



**Cortland County Public
Works Committee
Committee Meeting
~ Agenda ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Tuesday, November 4, 2025

9:00 AM

Room 302

WebEx Meeting Information

View Virtual Meeting:

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m4868ede5d8bd1fa3bd615e86e243c66a>

Tuesday, November 4, 2025 9:00 AM | 1 hour 30 minutes | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2347 087 3039

Password: MNqbHuqs457

Join by phone

+1-415-655-0001 US Toll

Access code: 234 708 73039

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Beau Harbin				
Committee Member Dominick Mantella				
Committee Member Ronald J. Van Dee				
Committee Member Keith VanGorder				
Committee Member Eugene Waldbauer				
Vice Chair Christopher Newell				
Committee Chair Paul Heider				

Approval of Minutes

1. Public Works Committee - Committee Meeting October 7, 2025 9:00 AM

Resolutions

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 1.

Abolish/Create Various Positions – Information Technology Department

WHEREAS, the needs of the agency will be better served by abolishing and creating several positions in the Information Technology Department; AND

WHEREAS, the Public Works Committee recommends the abolishment of the following full-time positions:

- One (1) Computer Support Specialist (CSEA, Grade 9, \$19.5557-24.7524/hr, competitive class)
- One (1) Information Systems Administrator (CSEA, Grade 25, \$34.1035-43.1664/hr, competitive class)
- Two (2) Network Technicians (CSEA, Grade 18, \$26.3374-33.3363/hr, competitive class)
- One (1) Computer Programmer (CSEA, Grade 24, \$32.8231-41.5458/hr, competitive class)

; AND

WHEREAS, the Public Works Committee recommends the creation of the following full-time positions:

- Two (2) Computer Support Technicians (CSEA, Grade 18, \$26.3374-33.3363/hr, competitive class)
- One (1) Network Specialist (CSEA, Grade 22, \$30.4484-38.5398/hr, competitive class)
- One (1) Senior Network Specialist (CSEA, Grade 25, \$34.1035-43.1664/hr, competitive class)
- One (1) Administrative Assistant (Management, Grade 5H, \$23.4039-31.1506/hr, competitive class)
- Two (2) Information Systems Engineers (CSEA Grade 26, \$35.4445-44.8637/hr, competitive class)

; AND

WHEREAS, existing funds are available in A16805.51005 for these changes; NOW THEREFORE BE IT

RESOLVED, that the following positions are abolished effective November 23, 2025:

- One (1) Computer Support Specialist (CSEA, Grade 9, \$19.5557-24.7524/hr, competitive class)
- One (1) Information Systems Administrator (CSEA, Grade 25, \$34.1035-43.1664/hr, competitive class)
- Two (1) Network Technicians (CSEA, Grade 18, \$26.3374-33.3363/hr, competitive class)

RESOLVED, that the following position is abolished effective December 31, 2025:

- One (1) Computer Programmer (CSEA, Grade 24, \$32.8231-41.5458/hr, competitive class)

; AND BE IT FURTHER

RESOLVED, that the following positions are created with approval to fill effective November 24, 2025:

- Two (2) Computer Support Technicians (CSEA, Grade 18, \$26.3374-33.3363/hr, competitive class)
- One (1) Network Specialist (CSEA, Grade 22, \$30.4484-38.5398/hr, competitive class)
- One (1) Senior Network Specialist (CSEA, Grade 25, \$34.1035-43.1664/hr, competitive class)
- One (1) Administrative Assistant (Management, Grade 5H, \$23.4039-31.1506/hr, competitive class)
- Two (2) Information Systems Engineers (CSEA Grade 26, \$35.4445-44.8637/hr, competitive class)

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 2.

Authorize Lease Agreement with City of Cortland for Management of Cortland County Gymnasium - Public Works

WHEREAS, the County of Cortland owns a gymnasium located at 60 Central Avenue, Cortland, New York; AND

WHEREAS, the County has determined it to be in the best interest of the community to continue the partnership with the City of Cortland for the management and operation of said facility; AND

WHEREAS, the City of Cortland has agreed to manage and maintain the Cortland County Gymnasium under the terms of a four (4) year lease agreement; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby authorizes and approves a four (4) year lease agreement with the City of Cortland for the management and operation of the Cortland County Gymnasium located at 60 Central Avenue, Cortland, New York 13045; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute said lease agreement.

Monthly Reports

1. Department of Public Works Monthly Reports
2. Weights & Measures Monthly Report

Discussion Items

1. John Bolson, Project Manager - Overview of West Scott Culvert Project
2. Fee for Use of Park
3. 111 Port Watson Street Update
4. Landfill Tipping Fees

Adjournment