



**Cortland County Public  
Works Committee  
Committee Meeting  
~ Minutes ~**

60 Central Ave.  
Cortland, NY 13045  
[www.cortlandcountyny.gov](http://www.cortlandcountyny.gov)

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**Tuesday, April 7, 2026**

**9:00 AM**

**Room 302**

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**Call to Order**

The meeting was called to order at 9:00 a.m. by Committee Chair Heider.

**Roll Call**

|                        |                                                                                                                                                                                |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PRESENT:</b>        | Legislator Beau Harbin, Legislator Dominick Mantella, Legislator Ronald VanDee, Legislator Eugene Waldbauer, Committee Vice Chair Keith VanGorder, Committee Chair Paul Heider |
| <b>ABSENT:</b>         |                                                                                                                                                                                |
| <b>EXCUSED:</b>        | Legislator Christopher Newell                                                                                                                                                  |
| <b>OTHERS PRESENT:</b> |                                                                                                                                                                                |
| Savannah Hempstead     | Clerk of the Legislature                                                                                                                                                       |
| Charlie Sudbrink       | Commissioner of Public Works                                                                                                                                                   |
| Alan Ricottilli        | Deputy Commissioner of Public Works                                                                                                                                            |
| Chris Holl             | Director of Weights and Measures                                                                                                                                               |
| Paul Lutwalk           | CIO of the Department of Information Technology                                                                                                                                |
| Morgan Spaulding       | Grants Administrator                                                                                                                                                           |
| WendyCanfield          | County Administrator Executive Assistant                                                                                                                                       |
| Katee Padbury          | Health Department Programs Coordinator                                                                                                                                         |
| Joe Nauseef            | Legislator                                                                                                                                                                     |
| Cathy Bischoff         | Legislator                                                                                                                                                                     |
| Donald Chu             | Resident                                                                                                                                                                       |
| Nicole Compton         | County Attorney Executive Assistant (REMOTE)                                                                                                                                   |
| Andrea Herzog          | Finance Director (REMOTE)                                                                                                                                                      |
| Ashley Millard         | Deputy Clerk of the Legislature (REMOTE)                                                                                                                                       |

**Approval of Minutes**

**1. Public Works Committee March 10, 2026 Minutes**

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>APPROVED</b> |
|----------------|-----------------|

**Resolutions**

**ON MOTION OF PAUL HEIDER**

**AGENDA ITEM NO. 1.**

**Award Engineering Design, Right Of Way Incidentals and Right Of Way Acquisition Services Agreement for the Cold Brook Road Box Culvert, Cold Brook Creek Culvert Replacement (CR 102) Project - Department of Public Works**

WHEREAS, Cortland County has been awarded \$1,500,000.00 in State funding under the BRIDGE-NY program to design and construct the replacement of the Cold Brook Road Box Culvert, Cold Brook Creek Culvert (CR 102); AND

WHEREAS, the Cortland County Legislature has accepted the State funding for said project with Resolution No. 75-25; AND

WHEREAS, the Public Works Committee recommends that Barton and Loguidice Engineers, PLLC of 443 Electronics Parkway, Liverpool, NY 13088 provide Professional Engineering Services to the Cortland County Public Works Department; AND

WHEREAS, the amount of the design, Right Of Way (ROW) incidentals and Right Of Way (ROW) acquisition fees for said services is \$257,000.00; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves entering into a contract agreement with Barton and Loguidice Engineers, PLLC for Professional Engineering Services to the Cortland County Public Works Department for an amount not to exceed \$257,000.00; AND BE IT FURTHER

RESOLVED, that the Chairman of the Cortland County Legislature and/or County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute said contract agreements with Barton and Loguidice Engineers, PLLC for Professional Engineering Services for the design, ROW incidentals and ROW acquisition fees of the Replacement of the Cold Brook Road Box Culvert, Cold Brook Creek Culvert Replacement; AND BE IT FURTHER

RESOLVED, the 2026 budget be amended as follows:

