



**Cortland County
Legislature
Legislative Session
~ Agenda ~**

Legislative Chambers
60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, April 23, 2026

6:00 PM

Legislative Chambers

Public Hearings

Call to Order

Salute to the Flag

Roll Call

Attendee Name	Present	Absent	Late	Arrived
Legislator Douglas Bentley				
Legislator Cathy Bischoff				
Legislator Reed Cleland				
Legislator Mitchel Eccleston				
Legislator Beau Harbin				
Majority Leader Paul Heider				
Legislator Linda Jones				
Legislator Dominick Mantella				
Legislator William McGovern				
Legislator Joseph Nauseef				
Legislator Christopher Newell				
Legislator Jason Prentice				
Minority Leader Sandra Price				
Legislator Ronald J. Van Dee				
Legislator Keith VanGorder				
Legislator Eugene Waldbauer				
Chair of the Legislature Kevin Fitch				

Approval of Minutes

- 1. Cortland County Legislature - Legislative Session - March 26, 2026**

Privilege of the Floor

Proclamations & Recognitions

1. **Retirement of Laurie Leonard - Personnel Officer**

Presentation of Petitions, Communications, Presentations and Notices

1. **Cornell Cooperative Extension Presentation - Executive Director Kelly Guy**

Reports of Standing, Special and Ad Hoc Committees

Receive and File

1. **2025 Sheriff's Office Annual Report**
2. **2025 Department of Emergency Response & Communications Annual Report**

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

ON MOTION OF KEVIN FITCH

AGENDA ITEM NO. 1

Resolution Authorizing Withdrawal from the Cayuga-Cortland Workforce Development Board, Establishment of the Cortland County Workforce Development Board, and Related Actions

WHEREAS, the Cortland County Legislature has historically participated in a joint workforce development system with Cayuga County through the Cayuga-Cortland Workforce Development Board, established pursuant to the federal Workforce Innovation and Opportunity Act (WIOA); AND

WHEREAS, WIOA requires each local workforce development area to be governed by a Workforce Development Board responsible for oversight of workforce programming, strategic planning, and coordination of employment and training services; AND

WHEREAS, Cayuga County and Oswego County have elected to operate as a joint workforce development area under a Cayuga-Oswego Workforce Development Board; AND

WHEREAS, Cortland County has determined that it is in the best interest of the County to withdraw from the Cayuga-Cortland Workforce Development Board partnership and establish its own Workforce Development Board to serve as the governing body for workforce development activities within Cortland County; AND

WHEREAS, the transition of workforce development areas may require coordination and formal approvals with partner counties and the New York State Department of Labor, including documentation acknowledging or supporting the formation of the Cayuga-Oswego Workforce Development Board; AND

WHEREAS, WIOA requires that members of the Workforce Development Board be appointed by the Chief Elected Official, or designee, in accordance with federal and state requirements; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the withdrawal of Cortland County from the Cayuga-Cortland Workforce Development Board partnership; AND BE IT FURTHER

RESOLVED, that the Chair of the Cortland County Legislature is hereby authorized to execute any and all documents necessary to effectuate said withdrawal and to establish Cortland County's own Workforce Development Board, subject to review and approval by the County Attorney or designee; AND BE IT FURTHER

RESOLVED, that the Chair of the Cortland County Legislature is hereby further authorized to execute any and all documents, as may be necessary or required, to acknowledge, support, or otherwise facilitate the formation of the Cayuga-Oswego Workforce Development Board for Cayuga and Oswego Counties, subject to review and approval by the County Attorney or designee; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby approves the bylaws of the Cortland County Workforce Development Board as attached.

Referred from Government Operations Committee

ON MOTION OF JOSEPH NAUSEEF

AGENDA ITEM NO. 2

Authorize Pistol Permit/Semiautomatic Rifle License Fee Pursuant to Section 400.00 of the New York State Penal Law - County Clerk

WHEREAS, pursuant to Section 400.00 of the New York State Penal Law, the fee for each license to carry or possess a pistol or revolver, or to purchase or take possession of a semiautomatic rifle, shall be not less than three dollars (\$3.00) nor more than ten dollars (\$10.00); AND

WHEREAS, Section 400.00 further provides that such fee may be fixed by the legislative body of the county; AND

WHEREAS, by Resolution No. 112-04, the Cortland County Legislature established an application fee of ten dollars (\$10.00) in connection with pistol permit licensing; AND

WHEREAS, Section 400.00 of the New York State Penal Law authorizes a fee for the issuance of a license, rather than for an application; AND

WHEREAS, the Cortland County Legislature wishes to align its fee structure with the statutory authorization set forth in Section 400.00; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Clerk to collect a fee of ten dollars (\$10.00) upon the issuance of a license to carry or possess a pistol or revolver, or to purchase or take possession of a semiautomatic rifle, in accordance with Section 400.00 of the New York State Penal Law; AND BE IT FURTHER

RESOLVED, that this resolution shall take effect on May 1, 2026; AND BE IT FURTHER

RESOLVED, that Resolution No. 112-04 be and hereby is rescinded.

