration by the Board regarding the provision of services by that particular member, or by an entity that the member represents.

A member may not vote on any matter that would provide direct financial benefit to him or herself, or to the immediate family of such member.

Thus, federal law does not prohibit Board members or organizations and businesses they may represent to contract with and receive funds from Workforce Development in the absence of fraud. Federal law does not allow Workforce Development Board members to vote on such grants and contracts and matters related to provision of services under them.

A member **must** fully disclose his or her private financial interest in the contract to the Board prior to the vote.

Members are also subject to the County's Code of Ethics.

The Board shall not directly or indirectly participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

**This herein constitutes the Bylaws of the
Cortland County Workforce Development Board**

the requirements of the provision involved, gross negligence, or failure to comply with accepted standards of administration.

SEC. 107. LOCAL WORKFORCE DEVELOPMENT BOARDS.

(a) **ESTABLISHMENT.**—Except as provided in subsection (c)(2)(A), there shall be established, and certified by the Governor of the State, a local workforce development board in each local area of a State to carry out the functions described in subsection (d) (and any functions specified for the local board under this Act or the provisions establishing a core program) for such area.

(b) **MEMBERSHIP.**—

(1) **STATE CRITERIA.**—The Governor, in partnership with the State board, shall establish criteria for use by chief elected officials in the local areas for appointment of members of the local boards in such local areas in accordance with the requirements of paragraph (2).

(2) **COMPOSITION.**—Such criteria shall require that, at a minimum—

(A) a majority of the members of each local board shall be representatives of business in the local area, who—

(i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority;

(ii) represent businesses, including small businesses, or organizations representing businesses described in this clause, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; and

(iii) are appointed from among individuals nominated by local business organizations and business trade associations;

(B) not less than 20 percent of the members of each local board shall be representatives of the workforce within the local area, who—

(i) shall include representatives of labor organizations (for a local area in which employees are represented by labor organizations), who have been nominated by local labor federations, or (for a local area in which no employees are represented by such organizations) other representatives of employees;

(ii) shall include a representative, who shall be a member of a labor organization or a training director, from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists;

(iii) may include representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities; and

(iv) may include representatives of organizations that have demonstrated experience and expertise in

addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth;

(C) each local board shall include representatives of entities administering education and training activities in the local area, who—

(i) shall include a representative of eligible providers administering adult education and literacy activities under title II;

(ii) shall include a representative of institutions of higher education providing workforce investment activities (including community colleges);

(iii) may include representatives of local educational agencies, and of community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment;

(D) each local board shall include representatives of governmental and economic and community development entities serving the local area, who—

(i) shall include a representative of economic and community development entities;

(ii) shall include an appropriate representative from the State employment service office under the Wagner-Peyser Act (29 U.S.C. 49 et seq.) serving the local area;

(iii) shall include an appropriate representative of the programs carried out under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.), other than section 112 or part C of that title (29 U.S.C. 732, 741), serving the local area;

(iv) may include representatives of agencies or entities administering programs serving the local area relating to transportation, housing, and public assistance; and

(v) may include representatives of philanthropic organizations serving the local area; and

(E) each local board may include such other individuals or representatives of entities as the chief elected official in the local area may determine to be appropriate.

(3) CHAIRPERSON.—The members of the local board shall elect a chairperson for the local board from among the representatives described in paragraph (2)(A).

(4) STANDING COMMITTEES.—

(A) IN GENERAL.—The local board may designate and direct the activities of standing committees to provide information and to assist the local board in carrying out activities under this section. Such standing committees shall be chaired by a member of the local board, may include other members of the local board, and shall include other individuals appointed by the local board who are not members of the local board and who the local board determines have appropriate experience and expertise. At a minimum, the local board may designate each of the following:

(i) A standing committee to provide information and assist with operational and other issues relating

to the one-stop delivery system, which may include as members representatives of the one-stop partners.