**INCREASE:**

|                    |                       |          |
|--------------------|-----------------------|----------|
| HH51225.54055.CBCC | Professional Services | \$52,000 |
|--------------------|-----------------------|----------|

**DECREASE:**

|                    |                |          |
|--------------------|----------------|----------|
| HH51225.52100.CBCC | Land           | \$35,000 |
| HH51225.52800.CBCC | Infrastructure | \$17,000 |

|                  |                                                                                               |
|------------------|-----------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (6 TO 0)</b>                                                                      |
| <b>MOVER:</b>    | Legislator Ronald VanDee                                                                      |
| <b>SECONDER:</b> | Legislator Eugene Waldbauer                                                                   |
| <b>AYES:</b>     | Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Eugene Waldbauer, Paul Heider |
| <b>NAYS:</b>     | None                                                                                          |
| <b>EXCUSED:</b>  | Christopher Newell                                                                            |

**ABSENT:**

**ON MOTION OF PAUL HEIDER**

**AGENDA ITEM NO. 2.**

**Award Engineering Design, Right Of Way Incidentals and Right Of Way Acquisition Services Agreement for the Pine Hill Road Bridge over Hunts Creek (BIN 2207300) Replacement Project - Department of Public Works**

WHEREAS, Cortland County has been awarded \$2,386,763.00 in State funding under the BRIDGE-NY program to design and construct the replacement of the Pine Hill Road Bridge over Hunts Creek (BIN 2207300); AND

WHEREAS, the Cortland County Legislature has accepted the State funding for said project with Resolution No. 76-25; AND

WHEREAS, the Public Works Committee recommends that Barton and Loguidice Engineers, PLLC of 443 Electronics Parkway, Liverpool, NY 13088 provide Professional Engineering Services to the Cortland County Public Works Department; AND

WHEREAS, the Town of Marathon and the Town of Freetown will be contributing 2 ½% (\$56,685.00) each of the local share; AND

WHEREAS, the amount of the design, Right of Way (ROW) incidentals and Right of Way (ROW) acquisition fees for said services is \$397,000; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves entering into a contract agreement with Barton and Loguidice Engineers, PLLC for Professional Engineering Services to the Cortland County Public Works Department for an amount not to exceed \$397,000; AND BE IT FURTHER

RESOLVED, that the Chairman of the Cortland County Legislature and/or County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to execute said contract agreements with Barton and Loguidice Engineers, PLLC for Professional Engineering Services for the design, ROW incidentals and ROW acquisition fees of the Replacement of the Pine Hill Road Bridge over Hunts Creek; AND BE IT FURTHER

RESOLVED, that the 2026 budget be amended as follows:

Increase:

|                    |                       |          |
|--------------------|-----------------------|----------|
| HH51225.54055.PHBR | Professional Services | \$40,750 |
|--------------------|-----------------------|----------|

Decrease:

|                    |                |          |
|--------------------|----------------|----------|
| HH51225.52100.PHBR | Land           | \$14,250 |
| HH51225.52800 PHBR | Infrastructure | \$26,500 |

|                  |                          |
|------------------|--------------------------|
| <b>RESULT:</b>   | <b>APPROVED (6 TO 0)</b> |
| <b>MOVER:</b>    | Legislator Ronald VanDee |
| <b>SECONDER:</b> | Legislator Beau Harbin   |

|                 |                                                                                               |
|-----------------|-----------------------------------------------------------------------------------------------|
| <b>AYES:</b>    | Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Eugene Waldbauer, Paul Heider |
| <b>NAYS:</b>    | None                                                                                          |
| <b>EXCUSED:</b> | Christopher Newell                                                                            |
| <b>ABSENT:</b>  |                                                                                               |

**ON MOTION OF HEIDER**

**AGENDA ITEM NO. 3.**

**Award Bid/Authorize Agreements for the Conventional Aircraft Storage Hangar Building with Offices at the Cortland County Airport**