ON MOTION OF JOSEPH NAUSEEF

AGENDA ITEM NO. 3

Abolish One Position of Assistant County Attorney/Create One Position of Associate Assistant County Attorney/Assistant County Attorney - Personnel Department

WHEREAS, the needs of the agency will be better served by abolishing one (1) position of Assistant County Attorney and creating one (1) position of Associate Assistant County Attorney/Assistant County Attorney; AND

WHEREAS, the Government Operations Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Assistant County Attorney (Management Compensation Plan, Attorney Grade 2, \$102,700-118,105, exempt class, full-time with benefits) be and hereby is abolished effective April 23, 2026 at midnight; AND BE IT FURTHER

RESOLVED, that one (1) position of Associate Assistant County Attorney/Assistant County Attorney (Management Compensation Plan, Attorney Grade 3, \$76,162, pending jurisdictional classification, full-time with benefits or Management Compensation Plan, Attorney Grade 2, \$102,700-118,105, exempt class, full-time with benefits) be created effective April 24, 2026 at 12:01 AM.

Referred from Public Works Committee

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 4

Award Engineering Design, Right Of Way Incidentals and Right Of Way Acquisition Services Agreement for the Cold Brook Road Box Culvert, Cold Brook Creek Culvert Replacement (CR 102) Project - Department of Public Works

WHEREAS, Cortland County has been awarded \$1,500,000.00 in State funding under the BRIDGE-NY program to design and construct the replacement of the Cold Brook Road Box Culvert, Cold Brook Creek Culvert (CR 102); AND

WHEREAS, the Cortland County Legislature has accepted the State funding for said project with Resolution No. 75-25; AND

WHEREAS, the Public Works Committee recommends that Barton and Loguidice Engineers, PLLC of 443 Electronics Parkway, Liverpool, NY 13088 provide Professional Engineering Services to the Cortland County Public Works Department; AND

WHEREAS, the amount of the design, Right Of Way (ROW) incidentals and Right Of Way (ROW) acquisition fees for said services is \$257,000.00; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves entering into a contract agreement with Barton and Loguidice Engineers, PLLC for Professional Engineering Services to the Cortland County Public Works Department for an amount not to exceed \$257,000.00; AND BE IT FURTHER

RESOLVED, that the Chairman of the Cortland County Legislature and/or County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute said contract agreements with Barton and Loguidice Engineers, PLLC for Professional Engineering Services for the design, ROW incidentals and ROW acquisition fees of the Replacement of the Cold Brook Road Box Culvert, Cold Brook Creek Culvert Replacement; AND BE IT FURTHER

RESOLVED, the 2026 budget be amended as follows:

INCREASE:

HH51225.54055.CBCC	Professional Services	\$52,000
--------------------	-----------------------	----------

DECREASE:

HH51225.52100.CBCC	Land	\$35,000
HH51225.52800.CBCC	Infrastructure	\$17,000

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 5

**Award Engineering Design, Right Of Way Incidentals and Right Of Way Acquisition Services
Agreement for the Pine Hill Road Bridge over Hunts Creek (BIN 2207300) Replacement Project -
Department of Public Works**

WHEREAS, Cortland County has been awarded \$2,386,763.00 in State funding under the BRIDGE-NY program to design and construct the replacement of the Pine Hill Road Bridge over Hunts Creek (BIN 2207300); AND

WHEREAS, the Cortland County Legislature has accepted the State funding for said project with Resolution No. 76-25; AND

WHEREAS, the Public Works Committee recommends that Barton and Loguidice Engineers, PLLC of 443 Electronics Parkway, Liverpool, NY 13088 provide Professional Engineering Services to the Cortland County Public Works Department; AND

WHEREAS, the Town of Marathon and the Town of Freetown will be contributing 2 ½% (\$56,685.00) each of the local share; AND