(ii) A standing committee to provide information and to assist with planning, operational, and other issues relating to the provision of services to youth, which shall include community-based organizations with a demonstrated record of success in serving eligible youth.

(iii) A standing committee to provide information and to assist with operational and other issues relating to the provision of services to individuals with disabilities, including issues relating to compliance with section 188, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) regarding providing programmatic and physical access to the services, programs, and activities of the one-stop delivery system, as well as appropriate training for staff on providing supports for or accommodations to, and finding employment opportunities for, individuals with disabilities.

(B) ADDITIONAL COMMITTEES.—The local board may designate standing committees in addition to the standing committees specified in subparagraph (A).

(C) DESIGNATION OF ENTITY.—Nothing in this paragraph shall be construed to prohibit the designation of an existing (as of the date of enactment of this Act) entity, such as an effective youth council, to fulfill the requirements of this paragraph as long as the entity meets the requirements of this paragraph.

(5) AUTHORITY OF BOARD MEMBERS.—Members of the board that represent organizations, agencies, or other entities shall be individuals with optimum policymaking authority within the organizations, agencies, or entities. The members of the board shall represent diverse geographic areas within the local area.

(6) SPECIAL RULE.—If there are multiple eligible providers serving the local area by administering adult education and literacy activities under title II, or multiple institutions of higher education serving the local area by providing workforce investment activities, each representative on the local board described in clause (i) or (ii) of paragraph (2)(C), respectively, shall be appointed from among individuals nominated by local providers representing such providers or institutions, respectively.

(c) APPOINTMENT AND CERTIFICATION OF BOARD.—

(1) APPOINTMENT OF BOARD MEMBERS AND ASSIGNMENT OF RESPONSIBILITIES.—

(A) IN GENERAL.—The chief elected official in a local area is authorized to appoint the members of the local board for such area, in accordance with the State criteria established under subsection (b).

(B) MULTIPLE UNITS OF LOCAL GOVERNMENT IN AREA.—

(i) IN GENERAL.—In a case in which a local area includes more than 1 unit of general local government, the chief elected officials of such units may execute an agreement that specifies the respective roles of the individual chief elected officials—

(I) in the appointment of the members of the local board from the individuals nominated or recommended to be such members in accordance with the criteria established under subsection (b); and

(II) in carrying out any other responsibilities assigned to such officials under this title.

(ii) LACK OF AGREEMENT.—If, after a reasonable effort, the chief elected officials are unable to reach agreement as provided under clause (i), the Governor may appoint the members of the local board from individuals so nominated or recommended.

(C) CONCENTRATED EMPLOYMENT PROGRAMS.—In the case of an area that was designated as a local area in accordance with section 116(a)(2)(B) of the Workforce Investment Act of 1998 (as in effect on the day before the date of enactment of this Act), and that remains a local area on that date, the governing body of the concentrated employment program involved shall act in consultation with the chief elected official in the local area to appoint members of the local board, in accordance with the State criteria established under subsection (b), and to carry out any other responsibility relating to workforce investment activities assigned to such official under this Act.

(2) CERTIFICATION.—

(A) IN GENERAL.—The Governor shall, once every 2 years, certify 1 local board for each local area in the State.

(B) CRITERIA.—Such certification shall be based on criteria established under subsection (b), and for a second or subsequent certification, the extent to which the local board has ensured that workforce investment activities carried out in the local area have enabled the local area to meet the corresponding performance accountability measures and achieve sustained fiscal integrity, as defined in section 106(e)(2).

(C) FAILURE TO ACHIEVE CERTIFICATION.—Failure of a local board to achieve certification shall result in appointment and certification of a new local board for the local area pursuant to the process described in paragraph (1) and this paragraph.

(3) DECERTIFICATION.—

(A) FRAUD, ABUSE, FAILURE TO CARRY OUT FUNCTIONS.—Notwithstanding paragraph (2), the Governor shall have the authority to decertify a local board at any time after providing notice and an opportunity for comment, for—

(i) fraud or abuse; or

(ii) failure to carry out the functions specified for the local board in subsection (d).

