



**Cortland County Public
Works Committee
Committee Meeting
~ Minutes ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Tuesday, February 10, 2026

9:00 AM

Room 302

Call to Order

The meeting was called to order at 9:12 a.m. by Chair Heider.

Roll Call

PRESENT:	Legislator Beau Harbin, Legislator Dominick Mantella, Legislator Christopher Newell, Legislator Ronald VanDee, Legislator Eugene Waldbauer, Vice Chair Keith VanGorder, Chair Paul Heider
ABSENT:	
EXCUSED:	
OTHERS PRESENT:	
Kevin Fitch	Chair of the Legislature
Savannah Hempstead	Clerk of the Legislature
Michael Ponticiello	County Administrator
Charlie Sudbrink	Commissioner of Public Works
Alan Ricotilli	Deputy Commissioner of Public Works
Morgan Spaulding	Grants Administrator
Andrea Herzog	Director of Finance
Joseph Nauseef	Legislator
Sandra Price	Legislator
Kim Cameron	Resident
Donald Chu	Resident (Remote)
Nicole Compton	Executive Assistant to the County Attorney (Remote)
Ashley Millard	Deputy Clerk of the Legislature (Remote)
Jerri DuVall	Chief Assistant County Attorney
Carlita Withers	Deputy Finance Director (Remote)
Brooke Kemak	County Clerk (Remote)

Approval of Minutes

1. **January 6, 2025 Public Works Committee Minutes**

RESULT:	APPROVED
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Resolutions

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 1.

Amend 2026 County Road Fund Budget with Rollover Consolidated Local Street and Highway Improvement Program (CHIPS) Funding - Public Works

WHEREAS, there are funds remaining for the Consolidated Local Street and Highway Improvement Program (CHIPS) from the 2025 County Road Fund Budget, in an amount of \$3,152,819.51; AND

WHEREAS, these remaining funds are eligible to be rolled-over to the 2026 County Road Fund Budget; AND

WHEREAS, these funds may be used for Construction Projects; NOW THEREFORE BE IT

RESOLVED that the 2026 County Road Fund Budget be amended as follows:

Increase Revenues

D511243.43501	County Road Fund CHIPS Revenue	\$2,050,033.54
D511243.43501.PAVE	County Road Fund PAVE Revenue	\$ 556,327.74
D511243.43501.POP	County Road Fund POP Revenue	\$ 176,460.98
D511243.43501.EWR	County Road Fund EWR Revenue	\$ 369,997.25

Increase Expenses

D51125.54077	Construction Expenses	\$3,152,819.51
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RESULT:	APPROVED (7 TO 0)
MOVER:	Legislator Christopher Newell
SECONDER:	Legislator Eugene Waldbauer
AYES:	Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Eugene Waldbauer, Christopher Newell, Paul Heider
NAYS:	None
EXCUSED:	
ABSENT:	

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 2.

Authorize Supplemental Agreement No. 2 with Barton & Loguidice, D.P.C. for East River Crossing Over Tioughnioga River Bridge (BIN 3312310) Replacement - Department of Public Works

WHEREAS, the Cortland County Legislature authorized an agreement with the New York State Department of Transportation for the East River Crossing Bridge (BIN 3312310) Replacement, PIN 375687, through Resolution No. 44-24; AND

WHEREAS, the East River Crossing Bridge Replacement Project is eligible for funding under Title 23 U.S. Code, as amended which calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds, 20% non-federal funds; AND

WHEREAS, the said projects costs may also be eligible for reimbursement of 15% of the project costs through NYSDOT AID (Marchiselli Aid) provided the funds are appropriated by the State of New York; AND

WHEREAS, the Department of Public Works solicited and received proposals from firms interested in providing design services for said project; AND

WHEREAS, the Public Works Committee appointed a Selection Committee to review said proposals, and make a recommendation to the Public Works Committee of a firm that would best provide Professional Engineering Services; AND

WHEREAS, the Public Works Committee recommended that Barton and Loguidice Engineers, D.P.C. of 443 Electronics Parkway Liverpool, NY 13088 provide Professional Engineering Services to the Cortland County Public Works; AND

WHEREAS, the Cortland County Legislature approved said agreement with Barton and Loguidice, D.P.C through Resolution No. 244-20; AND