WHEREAS, the amount of the design, Right of Way (ROW) incidentals and Right of Way (ROW) acquisition fees for said services is \$397,000; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves entering into a contract agreement with Barton and Loguidice Engineers, PLLC for Professional Engineering Services to the Cortland County Public Works Department for an amount not to exceed \$397,000; AND BE IT FURTHER

RESOLVED, that the Chairman of the Cortland County Legislature and/or County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to execute said contract agreements with Barton and Loguidice Engineers, PLLC for Professional Engineering Services for the design, ROW incidentals and ROW acquisition fees of the Replacement of the Pine Hill Road Bridge over Hunts Creek; AND BE IT FURTHER

RESOLVED, that the 2026 budget be amended as follows:

Increase:

HH51225.54055.PHBR	Professional Services	\$40,750
--------------------	-----------------------	----------

Decrease:

HH51225.52100.PHBR	Land	\$14,250
HH51225.52800 PHBR	Infrastructure	\$26,500

ON MOTION OF HEIDER

AGENDA ITEM NO. 6

**Award Bid/Authorize Agreements for the Conventional Aircraft Storage Hangar Building with
Offices at the Cortland County Airport**

WHEREAS, the Cortland County Airport, as a public-use facility included in the National Plan of Integrated Airport Systems (NPIAS), will receive funding through the NYSDOT Aviation Administration Airport Improvement Program (AIP) for Fiscal Year 2026; AND

WHEREAS, the County of Cortland, New York, wishes to continue improvements to the infrastructure of Cortland County through the new construction of a new Conventional Aircraft Storage Hangar Building with Offices; AND

WHEREAS, Cortland County has solicited proposals from qualified vendors for a General Contractor, Electrical Contractor, Mechanical Contractor, and Plumbing Contractor for the project; AND

WHEREAS, bids were received and opened on February 12, 2026 from the following:

GENERAL CONTRACTOR:

Companies	Total Base Bid
Chrisanntha Construction 4661 Dewey Avenue Gorham, NY 14461	\$1,808,400.00
Streeter Associates, Inc 101 East Woodlawn Avenue Elmira, NY 14901	\$1,987,000.00
VIP Structures, Inc 101 North Salina Street Syracuse, NY 13202	\$2,089,000.00
Upstate Companies 1, LLC 1690 State Highway 8 Mount Upton, NY 13809	\$2,115,000.00
G.M. Crisalli & Associates, Inc 843 Hiawatha Blvd. West Syracuse, NY 13204	\$2,145,000.00
Ahearn Holtzman, Inc 530 Willett Avenue Port Chester, NY 10573	\$2,158,000.00

ELECTRICAL CONTRACTOR:

Companies	Total Base Bid
NELCORP Electrical Contracting Corp 35 North Kelly Avenue Endwell, NY 13760	\$279,415.00
Upstate Companies I, LLC 1690 State Highway 8 Mount Upton, NY 13809	\$298,500.00
O'Connell Electric Company 7001 Performance Drive North Syracuse, NY 13212	\$386,900.00

PLUMBING CONTRACTOR:

Companies	Total Base Bid
DFM Mechanical Services, Inc 390 Peruville Road Freeville, NY 13068	\$87,100.00

MECHANICAL CONTRACTOR:

Companies	Total Base Bid
DFM Mechanical Services, Inc 390 Peruville Road Freeville, NY 13068	\$189,110.00
King & King Mechanical 393 Grant Avenue Road, Suite 4 Auburn, NY 13021	\$349,797.00

; AND

WHEREAS, based upon the results of the bids, the Public Works Committee recommends that the bids be awarded to the lowest responsible bidder; AND

WHEREAS, it would be in the best interest of Cortland County to contract with Chrisanntha Construction, of 4661 Dewey Avenue, Gorham, NY 14461, for General Contractor services for the total proposed amount of \$1,808,400.00; AND

WHEREAS, it would be in the best interest of Cortland County to contract with NELCORP Electrical Contracting Corp. of 35 North Kelly Avenue, Endwell, NY 13760, for the Electrical Contractor Services for the total proposed amount of \$279,415.00; AND

WHEREAS, it would be in the best interest of Cortland County to contract with DFM Mechanical Services, Inc of 390 Peruville Road, Freeville, NY 13068 for the Plumbing Contractor Services for the total proposed amount of \$87,100.00; AND

WHEREAS, it would be in the best interest of Cortland County to contract with DFM Mechanical Services, Inc of 390 Peruville Road, Freeville, NY 13068 for the Mechanical Contractor Services for the total proposed amount of \$189,110.00; AND