(B) NONPERFORMANCE.—Notwithstanding paragraph (2), the Governor may decertify a local board if a local area fails to meet the local performance accountability measures for such local area in accordance with section 116(c) for 2 consecutive program years.

(C) REORGANIZATION PLAN.—If the Governor decertifies a local board for a local area under subparagraph (A) or (B), the Governor may require that a new local board be appointed and certified for the local area pursuant to

a reorganization plan developed by the Governor, in consultation with the chief elected official in the local area and in accordance with the criteria established under subsection (b).

(4) SINGLE STATE LOCAL AREA.—

(A) STATE BOARD.—Notwithstanding subsection (b) and paragraphs (1) and (2), if a State described in section 106(d) indicates in the State plan that the State will be treated as a single State local area, for purposes of the application of this Act or the provisions authorizing a core program, the State board shall carry out any of the functions of a local board under this Act or the provisions authorizing a core program, including the functions described in subsection (d).

(B) REFERENCES.—

(i) IN GENERAL.—Except as provided in clauses (ii) and (iii), with respect to such a State, a reference in this Act or a core program provision to a local board shall be considered to be a reference to the State board, and a reference in the Act or provision to a local area or region shall be considered to be a reference to the State.

(ii) PLANS.—The State board shall prepare a local plan under section 108 for the State, and submit the plan for approval as part of the State plan.

(iii) PERFORMANCE ACCOUNTABILITY MEASURES.—The State shall not be required to meet and report on a set of local performance accountability measures.

(d) FUNCTIONS OF LOCAL BOARD.—Consistent with section 108, the functions of the local board shall include the following:

(1) LOCAL PLAN.—The local board, in partnership with the chief elected official for the local area involved, shall develop and submit a local plan to the Governor that meets the requirements in section 108. If the local area is part of a planning region that includes other local areas, the local board shall collaborate with the other local boards and chief elected officials from such other local areas in the preparation and submission of a regional plan as described in section 106(c)(2).

(2) WORKFORCE RESEARCH AND REGIONAL LABOR MARKET ANALYSIS.—In order to assist in the development and implementation of the local plan, the local board shall—

(A) carry out analyses of the economic conditions in the region, the needed knowledge and skills for the region, the workforce in the region, and workforce development activities (including education and training) in the region described in section 108(b)(1)(D), and regularly update such information;

(B) assist the Governor in developing the statewide workforce and labor market information system described in section 15(e) of the Wagner-Peyser Act (29 U.S.C. 491-2(e)), specifically in the collection, analysis, and utilization of workforce and labor market information for the region; and

(C) conduct such other research, data collection, and analysis related to the workforce needs of the regional economy as the board, after receiving input from a wide

array of stakeholders, determines to be necessary to carry out its functions.

(3) **CONVENING, BROKERING, LEVERAGING.**—The local board shall convene local workforce development system stakeholders to assist in the development of the local plan under section 108 and in identifying non-Federal expertise and resources to leverage support for workforce development activities. The local board, including standing committees, may engage such stakeholders in carrying out the functions described in this subsection.

(4) **EMPLOYER ENGAGEMENT.**—The local board shall lead efforts to engage with a diverse range of employers and with entities in the region involved—

(A) to promote business representation (particularly representatives with optimal policymaking or hiring authority from employers whose employment opportunities reflect existing and emerging employment opportunities in the region) on the local board;

(B) to develop effective linkages (including the use of intermediaries) with employers in the region to support employer utilization of the local workforce development system and to support local workforce investment activities;

(C) to ensure that workforce investment activities meet the needs of employers and support economic growth in the region, by enhancing communication, coordination, and collaboration among employers, economic development entities, and service providers; and

(D) to develop and implement proven or promising strategies for meeting the employment and skill needs of workers and employers (such as the establishment of industry and sector partnerships), that provide the skilled workforce needed by employers in the region, and that expand employment and career advancement opportunities for workforce development system participants in in-demand industry sectors or occupations.