WHEREAS, the Cortland County Airport, as a public-use facility included in the National Plan of Integrated Airport Systems (NPIAS), will receive funding through the NYSDOT Aviation Administration Airport Improvement Program (AIP) for Fiscal Year 2026; AND

WHEREAS, the County of Cortland, New York, wishes to continue improvements to the infrastructure of Cortland County through the new construction of a new Conventional Aircraft Storage Hangar Building with Offices; AND

WHEREAS, Cortland County has solicited proposals from qualified vendors for a General Contractor, Electrical Contractor, Mechanical Contractor, and Plumbing Contractor for the project; AND

WHEREAS, bids were received and opened on February 12, 2026 from the following:

**GENERAL CONTRACTOR:**

| <b>Companies</b>                                                                 | <b>Total Base Bid</b> |
|----------------------------------------------------------------------------------|-----------------------|
| Chrisanntha Construction<br>4661 Dewey Avenue<br>Gorham, NY 14461                | \$1,808,400.00        |
| Streeter Associates, Inc<br>101 East Woodlawn Avenue<br>Elmira, NY 14901         | \$1,987,000.00        |
| VIP Structures, Inc<br>101 North Salina Street<br>Syracuse, NY 13202             | \$2,089,000.00        |
| Upstate Companies 1, LLC<br>1690 State Highway 8<br>Mount Upton, NY 13809        | \$2,115,000.00        |
| G.M. Crisalli & Associates, Inc<br>843 Hiawatha Blvd. West<br>Syracuse, NY 13204 | \$2,145,000.00        |
| Ahearn Holtzman, Inc<br>530 Willett Avenue<br>Port Chester, NY 10573             | \$2,158,000.00        |

**ELECTRICAL CONTRACTOR:**

| <b>Companies</b> | <b>Total Base Bid</b> |
|------------------|-----------------------|
|------------------|-----------------------|

|                                                                                   |              |
|-----------------------------------------------------------------------------------|--------------|
| NELCORP Electrical Contracting Corp<br>35 North Kelly Avenue<br>Endwell, NY 13760 | \$279,415.00 |
| Upstate Companies I, LLC<br>1690 State Highway 8<br>Mount Upton, NY 13809         | \$298,500.00 |
| O'Connell Electric Company<br>7001 Performance Drive<br>North Syracuse, NY 13212  | \$386,900.00 |

PLUMBING CONTRACTOR:

| <b>Companies</b>                                                          | <b>Total Base Bid</b> |
|---------------------------------------------------------------------------|-----------------------|
| DFM Mechanical Services, Inc<br>390 Peruville Road<br>Freeville, NY 13068 | \$87,100.00           |

MECHANICAL CONTRACTOR:

| <b>Companies</b>                                                             | <b>Total Base Bid</b> |
|------------------------------------------------------------------------------|-----------------------|
| DFM Mechanical Services, Inc<br>390 Peruville Road<br>Freeville, NY 13068    | \$189,110.00          |
| King & King Mechanical<br>393 Grant Avenue Road, Suite 4<br>Auburn, NY 13021 | \$349,797.00          |

; AND

WHEREAS, based upon the results of the bids, the Public Works Committee recommends that the bids be awarded to the lowest responsible bidder; AND

WHEREAS, it would be in the best interest of Cortland County to contract with Chrisanntha Construction, of 4661 Dewey Avenue, Gorham, NY 14461, for General Contractor services for the total proposed amount of \$1,808,400.00; AND

WHEREAS, it would be in the best interest of Cortland County to contract with NELCORP Electrical Contracting Corp. of 35 North Kelly Avenue, Endwell, NY 13760, for the Electrical Contractor Services for the total proposed amount of \$279,415.00; AND

WHEREAS, it would be in the best interest of Cortland County to contract with DFM Mechanical Services, Inc of 390 Peruville Road, Freeville, NY 13068 for the Plumbing Contractor Services for the total proposed amount of \$87,100.00; AND