WHEREAS, the local share of 10% of the overall grant budget and the difference of funding less costs is equal to two hundred eighty-six thousand, two hundred eighty-nine Dollars (\$286,289.00) to complete the construction for the Conventional Aircraft Storage Hangar Building with Offices at the Cortland County Airport – Chase Field; NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Chrisanntha Construction of 4661 Dewey Avenue, Gorham, NY 14461, for General Contractor services for the total proposed amount of \$1,808,400.00; AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with NELCORP Electrical Contracting Corp of 35 North Kelly Avenue, Endwell, NY 13760, for the Electrical Contractor Services for the total proposed amount of \$279,415.00; AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with DFM Mechanical Services, Inc of 390 Peruville Road, Freeville, NY 13068 for the Plumbing Contractor Services for the total proposed amount of \$87,100.00; AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with DFM Mechanical Services, Inc of 390 Peruville Road, Freeville, NY 13068 for the Mechanical Contractor Services for the total proposed amount of \$189,110.00.

ON MOTION OF HEIDER

AGENDA ITEM NO. 7

Award Bid/Authorize Agreement for Construction for the Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North at the Cortland County Airport

WHEREAS, the Cortland County Airport, as a public-use facility included in the National Plan of Integrated Airport Systems (NPIAS), will receive funding through the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) for Federal Fiscal Year 2026; AND

WHEREAS, the County of Cortland, New York, wishes to continue improvements to the infrastructure of Cortland County Airport-Chase Field through the Construction for the Shifting of Existing Taxiway A,

Reconstruction of Taxiway B stub, and Shifting Taxiway B north stub at Cortland County Airport-Chase Field, which is necessary to continue safe operation of aircraft at the Airport; AND

WHEREAS, the Cortland County Public Works Department advertised a solicitation for bids for the Construction Phase of Shifting of existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub project; AND

WHEREAS, the bid proposals were received and opened for this project on March 12, 2026 and the following list constitutes the results of said bid opening:

BIDDER NAME AMOUNT OF BID

Rifenburg Construction, Inc. 5835 State Route 5 Herkimer, NY 13350	\$4,834,115.00
--	----------------

Seneca Stone Corporation 2747 Canoga Road Seneca Falls, NY 13148	\$6,463,000.00
--	----------------

Suit Kote Corporation 1911 Lorings Crossing Rd Cortland, NY 13045	\$7,541,711.95
---	----------------

; AND

WHEREAS, the lowest responsible bid received for the construction phase of said project was received from Rifenburg Construction, Inc., 5835 State Route 5, Herkimer, NY 13350 for an amount of \$4,834,115.00; AND

WHEREAS, the Cortland County Legislature approved the design for the Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub at Cortland County Airport and entered into an agreement for the design of the project with McFarland Johnson, Inc. by Resolution No. 195-24; AND

WHEREAS, the local and state share of 2.5% of the overall grant budget is equal to one hundred thirty-three thousand four hundred twenty-eight Dollars (\$133,428.00) each to complete the construction of the Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub at the Cortland County Airport – Chase Field; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby endorses and approves the acceptance of the FAA AIP Grant for the Construction Phase for Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub Project for a total amount of \$4,834,115.00; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized to execute all necessary documents and plans on behalf of the County of Cortland with the Federal Aviation Administration, New York State Department of Transportation, McFarland Johnson, Inc. and Rifenburg Construction, Inc. with respect to the Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub project; AND BE IT FURTHER

RESOLVED, that a certified copy of this Resolution be filed with the Federal Aviation Administration and New York State Department of Transportation by attaching it to any necessary Grant Agreement and Engineering Agreement in connection with the Project; AND BE IT FURTHER

RESOLVED, that the 2026 County Budget be amended as follows:

Increase:

HH56105.52800.TWAB Infrastructure	\$5,337,115.00
-----------------------------------	----------------

HH56105.44597.TWAB	Federal Revenue	\$5,070,259.00
HH56105.43597.TWAB	State Revenue	\$ 133,428.00
HH56105.45031.TWAB	Inter-Fund Transfer	\$ 133,428.00
A99095.59950.TWAB	Transfer to Capital	\$ 133,428.00
A359900	General Fund Balance	\$ 133,428.00

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 8

Award Cortland County Office Building Roof Removal and Replacement Project

WHEREAS, the Cortland County Department of Public Works duly advertised for bids for the removal and replacement of the roof at the Cortland County Office Building; AND

