



**Cortland County Health &
Human Services
Committee
Committee Meeting
~ Agenda ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, April 9, 2026

11:00 AM

Room 302

View Meeting Virtually

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m169fcbaf41f6dcf432a49562d08b0ae0>

Thursday, April 9, 2026 11:00 AM | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2344 279 4762

Password: hWmWffYD623

Join by phone
+1-415-655-0001 US Toll
Access code: 234 427 94762

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley				
Committee Member William McGovern				
Committee Member Christopher Newell				
Committee Member Jason Prentice				
Committee Member Keith VanGorder				
Committee Vice-Chair Sandra Price				
Committee Chair Ronald J. Van Dee				

Approval of Minutes

- 1. March 12, 2026 - Health & Human Services Committee Minutes**

Roll Call

Resolutions

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 1.

Appoint Older Americans Act Advisory Council Member

WHEREAS, the By-Laws of the Older Americans Act Advisory Council of the Cortland County Office

for Aging state membership shall be 15-25 voting members with at least fifty percent (50%) of the membership to be at least sixty years of age that represent target group seniors according to the Older Americans Act of 1965, as amended, and shall also include representatives of health care provider organizations, including veterans and supportive services provider organizations, be broadly representative of all aspects of the county, and include local elected official and the general public; AND

WHEREAS, Article 4, Section 4, states the term shall be for three years, or appointed to complete a term of a person who has resigned, the new person's length of term is defined as the period of the original member's term, with a maximum of two consecutive terms; AND

WHEREAS, there is currently a vacancy on the Older Americans Act Advisory Council; NOW THEREFORE BE IT

RESOLVED that the following appointments be appointed to fill the vacancy for a full term:

Name	Capacity	Term Number	Term Expiration
Paula Currie	Community Member	1 st Term	12/31/2028

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 2.

Abolish and Create Workforce Development Positions - Personnel Department

WHEREAS, the Employment and Training Grant Administration Office is now titled the Workforce Development Office per Resolution No. 72-26; AND

WHEREAS, the titles of the positions in this office should reflect the change in department name; AND

WHEREAS, the needs of the agency will be better served by abolishing one position of Employment and Training Director and one position of Deputy Workforce Development Director and creating one position of Deputy Director of Workforce Development (Employment & Training) and one position of Deputy Director of Workforce Development (Fiscal Management); AND

WHEREAS, this is a change in titles only and does not change the duties or qualifications of the positions; AND

WHEREAS, the Health and Human Services Committee recommends the abolishment and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one position of Employment and Training Director (Grade 9, \$65,417-87,070, Management Compensation Plan, competitive class, full-time with benefits) and one position of Deputy Workforce Development Director (Grade 10, \$60,854-80,995, Management Compensation Plan, competitive class, full-time with benefits) be abolished effective April 27, 2026; AND BE IT FURTHER

RESOLVED, that one position of Deputy Workforce Development Director (Employment and Training,) (Grade 9, \$65,417-87,070, Management Compensation Plan, competitive class, full-time with benefits) and one position of Deputy Workforce Development Director (Fiscal Management), (Grade 10, \$60,854-80,995, Management Compensation Plan, competitive class, full-time with benefits) be created effective April 27, 2026.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 3.

Reappoint Member of the Cortland County Youth Board

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature; AND

WHEREAS, Youth Representatives on the Board serve (1) one year terms and all other members serve (3) three year terms; NOW THEREFORE BE IT

RESOLVED, that the following person be and hereby is re-appointed as a member of the Cortland County Youth Board, to serve without compensation for the following terms:

Name	Address	Capacity	Term Ending
Reed Cleland	18 Nixon Ave. Homer, NY 13077	Health & Human Services Committee Member	12/31/2028

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 4.

Abolish Two (2) Case Aids and One (1) Child Support Investigator/Create Two (2) Social Welfare Examiners and One (1) Senior Case Aid - Department Of Social Services

WHEREAS, the needs of the agency will be better served by abolishing and creating several positions in the Social Services Department; AND

WHEREAS, the Health and Human Services Committee recommends the creation of the following full-time positions:

Two - Social Welfare Examiner (CSEA, Grade 12, \$22.0744-27.9406/hr, competitive class)

One - Senior Case Aide (CSEA, Grade 10, \$20.7185-26.2244/hr, competitive class)

; NOW THEREFORE BE IT

RESOLVED, that the following positions are abolished effective April 24, 2026:

Two - Case Aide (CSEA, Grade 8, \$19.4812-24.6583/hr, competitive class)

One - Child Support Investigator (CSEA, Grade 12, \$22.0744-27.9406/hr, competitive class)

; AND BE IT FURTHER

RESOLVED, that the following positions are created with approval to fill effective April 24, 2026:

Two - Social Welfare Examiner (CSEA, Grade 12, \$22.0744-27.9406/hr, competitive class)

One - Senior Case Aide (CSEA, Grade 10, \$20.7185-26.2244/hr, competitive class).

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 5.

Authorize Additional Hours for Medical Director/Psychiatrist Positions for Section 730 Examination Coverage - Mental Health Department

WHEREAS, Resolution No. 40-25 created one Medical Director/Psychiatrist position at four (4) hours per week and one Medical Director/Psychiatrist position at ten (10) hours per week; AND

WHEREAS, Resolution No. 170-25 authorized an increase in hours to allow up to fourteen (14) hours per week, provided that the aggregate number of hours worked between the two positions did not exceed fourteen (14) hours in any given week; AND

WHEREAS, the Mental Health Department has identified a need for additional psychiatric coverage specifically related to the completion of Section 730 examinations as required by the New York State Criminal Procedure Law; AND

WHEREAS, the additional hours associated with the completion of Section 730 examinations will be compensated utilizing funds already budgeted within the Department's Professional Services line and will not

require additional appropriations; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the two Medical Director/Psychiatrist positions to each work up to seventeen (17) hours per week effective March 30, 2026, with any additional hours worked beyond the previously authorized schedule to be utilized for the completion of Section 730 examinations and paid from funds budgeted in the Mental Health Department's Professional Services line.

Discussion Items

1. **New York State Office of Children and Family Services - 2026 Site Audit Results**

Monthly Reports

1. **Office for Aging Monthly Report**
2. **Health Department Monthly Report**

Adjournment