WHEREAS, it would be in the best interest of Cortland County to contract with DFM Mechanical Services, Inc of 390 Peruville Road, Freeville, NY 13068 for the Mechanical Contractor Services for the total proposed amount of \$189,110.00; AND

WHEREAS, the local share of 10% of the overall grant budget and the difference of funding less costs is equal to two hundred eighty-six thousand, two hundred eighty-nine Dollars (\$286,289.00) to complete the construction for the Conventional Aircraft Storage Hangar Building with Offices at the Cortland County

Airport – Chase Field; NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Chrisanntha Construction of 4661 Dewey Avenue, Gorham, NY 14461, for General Contractor services for the total proposed amount of \$1,808,400.00; AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with NELCORP Electrical Contracting Corp of 35 North Kelly Avenue, Endwell, NY 13760, for the Electrical Contractor Services for the total proposed amount of \$279,415.00; AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with DFM Mechanical Services, Inc of 390 Peruville Road, Freeville, NY 13068 for the Plumbing Contractor Services for the total proposed amount of \$87,100.00; AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with DFM Mechanical Services, Inc of 390 Peruville Road, Freeville, NY 13068 for the Mechanical Contractor Services for the total proposed amount of \$189,110.00.

|                  |                                                                                               |
|------------------|-----------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (6 TO 0)</b>                                                                      |
| <b>MOVER:</b>    | Legislator Eugene Waldbauer                                                                   |
| <b>SECONDER:</b> | Legislator Ronald VanDee                                                                      |
| <b>AYES:</b>     | Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Eugene Waldbauer, Paul Heider |
| <b>NAYS:</b>     | None                                                                                          |
| <b>EXCUSED:</b>  | Christopher Newell                                                                            |
| <b>ABSENT:</b>   |                                                                                               |

**ON MOTION OF HEIDER**

**AGENDA ITEM NO. 4.**

**Award Bid/Authorize Agreement for Construction for the Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North at the Cortland County Airport**

WHEREAS, the Cortland County Airport, as a public-use facility included in the National Plan of Integrated Airport Systems (NPIAS), will receive funding through the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) for Federal Fiscal Year 2026; AND

WHEREAS, the County of Cortland, New York, wishes to continue improvements to the infrastructure of Cortland County Airport-Chase Field through the Construction for the Shifting of Existing Taxiway A, Reconstruction of Taxiway B stub, and Shifting Taxiway B north stub at Cortland County Airport-Chase Field, which is necessary to continue safe operation of aircraft at the Airport; AND

WHEREAS, the Cortland County Public Works Department advertised a solicitation for bids for the Construction Phase of Shifting of existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub project; AND

WHEREAS, the bid proposals were received and opened for this project on March 12, 2026 and the following list constitutes the results of said bid opening:

BIDDER NAME AMOUNT OF BID

Rifenburg Construction, Inc. \$4,834,115.00  
5835 State Route 5  
Herkimer, NY 13350

Seneca Stone Corporation \$6,463,000.00  
2747 Canoga Road  
Seneca Falls, NY 13148

Suit Kote Corporation \$7,541,711.95  
1911 Lorings Crossing Rd  
Cortland, NY 13045

; AND

WHEREAS, the lowest responsible bid received for the construction phase of said project was received from Rifenburg Construction, Inc., 5835 State Route 5, Herkimer, NY 13350 for an amount of \$4,834,115.00; AND

WHEREAS, the Cortland County Legislature approved the design for the Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub at Cortland County Airport and entered into an agreement for the design of the project with McFarland Johnson, Inc. by Resolution No. 195-24; AND

WHEREAS, the local and state share of 2.5% of the overall grant budget is equal to one hundred thirty-three thousand four hundred twenty-eight Dollars (\$133,428.00) each to complete the construction of the Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub at the Cortland County Airport – Chase Field; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby endorses and approves the acceptance of the FAA AIP Grant for the Construction Phase for Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub Project for a total amount of \$4,834,115.00; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized to execute all necessary documents and plans on behalf of the County of Cortland with the Federal Aviation Administration, New York State Department of Transportation, McFarland Johnson, Inc. and Rifenburg Construction, Inc. with respect to the Shifting of Existing Taxiway A, Reconstruction of Taxiway B Stub, and Shifting Taxiway B North Stub project; AND BE IT FURTHER