WHEREAS, bidders were required to submit a base bid for the west wing roof, along with an alternate bid for the south wing roof; AND

WHEREAS, sealed bids were publicly opened on April 9, 2026, at 2:00 p.m. at the Highway Administration Building; AND

WHEREAS, the bids received are as follows:

COMPANY	BASE BID	ALT BID	TOTAL
AB Construction and Roofing, Inc. 2586 Main Street Whitney Point, NY 13862	\$205,000.00	\$180,000.00	\$385,000.00
Titan Roofing, Inc. 200 Tapley Street Springfield, MA 01104	\$294,700.00	\$189,600.00	\$484,300.00
J & B Installations, Inc. 732 Visions Drive, P.O. Box 188 Skaneateles Falls, NY 13153	\$288,495.00	\$230,595.00	\$519,090.00
Paramount Roofing, Inc. 400 Ingham Ave Lackawanna, NY 14218	\$307,725.00	\$243,175.00	\$550,900.00
Hale Contracting, Inc. 2054 Grand Central Ave Horseheads, NY 14845	\$413,013.00	\$268,713.00	\$681,726.00
WCA Roofing & Sheet Metal, Co., Inc. 10 Corporate Circle East Syracuse, NY 13057	\$278,000.00	\$750,000.00	\$1,028,000.00
Prince Contracting & Development Inc. 3039 Wilson Ave, Apt B1 Bronx, NY 10468	\$679,000.00	\$520,000.00	\$1,199,00.00

; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Buildings and Grounds Committee, the Cortland County Legislature hereby awards the Cortland County Office Building Roof Removal and Replacement project to the lowest responsible bidder being; AB Construction and Roofing, Inc., 2586 Main Street, Whitney Point, NY 13862 for the total bid price listed above; AND BE IT FURTHER

RESOLVED, that the County Administrator or designee or the Chair of the Legislature, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to sign an agreement with AB Construction and Roofing, Inc., for an amount not to exceed \$385,000.00; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from Account HH_____ for the Cortland County Office Building Roof Removal and Replacement project, AB Construction and Roofing, Inc.

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 9

Resolution Authorizing the Purchase of Real Property Located at _____

WHEREAS, Cortland County has identified a need to acquire real property for the purpose of departmental operations; AND

WHEREAS, the property located at _____, Tax Map No. _____ (the "Property"), has been identified as suitable to meet this need; AND

WHEREAS, the agreed-upon purchase price for the Property is _____, subject to any necessary inspections, title review, and approvals; AND

WHEREAS, funding for the purchase of the Property is available in Account No. _____; AND

WHEREAS, the County Legislature has determined that acquisition of the Property is in the best interest of the County and its residents; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby authorize the purchase of the Property located at _____, Tax Map No. _____, at a purchase price not to exceed _____; AND BE IT FURTHER

RESOLVED, that the County Administrator is hereby authorized and directed to execute a purchase agreement and all other necessary documents to effectuate the acquisition of the Property, subject to review and approval by the County Attorney or designee; AND BE IT FURTHER

RESOLVED, that the County Administrator and appropriate County officials are hereby authorized to take all actions necessary to complete the transaction, including but not limited to arranging for inspections, title search, and closing.

Referred from Judiciary & Public Safety Committee

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 10

Accept and Authorize FEMA Hazard Mitigation Grant - Department of Emergency Response & Communications

WHEREAS, the US Department of Homeland Security and Emergency Services Federal Emergency Management Agency (DHSES-FEMA) has awarded the Cortland County Department of Emergency

Response and Communications a grant in the amount of \$150,000, resulting in no new county costs, in support of Multi-Jurisdictional Local Hazard Mitigation Planning; AND

WHEREAS, the Hazard Mitigation Grant Program (HMGP) is a Federal Emergency Management Agency (FEMA) program designed to help communities reduce long-term risk to people and property from future natural hazards after a federally declared disaster; AND

WHEREAS, Studies consistently show that hazard mitigation saves money. FEMA-supported mitigation programs have demonstrated an average return of \$6 in avoided future losses for every \$1 invested, making HMGP a critical tool for resilience and fiscal responsibility; AND

WHEREAS, there is a 25% non-federal match in the amount \$37,500 that can be in either matching funds, in-kind services, or other eligible sources; NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance; AND BE IT FURTHER

RESOLVED, that the 2026 budget is amended as follows:

Account		Current	Change	Revised
A34105.44389.26HMG	DHSES HMP Grant	0	\$112,500	\$112,500
A34105.54048.26HMG	Program Specific Materials	0	\$150,000	\$150,000
A.359900	Appropriated Fund Balance	0	\$ 37,500	\$ 37,500

; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the US Department of Homeland Security and Emergency Services Federal Emergency Management Agency at an amount not to exceed \$150,000; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 11

**Authorize Agreement with Aurelian Software for Call Automation Program - Department of
Emergency Response & Communications**

WHEREAS, the Cortland County Department of Emergency Response and Communications previously received grant funding from the New York State Department of Homeland Security and Emergency Services to enhance and modernize 911 services at the County level; AND

WHEREAS, the Cortland County Legislature authorized acceptance of the Next Generation 911 grant award in the amount of \$1,266,796 pursuant to Resolution No. 111-25, with funding appropriated in expense account A30205.54048.NG911; AND

WHEREAS, the Cortland County Department of Emergency Response and Communications has obtained pricing from Aurelian Software for an artificial intelligence (AI) call automation program that fully integrates with the County's Motorola Flex 911 Computer Aided Dispatch (CAD) system; AND

WHEREAS, implementation of this integrated AI call automation program will enhance operational efficiency and support call handling capacity during periods of high call volume and emergency incidents; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the use of Next Generation 911 grant funding for the purchase and implementation of an AI call automation software program from Aurelian Software; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute a three (3) year agreement with Aurelian Software in the amount of \$38,000 per year, for a total contract amount not to exceed \$114,000, to be paid from account A30205.54048.NG911.

Referred from Agriculture/Planning/Environment Committee

ON MOTION OF WILLIAM MCGOVERN

AGENDA ITEM NO. 12

Adopt Cortland County Public Transportation System Title VI Plan

WHEREAS, the Title VI Act of 1964 ensured that anti-discrimination is enforced throughout the work undertaken by all recipients of federal funding; AND

WHEREAS, the New York State Department of Transportation (NYSDOT) Title VI/Environmental Justice program serves, creates, implements and regulates procedures that comply with Title VI of the Civil Rights Act of 1964, the Environmental Justice Executive Order 12898, Executive Order 13166, Limited English proficiency, the Civil Rights Restoration Act of 1987 and the Title 49 CFR Part 21; AND

WHEREAS, the Federal Transit Administration (FTA) requires all applicants who receive federal funding ensure their programs, policies, and activities comply with Title VI of the Civil Rights Act of 1964; AND

WHEREAS, Title VI provisions include, but are not limited to, prohibiting discrimination on the grounds of race, color, sex, age, nationality, religion, disabling condition, or being included within minority populations and/or low-income populations, as well as prohibits exclusion from participation, denial of benefits to, or others subject to discrimination under any program or activity administered by NYSDOT; AND

WHEREAS, Cortland County is an applicant on various types of transportation grants; AND

WHEREAS, Trisha R. Hiemstra PE, Director of Planning, is the Cortland County Public Transportation Title VI Officer; AND

WHEREAS, under the requirements of the Federal Transit Administration (FTA), all recipients who receive Federal Funding must have a Transportation Title VI Plan and Procedures; AND

WHEREAS, the adoption of the Cortland County Public Transportation System Title VI Plan will fulfill the Federal Transit Administration (FTA) requirement; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby officially adopts the Cortland County Public Transportation System Title VI Plan.

ON MOTION OF WILLIAM MCGOVERN

AGENDA ITEM NO. 13

Amend 2026 Budget – Rural Transportation Assistance Program

WHEREAS, the Rural Transportation Assistance Program (RTAP) is a Federal Transit Administration (FTA) program administered by the New York State Department of Transportation (NYSDOT) to support training and professional development; AND

WHEREAS, Cortland County can access RTAP funds directly to be reimbursed for individual training and professional development needs; AND

WHEREAS, RTAP funds are fully reimbursable, and no local matching share is required under the NYSDOT RTAP program; AND

WHEREAS, in order to attend training and professional development activities under RTAP, the County must amend the 2026 budget to reflect the increase in both estimated revenue and appropriations associated with these reimbursable funds; NOW THEREFORE BE IT

RESOLVED, the Cortland County 2026 budget is amended as follows:
Increase

Revenue	A56305 44589 RTAP	\$10,000
---------	-------------------	----------

Increase

Appropriations	A56305 54035 RTAP	\$10,000
----------------	-------------------	----------

ON MOTION OF WILLIAM MCGOVERN **AGENDA ITEM NO. 14**

Authorize Agreement with New York State Department of Transportation Federal 5311 Mass Transportation Capital Project Contract Number C006015 Mobility Management and Mobility Management (ADTAP)

