



**Cortland County
Agriculture, Planning &
Environmental Committee
Committee Meeting
~ Agenda ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, March 12, 2026

10:00 AM

Room 302

View Meeting Virtually

1.

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=mec37757904bb9dc4f9a3f432c2e5122c>

Thursday, March 12, 2026 10:00 AM | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2347 535 0130

Password: mhPcTWKg778

Join by phone
+1-415-655-0001 US Toll
Access code: 234 753 50130

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Reed Cleland				
Committee Member Beau Harbin				
Committee Member Paul Heider				
Committee Member Jason Prentice				
Committee Member Sandra Price				
Committee Vice-Chair Mitchell Eccleston				
Committee Chair William McGovern				

Approval of Minutes

1. **Agriculture, Planning & Environmental Committee Minutes - February 12, 2026**

Resolutions

ON MOTION OF WILLIAM MCGOVERN

AGENDA ITEM NO. 1.

Affirming Recommendations for Appointment to the Central New York Regional Transportation Authority (CENTRO) Board

WHEREAS, pursuant to Public Authorities Law §1328, the Central New York Regional

Transportation Authority was created by the State of New York; AND

WHEREAS, pursuant to said law, the Cortland County Legislature is required to submit to the Governor of the State of New York the names of individuals recommended for appointment to the Central New York Regional Transportation Authority Board, with such appointments subject to the advice and consent of the New York State Senate; AND

WHEREAS, the Cortland County Legislature previously adopted Resolution No. 86-25 recommending individuals for appointment to the Central New York Regional Transportation Authority; AND

WHEREAS, the Legislature desires to affirm those recommendations; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby affirms its recommendation that the following individuals be appointed to serve on the Central New York Regional Transportation Authority Board:

Jennifer Hillman
Greg Richards

; AND BE IT FURTHER

RESOLVED, that the Clerk of the Cortland County Legislature is hereby directed to transmit a certified copy of this resolution to the Governor of the State of New York and to the Secretary of the Central New York Regional Transportation Authority.

ON MOTION OF WILLIAM MCGOVERN

AGENDA ITEM NO. 2.

Proposed Local Law "E" of 2026 - A Local Law Amending Local Law No. 9 of 2022, Which Amended Local Law No. 3 of 1975, as Previously Amended, to Change the Name of the Planning Department to the Department of Planning and Economic Development and the Title of the Director to Director of Planning and Economic Development

WHEREAS, said Local Law has been in final form upon the desks of the members of the Legislature at least seven (7) calendar days, exclusive of Sunday, prior to this date; AND

WHEREAS, a public hearing thereon has been held before this Legislature after publication of notice thereof as legally required; NOW THEREFORE

BE IT ENACTED by the Cortland County Legislature as follows:

SECTION 1. LEGISLATIVE INTENT

The Cortland County Legislature previously amended Local Law No. 3 of 1975 through the adoption of Local Law No. 9 of 2022 to modernize and clarify the structure of the County Planning Department. The Legislature further recognizes that the responsibilities of the department have evolved to include significant economic development functions in addition to traditional planning responsibilities.

The Cortland County Legislature also adopted Resolution No. 35-23, which reallocated the position of Director of Planning to Grade 3 within the County's Management Compensation Schedule and revised the duties of the position to include responsibilities related to economic development.

The purpose of this Local Law is to formally recognize and reflect the expanded scope of responsibilities by renaming the Planning Department as the Department of Planning and Economic Development and updating the

title of the Department Head accordingly.

SECTION 2. AMENDMENT OF LOCAL LAW NO. 9 OF 2022

Local Law No. 9 of 2022, which amended Local Law No. 3 of 1975 as previously amended, is hereby further amended so that all references to the Planning Department shall hereafter refer to the Department of Planning and Economic Development.

SECTION 3. TITLE OF DEPARTMENT HEAD

All references to the Director of Planning shall hereafter refer to the Director of Planning and Economic Development, who shall serve as the administrative head of the department. The Director of Planning and Economic Development shall assume and perform all duties, powers, and responsibilities of the Director of Planning as previously prescribed by law, in addition to any other duties assigned by local law, resolution, or directive of the Cortland County Legislature.

SECTION 4. CONTINUITY OF AUTHORITY

The renaming of the department and modification of the title of the Department Head shall not affect the existing powers, duties, responsibilities, functions, contracts, or obligations previously assigned to the Planning Department or its Director. All such powers and responsibilities shall continue in full force under the Department of Planning and Economic Development and the Director of Planning and Economic Development.

SECTION 5. REFERENCES

Any reference in any local law, resolution, policy, contract, agreement, record, or other official document of the County referring to the Planning Department or Director of Planning shall be deemed to refer to the Department of Planning and Economic Development and the Director of Planning and Economic Development.

SECTION 6. SEVERABILITY

If any clause, sentence, paragraph, subdivision, section, or part of this Local Law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

SECTION 7. EFFECTIVE DATE

This Local Law shall take effect immediately upon filing with the Secretary of State of the State of New York in accordance with the provisions of the Municipal Home Rule Law.

Monthly Reports

1. **Cornell Cooperative Extension Monthly Report**
2. **Soil & Water Conservation Monthly Report**
3. **Planning Department Monthly Report**

Discussion Items

1. **Climate Smart Communities Presentation**
2. **Committee Name Change**

Adjournment