RESOLVED, that a certified copy of this Resolution be filed with the Federal Aviation Administration and New York State Department of Transportation by attaching it to any necessary Grant Agreement and Engineering Agreement in connection with the Project; AND BE IT FURTHER

RESOLVED, that the 2026 County Budget be amended as follows:

Increase:

HH56105.52800.TWAB Infrastructure \$5,337,115.00

|                    |                      |                |
|--------------------|----------------------|----------------|
| HH56105.44597.TWAB | Federal Revenue      | \$5,070,259.00 |
| HH56105.43597.TWAB | State Revenue        | \$ 133,428.00  |
| HH56105.45031.TWAB | Inter-Fund Transfer  | \$ 133,428.00  |
| A99095.59950.TWAB  | Transfer to Capital  | \$ 133,428.00  |
| A359900            | General Fund Balance | \$ 133,428.00  |

|                  |                                                                                               |
|------------------|-----------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (6 TO 0)</b>                                                                      |
| <b>MOVER:</b>    | Legislator Ronald VanDee                                                                      |
| <b>SECONDER:</b> | Legislator Beau Harbin                                                                        |
| <b>AYES:</b>     | Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Eugene Waldbauer, Paul Heider |
| <b>NAYS:</b>     | None                                                                                          |
| <b>EXCUSED:</b>  | Christopher Newell                                                                            |
| <b>ABSENT:</b>   |                                                                                               |

#### Monthly Reports

##### 1. Department of Public Works Monthly Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

##### 2. Solid Waste Monthly Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

##### 3. Weights and Measures Monthly Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

##### 4. Department of Information Technology Monthly Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

#### Discussion Items

##### 1. Department of Information Technology Organizational Chart

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

#### Adjournment

The meeting was adjourned at 9:41 a.m.

**DEPARTMENT OF PUBLIC WORKS**  
**Activities Report – March 2026**

**Administration**

Monthly Superintendents Meeting  
Department Head Meeting  
Facility Improvement Committee Meeting

**Highway**

**Structure Projects:**

East River Crossing bridge replacement – Contracts have been executed.  
High Bridge Road bridge replacement – In Design  
Bridge NY - Pine Hill Bridge and Cold Brook Box Culvert – Approval of Scope & Fee for design for Barton and Logudice.

**Road Projects:**

Chenango Road – Spring 2026  
Cold Brook Road – Spring 2026  
Lower Cincy-Willet – Spring 2026  
North Tower Road – Spring 2026

**Road Maintenance** – Snow and ice removal, pothole repairs, tree and brush maintenance, sweeping roads, ditching.

**Salt Usage** - Season Total = 12,266 tons

**Dwyer Park** – Spring clean up – picking up tree limbs, trash, etc. Unwrapping BBQs.

**Airport**

T Hangar Occupancy - All hangers are occupied, 9 on waiting list.  
Aircraft Hanger – Approval to award project to contractors.  
Taxiway A Shift - Approval to award project to contractor.

**Buildings & Grounds** – Addressing Facility Dude work orders, renovations to Room 301 at Courthouse, RFP for COB roof out for bid, (revised) bid opening 4/9/2026, snow removal.

**Staffing** - 9 full time positions open (includes Highway, Landfill).

**DEPARTMENT OF PUBLIC WORKS**  
**Solid Waste Activities Report**  
**March 2026**

**Administration**

- ❖ Working on annual reports.