WHEREAS, the Cortland County Legislature adopted Resolution No. 244-22, which authorized the County of Cortland to submit a request for the consolidated grant funds to the New York State Department of Transportation, pursuant Federal Section 5311, Title 49 United States Code, for the continuation of Mobility Management Program for contract period January 1, 2023 to March 31, 2029 and has a committed local share; AND

WHEREAS, the New York State Department of Transportation is requesting a resolution to indicate Cortland County’s acceptance of the Mass Transportation Capital Agreement under Contract Number C006015 to include specific PIN Numbers:

- | | |
|------------------------|--------------------------------|
| PIN Number 3790.00.103 | Mobility Management |
| PIN Number 3790.05.102 | 2023 Mobility Management |
| PIN Number 3790.05.402 | 2023 ADTAP Mobility Management |
| PIN Number 3790.06.102 | 2024 Mobility Management |
| PIN Number 3790.06.402 | 2024 ADTAP Mobility Management |

; NOW THEREFORE BE IT

RESOLVED, that the total project cost is \$791,752.97; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and is hereby authorized to sign the New York State Department of Transportation Mass Capital Agreement Contract C006015 for specific PIN Numbers stated above.

Referred from Health & Human Services Committee

ON MOTION OF RONALD VANDEE **AGENDA ITEM NO. 15**

Appoint Older Americans Act Advisory Council Member

WHEREAS, the By-Laws of the Older Americans Act Advisory Council of the Cortland County Office for Aging state membership shall be 15-25 voting members with at least fifty percent (50%) of the membership to be at least sixty years of age that represent target group seniors according to the Older Americans Act of 1965, as amended, and shall also include representatives of health care provider organizations, including veterans and supportive services provider organizations, be broadly representative of all aspects of the county, and include local elected official and the general public; AND

WHEREAS, Article 4, Section 4, states the term shall be for three years, or appointed to complete a term of a person who has resigned, the new person's length of term is defined as the period of the original member's term, with a maximum of two consecutive terms; AND

WHEREAS, there is currently a vacancy on the Older Americans Act Advisory Council; NOW THEREFORE BE IT

RESOLVED that the following appointments be appointed to fill the vacancy for a full term:

Name	Capacity	Term Number	Term Expiration
Paula Currie	Community Member	1 st Term	12/31/2028

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 16

Abolish and Create Workforce Development Positions - Personnel Department

WHEREAS, the Employment and Training Grant Administration Office is now titled the Workforce Development Office per Resolution No. 72-26; AND

WHEREAS, the titles of the positions in this office should reflect the change in department name; AND

WHEREAS, the needs of the agency will be better served by abolishing one position of Employment and Training Director and one position of Deputy Workforce Development Director and creating one position of Deputy Director of Workforce Development (Employment & Training) and one position of Deputy Director of Workforce Development (Fiscal Management); AND

WHEREAS, this is a change in titles only and does not change the duties or qualifications of the positions; AND

WHEREAS, the Health and Human Services Committee recommends the abolishment and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one position of Employment and Training Director (Grade 9, \$65,417-87,070, Management Compensation Plan, competitive class, full-time with benefits) and one position of Deputy Workforce Development Director (Grade 10, \$60,854-80,995, Management Compensation Plan, competitive class, full-time with benefits) be abolished effective April 27, 2026; AND BE IT FURTHER

RESOLVED, that one position of Deputy Workforce Development Director (Employment and Training,) (Grade 9, \$65,417-87,070, Management Compensation Plan, competitive class, full-time with benefits) and one position of Deputy Workforce Development Director (Fiscal Management), (Grade 10, \$60,854-80,995, Management Compensation Plan, competitive class, full-time with benefits) be created effective April 27, 2026.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 17

Reappoint Member of the Cortland County Youth Board

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature; AND

WHEREAS, Youth Representatives on the Board serve (1) one year terms and all other members serve (3) three year terms; NOW THEREFORE BE IT

RESOLVED, that the following person be and hereby is re-appointed as a member of the Cortland County

Youth Board, to serve without compensation for the following terms:

Name	Address	Capacity	Term Ending
Reed Cleland	18 Nixon Ave. Homer, NY 13077	Health & Human Services Committee Member	12/31/2028

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 18

Abolish Two (2) Case Aids and One (1) Child Support Investigator/Create Two (2) Social Welfare Examiners and One (1) Senior Case Aid - Department Of Social Services

