



**Cortland County Finance
and Administration
Committee
Committee Meeting
~ Agenda ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, April 23, 2026

4:15 PM

Room 302

~

Virtual Meeting Information

**[Cortland County Special Finance & Administration Committee Meeting | Meeting-Join |
Microsoft Teams](#)**

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Reed Cleland				
Committee Member Beau Harbin				
Committee Member Linda Jones				
Committee Member Joseph Nauseef				
Committee Member Eugene Waldbauer				
Committee Vice-Chair William McGovern				
Committee Chair Cathy Bischoff				

Discussion Items

1. Additional Resolutions for Funding of Resolutions on Agenda

Resolutions

Referred from Public Works Committee

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 1

Award Cortland County Office Building Roof Removal and Replacement Project

WHEREAS, the Cortland County Department of Public Works duly advertised for bids for the removal and replacement of the roof at the Cortland County Office Building; AND

WHEREAS, bidders were required to submit a base bid for the west wing roof, along with an alternate bid for the south wing roof; AND

WHEREAS, sealed bids were publicly opened on April 9, 2026, at 2:00 p.m. at the Highway Administration Building; AND

WHEREAS, the bids received are as follows:

COMPANY	BASE BID	ALT BID	TOTAL
AB Construction and Roofing, Inc. 2586 Main Street Whitney Point, NY 13862	\$205,000.00	\$180,000.00	\$385,000.00
Titan Roofing, Inc. 200 Tapley Street Springfield, MA 01104	\$294,700.00	\$189,600.00	\$484,300.00
J & B Installations, Inc. 732 Visions Drive, P.O. Box 188 Skaneateles Falls, NY 13153	\$288,495.00	\$230,595.00	\$519,090.00
Paramount Roofing, Inc. 400 Ingham Ave Lackawanna, NY 14218	\$307,725.00	\$243,175.00	\$550,900.00
Hale Contracting, Inc. 2054 Grand Central Ave Horseheads, NY 14845	\$413,013.00	\$268,713.00	\$681,726.00
WCA Roofing & Sheet Metal, Co., Inc. 10 Corporate Circle East Syracuse, NY 13057	\$278,000.00	\$750,000.00	\$1,028,000.00
Prince Contracting & Development Inc. 3039 Wilson Ave, Apt B1 Bronx, NY 10468	\$679,000.00	\$520,000.00	\$1,199,00.00

; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Buildings and Grounds Committee, the Cortland County Legislature hereby awards the Cortland County Office Building Roof Removal and Replacement project to the lowest responsible bidder being; AB Construction and Roofing, Inc., 2586 Main Street, Whitney Point, NY 13862 for the total bid price listed above; AND BE IT FURTHER

RESOLVED, that the County Administrator or designee or the Chair of the Legislature, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to sign an agreement with AB Construction and Roofing, Inc., for an amount not to exceed \$385,000.00; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from Account HH_____ for the Cortland County Office Building Roof Removal and Replacement project, AB Construction and Roofing, Inc.

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 2

Resolution Authorizing the Purchase of Real Property Located at _____

WHEREAS, Cortland County has identified a need to acquire real property for the purpose of departmental operations; AND

WHEREAS, the property located at _____, Tax Map No. _____ (the "Property"), has been identified as suitable to meet this need; AND

WHEREAS, the agreed-upon purchase price for the Property is _____, subject to any necessary inspections, title review, and approvals; AND

WHEREAS, funding for the purchase of the Property is available in Account No. _____; AND

WHEREAS, the County Legislature has determined that acquisition of the Property is in the best interest of the County and its residents; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby authorize the purchase of the Property located at _____, Tax Map No. _____, at a purchase price not to exceed _____; AND BE IT FURTHER

RESOLVED, that the County Administrator is hereby authorized and directed to execute a purchase agreement and all other necessary documents to effectuate the acquisition of the Property, subject to review and approval by the County Attorney or designee; AND BE IT FURTHER

RESOLVED, that the County Administrator and appropriate County officials are hereby authorized to take all actions necessary to complete the transaction, including but not limited to arranging for inspections, title search, and closing.

Adjournment