**Landfill**

- **Leachate Hauling** – Continued transportation of leachate to the City’s WWTP. We have hauled **88,000** gallons from Pine Tree, **16,000** gallons from Ground Water Vault and **1,068,500** gallons from West Side.
- **Cover Material** – Auto fluff **442.70** tons received.
- **Solid Waste** – **2,124.41** tons received.
- **Sludge** – **417.90** tons received.
- **C&D** – **388.02** tons received.
- **Glass** – **55.48** tons from Southern Tier. **4.79** tons from Recycle Center. **3.59** tons from Town of Virgil.
- **Site Maintenance** – Downsizing our working face to the smallest open area that we can. Adding additional cover material to mitigate odor.
  
- **Equipment** – Packer #212 down for leaking steer ram, lift ram, Push blade end caps and bolts replacement.  
Ongoing scheduled service and routine preventive maintenance.
  
- **Landfill Capping Project** – Project shut down for season. R&L Development shall be back on site in Spring to finish minor backfilling and seeding.

**Recycling**

- Single stream to Casella’s – **109.28** tons. Total cost - **\$10,381.16**
- Single Stream to Recycle America – **0**
- Cardboard to market – **Approx. 20 tons. Approx. revenue - \$1650.00.**
- Glass from recycling to landfill – **4.79** tons.
- Glass from Southern Tier to Landfill – **55.48** tons. Total revenue **\$1941.80**
- Electronics Recycled – **7.22 tons.**
- Textiles - Approximately **500 lbs.** Approximate Revenue - **\$20.00**



CORTLAND COUNTY WEIGHTS AND MEASURES  
60 Central Ave., Cortland NY 13045 - (607)753-5025  
choll@cortlandcountyny.gov  
Monthly Report

Chris Holl  
Director

March 2026

March was a good month for scales. Vehicle scales are beginning to be booked with the warmer weather coming in.

More pricing audits took place, with a few of them being a follow up from a previous failed audit. We will continue to stay on top of these.

There were a couple of complaints regarding a gas station that had water in the tanks. When following up on this, it was discovered that there was in fact water in the tank, and the gas station had already shut down the affected pumps, and were reimbursing customers that had their vehicles effected.

| Test Type       | Qty |
|-----------------|-----|
| Computing Scale | 40  |
| Pre-Pack Scale  | 8   |
| Customer Scale  | 1   |
| Vehicle Scale   | 2   |
| Price Audit     | 200 |

|                        |            |
|------------------------|------------|
| Total Fees Paid YTD    | \$580.00   |
| Total Fees Un-Paid YTD | \$2,710.00 |



Paul Lutwak  
CIO Cortland County  
[Plutwak@Cortlandcountyny.gov](mailto:Plutwak@Cortlandcountyny.gov)  
607-753-5041

March 31<sup>th</sup>, 2026

## Information Technology April 2026 Monthly Report

The Information Technology staff are all working on multiple projects. Our new ticket system will be going live in the week or two. Currently we are performing trainings for departments and testing the interface. Tickets from the old system are being cleaned up so that no tickets fall through the cracks.

Several IT staff have been working with Motorola and the Sheriff's department to optimize the dash-cams in the patrol cars. Initial results are very good and we hope this will increase the speed of the video uploads.

The Office O365 project has begun. This project will take several months. There is much cleanup of current data that needs to be completed before we start any sort of migration. This is a priority project, so there are several staff working on this project.

The new IT offices for customer support are taking shape and we hope to be able to move in the next few weeks. Then we can focus on revamping the current office space for the rest of the IT staff.

I have been spending some time on cleaning up our phone accounts. These have become a bit convoluted and they need updating and needed attention.

The network rebuild is slowly progressing. We are at a stage now in which each step needs to be analyzed closely before taking any action to prevent any downtime.

There are three old large UPS's (Uninterruptable Power Supplies) that are either no longer working or are end of life and parts cannot be purchased anymore that need to be removed. I am working on getting costs from electricians to remove and dispose of these units.

Everyone's computers now have a way of reporting phishing emails so Phishing tests will begin in the next week or so. I'll bring statistics on how we are doing as a county to future committee meetings.

We hope to have the Password reset tool implemented in the week or two.

The wiring is completed for moving the mail machine into the copier room, so we will be working up a schedule to move the mail machine and train users on using it.