WHEREAS, the needs of the agency will be better served by abolishing and creating several positions in the Social Services Department; AND

WHEREAS, the Health and Human Services Committee recommends the creation of the following full-time positions:

Two - Social Welfare Examiner (CSEA, Grade 12, \$22.0744-27.9406/hr, competitive class)
One - Senior Case Aide (CSEA, Grade 10, \$20.7185-26.2244/hr, competitive class)

; NOW THEREFORE BE IT

RESOLVED, that the following positions are abolished effective April 24, 2026:

Two - Case Aide (CSEA, Grade 8, \$19.4812-24.6583/hr, competitive class)
One - Child Support Investigator (CSEA, Grade 12, \$22.0744-27.9406/hr, competitive class)

; AND BE IT FURTHER

RESOLVED, that the following positions are created with approval to fill effective April 24, 2026:

Two - Social Welfare Examiner (CSEA, Grade 12, \$22.0744-27.9406/hr, competitive class)
One - Senior Case Aide (CSEA, Grade 10, \$20.7185-26.2244/hr, competitive class).

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 19

Authorize Additional Hours for Medical Director/Psychiatrist Positions for Section 730 Examination Coverage - Mental Health Department

WHEREAS, Resolution No. 40-25 created one Medical Director/Psychiatrist position at four (4) hours per week and one Medical Director/Psychiatrist position at ten (10) hours per week; AND

WHEREAS, Resolution No. 170-25 authorized an increase in hours to allow up to fourteen (14) hours per week, provided that the aggregate number of hours worked between the two positions did not exceed fourteen (14) hours in any given week; AND

WHEREAS, the Mental Health Department has identified a need for additional psychiatric coverage specifically related to the completion of Section 730 examinations as required by the New York State Criminal Procedure Law; AND

WHEREAS, the additional hours associated with the completion of Section 730 examinations will be compensated utilizing funds already budgeted within the Department's Professional Services line and will not require additional appropriations; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the two Medical Director/Psychiatrist positions to each work up to seventeen (17) hours per week effective March 30, 2026, with any additional hours worked beyond the previously authorized schedule to be utilized for the completion of Section 730 examinations and paid from funds budgeted in the Mental Health Department's Professional Services line.

Referred from Finance & Administration Committee

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 20

Requesting Special Home Rule Legislation to Amend New York State Tax Law, in Relation to Expanding the Use of Occupancy Tax Dollars

WHEREAS, New York State Tax Law, §1202-g (1) and (9) presently authorizes Cortland County to adopt and amend local laws, ordinances, or resolutions directing all revenues be allocated for tourist and convention development; provided, however, the County shall be authorized to retain up to a maximum of ten percent of such revenue to defer the necessary expenses of the county in administering such tax; AND

WHEREAS, the current use of occupancy tax revenue is limited to promotion of tourism, including advertising and marketing of tourist attractions; AND

WHEREAS, economic development is closely intertwined with tourism and vital to the long-term sustainability and growth of the County's economy; AND

WHEREAS, expanding the authorized use of occupancy tax funds to include economic development will allow the County greater flexibility to support projects that support local business development, hospitality sector growth, workforce creation and other related initiatives that directly or indirectly benefit the County's economy, including tourism, as a whole; NOW THEREFORE BE IT

RESOLVED, that the Legislature of the County of Cortland does hereby request special legislation be enacted to amend New York State Tax Law, §1202 (9), as follows:

1. Revenues resulting from the imposition of tax authorized by this Section shall be paid into the treasury of the County of Cortland and shall be credited to and deposited into a reserve account. The collections therefrom, net the allowable county costs related to administration of the tax and the funds, shall be distributed by the Cortland County Legislature for any county purpose in the following manner:
 - a. A minimum of seventy-five percent (75%) of up to the first one million dollars (\$1,000,000) of net annual occupancy tax receipts shall be utilized to support and enhance the planning, promotion, marketing and growth of tourism, tourist activities, and attractions, and tourist product development; and
 - b. The remaining net occupancy tax proceeds, as determined by the Cortland County Legislature, shall be designated for any county purpose related to economic development;
2. Such Local Law shall provide that the County shall be authorized to retain up to a maximum of ten percent (10%) to defer the necessary expenses of the county in administering such tax; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature is hereby directed to provide certified copies of this Resolution to New York State Senator Lea Webb, New York State Assembly member Anna Kelles, and Assembly member Jeff Gallahan in order to request the introduction of Home Rule Legislation regarding this matter.

Announcements

Adjournment