(5) **CAREER PATHWAYS DEVELOPMENT.**—The local board, with representatives of secondary and postsecondary education programs, shall lead efforts in the local area to develop and implement career pathways within the local area by aligning the employment, training, education, and supportive services that are needed by adults and youth, particularly individuals with barriers to employment.

(6) **PROVEN AND PROMISING PRACTICES.**—The local board shall lead efforts in the local area to—

(A) identify and promote proven and promising strategies and initiatives for meeting the needs of employers, and workers and jobseekers (including individuals with barriers to employment) in the local workforce development system, including providing physical and programmatic accessibility, in accordance with section 188, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.), to the one-stop delivery system; and

(B) identify and disseminate information on proven and promising practices carried out in other local areas for meeting such needs.

(7) **TECHNOLOGY.**—The local board shall develop strategies for using technology to maximize the accessibility and effectiveness of the local workforce development system for employers, and workers and jobseekers, by—

(A) facilitating connections among the intake and case management information systems of the one-stop partner programs to support a comprehensive workforce development system in the local area;

(B) facilitating access to services provided through the one-stop delivery system involved, including facilitating the access in remote areas;

(C) identifying strategies for better meeting the needs of individuals with barriers to employment, including strategies that augment traditional service delivery, and increase access to services and programs of the one-stop delivery system, such as improving digital literacy skills; and

(D) leveraging resources and capacity within the local workforce development system, including resources and capacity for services for individuals with barriers to employment.

(8) **PROGRAM OVERSIGHT.**—The local board, in partnership with the chief elected official for the local area, shall—

(A)(i) conduct oversight for local youth workforce investment activities authorized under section 129(c), local employment and training activities authorized under subsections (c) and (d) of section 134, and the one-stop delivery system in the local area; and

(ii) ensure the appropriate use and management of the funds provided under subtitle B for the activities and system described in clause (i); and

(B) for workforce development activities, ensure the appropriate use, management, and investment of funds to maximize performance outcomes under section 116.

(9) **NEGOTIATION OF LOCAL PERFORMANCE ACCOUNTABILITY MEASURES.**—The local board, the chief elected official, and the Governor shall negotiate and reach agreement on local performance accountability measures as described in section 116(c).

(10) **SELECTION OF OPERATORS AND PROVIDERS.**—

(A) **SELECTION OF ONE-STOP OPERATORS.**—Consistent with section 121(d), the local board, with the agreement of the chief elected official for the local area—

(i) shall designate or certify one-stop operators as described in section 121(d)(2)(A); and

(ii) may terminate for cause the eligibility of such operators.

(B) **SELECTION OF YOUTH PROVIDERS.**—Consistent with section 123, the local board—

(i) shall identify eligible providers of youth workforce investment activities in the local area by awarding grants or contracts on a competitive basis (except as provided in section 123(b)), based on the recommendations of the youth standing committee, if such a committee is established for the local area under subsection (b)(4); and

(ii) may terminate for cause the eligibility of such providers.

(C) IDENTIFICATION OF ELIGIBLE PROVIDERS OF TRAINING SERVICES.—Consistent with section 122, the local board shall identify eligible providers of training services in the local area.

(D) IDENTIFICATION OF ELIGIBLE PROVIDERS OF CAREER SERVICES.—If the one-stop operator does not provide career services described in section 134(c)(2) in a local area, the local board shall identify eligible providers of those career services in the local area by awarding contracts.

(E) CONSUMER CHOICE REQUIREMENTS.—Consistent with section 122 and paragraphs (2) and (3) of section 134(c), the local board shall work with the State to ensure there are sufficient numbers and types of providers of career services and training services (including eligible providers with expertise in assisting individuals with disabilities and eligible providers with expertise in assisting adults in need of adult education and literacy activities) serving the local area and providing the services involved in a manner that maximizes consumer choice, as well as providing opportunities that lead to competitive integrated employment for individuals with disabilities.

(11) COORDINATION WITH EDUCATION PROVIDERS.—

(A) IN GENERAL.—The local board shall coordinate activities with education and training providers in the local area, including providers of workforce investment activities, providers of adult education and literacy activities under title II, providers of career and technical education (as defined in section 3 of the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2302)) and local agencies administering plans under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.), other than section 112 or part C of that title (29 U.S.C. 732, 741).

(B) APPLICATIONS AND AGREEMENTS.—The coordination described in subparagraph (A) shall include—

(i) consistent with section 232—

(I) reviewing the applications to provide adult education and literacy activities under title II for the local area, submitted under such section to the eligible agency by eligible providers, to determine whether such applications are consistent with the local plan; and

(II) making recommendations to the eligible agency to promote alignment with such plan; and

(ii) replicating cooperative agreements in accordance with subparagraph (B) of section 101(a)(11) of the Rehabilitation Act of 1973 (29 U.S.C. 721(a)(11)), and implementing cooperative agreements in accordance with that section with the local agencies administering plans under title I of that Act (29 U.S.C. 720 et seq.) (other than section 112 or part C of that title (29 U.S.C. 732, 741) and subject to section 121(f)), with respect to efforts that will enhance the provision of services to individuals with disabilities and other individuals, such as cross training of staff, technical assistance, use and sharing of information, cooperative

efforts with employers, and other efforts at cooperation, collaboration, and coordination.

(C) COOPERATIVE AGREEMENT.—In this paragraph, the term "cooperative agreement" means an agreement entered into by a State designated agency or State designated unit under subparagraph (A) of section 101(a)(11) of the Rehabilitation Act of 1973.

(12) BUDGET AND ADMINISTRATION.—

(A) BUDGET.—The local board shall develop a budget for the activities of the local board in the local area, consistent with the local plan and the duties of the local board under this section, subject to the approval of the chief elected official.

(B) ADMINISTRATION.—

(i) GRANT RECIPIENT.—

(I) IN GENERAL.—The chief elected official in a local area shall serve as the local grant recipient for, and shall be liable for any misuse of, the grant funds allocated to the local area under sections 128 and 133, unless the chief elected official reaches an agreement with the Governor for the Governor to act as the local grant recipient and bear such liability.

(II) DESIGNATION.—In order to assist in administration of the grant funds, the chief elected official or the Governor, where the Governor serves as the local grant recipient for a local area, may designate an entity to serve as a local grant subrecipient for such funds or as a local fiscal agent. Such designation shall not relieve the chief elected official or the Governor of the liability for any misuse of grant funds as described in subclause (I).

(III) DISBURSAL.—The local grant recipient or an entity designated under subclause (II) shall disburse the grant funds for workforce investment activities at the direction of the local board, pursuant to the requirements of this title. The local grant recipient or entity designated under subclause (II) shall disburse the funds immediately on receiving such direction from the local board.

(ii) GRANTS AND DONATIONS.—The local board may solicit and accept grants and donations from sources other than Federal funds made available under this Act.

(iii) TAX-EXEMPT STATUS.—For purposes of carrying out duties under this Act, local boards may incorporate, and may operate as entities described in section 501(c)(3) of the Internal Revenue Code of 1986 that are exempt from taxation under section 501(a) of such Code.

(13) ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES.—The local board shall annually assess the physical and programmatic accessibility, in accordance with section 188, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.), of all one-stop centers in the local area.

(e) **SUNSHINE PROVISION.**—The local board shall make available to the public, on a regular basis through electronic means and open meetings, information regarding the activities of the local board, including information regarding the local plan prior to submission of the plan, and regarding membership, the designation and certification of one-stop operators, and the award of grants or contracts to eligible providers of youth workforce investment activities, and on request, minutes of formal meetings of the local board.

(f) **STAFF.**—

(1) **IN GENERAL.**—The local board may hire a director and other staff to assist in carrying out the functions described in subsection (d) using funds available under sections 128(b) and 133(b) as described in section 128(b)(4).

(2) **QUALIFICATIONS.**—The local board shall establish and apply a set of objective qualifications for the position of director, that ensures that the individual selected has the requisite knowledge, skills, and abilities, to meet identified benchmarks and to assist in effectively carrying out the functions of the local board.

(3) **LIMITATION ON RATE.**—The director and staff described in paragraph (1) shall be subject to the limitations on the payment of salaries and bonuses described in section 194(15).

(g) **LIMITATIONS.**—

(1) **TRAINING SERVICES.**—

(A) **IN GENERAL.**—Except as provided in subparagraph (B), no local board may provide training services.

(B) **WAIVERS OF TRAINING PROHIBITION.**—The Governor of the State in which a local board is located may, pursuant to a request from the local board, grant a written waiver of the prohibition set forth in subparagraph (A) (relating to the provision of training services) for a program of training services, if the local board—

(i) submits to the Governor a proposed request for the waiver that includes—

(I) satisfactory evidence that there is an insufficient number of eligible providers of such a program of training services to meet local demand in the local area;

(II) information demonstrating that the board meets the requirements for an eligible provider of training services under section 122; and

(III) information demonstrating that the program of training services prepares participants for an in-demand industry sector or occupation in the local area;

(ii) makes the proposed request available to eligible providers of training services and other interested members of the public for a public comment period of not less than 30 days; and

(iii) includes, in the final request for the waiver, the evidence and information described in clause (i) and the comments received pursuant to clause (ii).

(C) **DURATION.**—A waiver granted to a local board under subparagraph (B) shall apply for a period that shall not exceed the duration of the local plan. The waiver may be renewed for additional periods under subsequent local

plans, not to exceed the durations of such subsequent plans, pursuant to requests from the local board, if the board meets the requirements of subparagraph (B) in making the requests.

(D) REVOCATION.—The Governor shall have the authority to revoke the waiver during the appropriate period described in subparagraph (C) if the Governor determines the waiver is no longer needed or that the local board involved has engaged in a pattern of inappropriate referrals to training services operated by the local board.

(2) CAREER SERVICES; DESIGNATION OR CERTIFICATION AS ONE-STOP OPERATORS.—A local board may provide career services described in section 134(c)(2) through a one-stop delivery system or be designated or certified as a one-stop operator only with the agreement of the chief elected official in the local area and the Governor.

(3) LIMITATION ON AUTHORITY.—Nothing in this Act shall be construed to provide a local board with the authority to mandate curricula for schools.

(h) CONFLICT OF INTEREST.—A member of a local board, or a member of a standing committee, may not—

(1) vote on a matter under consideration by the local board—

(A) regarding the provision of services by such member (or by an entity that such member represents); or

(B) that would provide direct financial benefit to such member or the immediate family of such member; or

(2) engage in any other activity determined by the Governor to constitute a conflict of interest as specified in the State plan.

(i) ALTERNATIVE ENTITY.—

(1) IN GENERAL.—For purposes of complying with subsections (a), (b), and (c), a State may use any local entity (including a local council, regional workforce development board, or similar entity) that—

(A) is established to serve the local area (or the service delivery area that most closely corresponds to the local area);

(B) was in existence on the day before the date of enactment of this Act, pursuant to State law; and

(C) includes—

(i) representatives of business in the local area; and

(ii)(I) representatives of labor organizations (for a local area in which employees are represented by labor organizations), nominated by local labor federations; or

(II) other representatives of employees in the local area (for a local area in which no employees are represented by such organizations).

(2) REFERENCES.—A reference in this Act or a core program provision to a local board, shall include a reference to such an entity.

SEC. 108. LOCAL PLAN.

(a) IN GENERAL.—Each local board shall develop and submit to the Governor a comprehensive 4-year local plan, in partnership