WHEREAS, the Cortland County Legislature approved an agreement with the New York State Department of Transportation (NYSDOT) for the Acquisition of Right of Way (ROW) property through Resolution No. 57-21; AND

WHEREAS, during the course of the Design Phase of said project, it was determined that the Bridge carrying East River Crossing was eligible for the National Register of Historic Places, which requires the preparation of a finding document, an alternative analysis and a memorandum of agreement to meet section 106 a 4 (f) requirements; AND

WHEREAS, during the preliminary design phase it was also determined that the right of way phase of the project would be completed by the consultant instead of the NYSDOT because of possible schedule concerns; AND

WHEREAS, the additional scope of work for the design phase of the said project needs to be changed to include the ROW incidentals and acquisition; AND

WHEREAS, contingent upon funding by the NYSDOT, the Cortland County Public Works Committee wishes to further said project, by authorizing Supplemental Agreement # 2 with Barton and Loguidice, D.P.C. which adds \$252,000.00 to the Construction Agreement; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County

Attorney, or designee, is hereby authorized to execute Supplemental Agreement No. 2 with Barton and Loguidice, D.P.C, for the continued Construction, Construction Inspection, and Construction Services of the East River Crossing Bridge Replacement; AND BE IT FURTHER

RESOLVED, that the 2026 Capital Project Budget be amended as follows:
Increase:

HH5122554055.ERRBR	Professional Services	\$252,000.00
HH512244.44597.ERRBR	Federal Revenue	\$201,600.00
HH99015.45031.ERRBR	Interfund Transfer In	\$ 50,400.00
A99095.59950.ERRBR	Interfund Transfer Out	\$ 50,400.00
A359900	Appropriated Fund Balance	\$ 50,400.00

RESULT:	APPROVED (7 TO 0)
MOVER:	Legislator Ronald VanDee
SECONDER:	Legislator Christopher Newell
AYES:	Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Eugene Waldbauer, Christopher Newell, Paul Heider
NAYS:	None
EXCUSED:	
ABSENT:	

ON MOTION OF PAUL HEIDER AGENDA ITEM NO. 3.

**Resolution Authorizing Acceptance of a Metallophone Playground Instrument Donated by the
Kiwanis Club of Cortland County**

WHEREAS, the Kiwanis Club of Cortland County, a long-standing civic organization dedicated to serving the children and families of our community, generously funded and donated a new playground that was approved for installation at Dwyer Memorial County Park by Resolution No. 183-25; AND

WHEREAS, the Kiwanis Club of Cortland County has received grant funding and proposes utilizing the grant funding to donate a metallophone playground instrument as an addition to the existing playground; AND

WHEREAS, the donation of this metallophone will provide an engaging, inclusive, and interactive musical play experience for children and families in Cortland County, further enhancing the overall amenities and public use of Dwyer Memorial County Park; AND

WHEREAS, the Public Works Committee of the Cortland County Legislature has reviewed and recommends acceptance of this additional donation in connection with the previously approved playground project; AND

WHEREAS, the Cortland County Legislature wishes to again express its appreciation for the Kiwanis Club's continued commitment to public service and community recreation; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts the donation of a metallophone playground instrument from the Kiwanis Club of Cortland County, to be installed as part of and in conjunction with the previously approved Kiwanis playground at Dwyer Memorial County Park; AND BE IT FURTHER

RESOLVED, that the Public Works Commissioner, or their designee, is authorized to coordinate the installation of the metallophone in accordance with County policies and applicable safety standards; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature shall forward a certified copy of this resolution to the Kiwanis Club of Cortland County and all others deemed necessary and proper.

RESULT:	APPROVED (7 TO 0)
MOVER:	Legislator Ronald VanDee
SECONDER:	Legislator Christopher Newell
AYES:	Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Eugene Waldbauer, Christopher Newell, Paul Heider
NAYS:	None
EXCUSED:	
ABSENT:	

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 4.

Award Dwyer Park Playground Installation Project - Public Works

WHEREAS, the Cortland County Public Works Department received quotes for the installation of the Dwyer Park Playground equipment donated by the Kiwanis Club of Cortland County; AND

WHEREAS, the quotes received are as follows:

<u>COMPANY</u>	<u>QUOTE AMOUNT</u>
Willygoat LLC PO Box 59278 Birmingham, AL 35259	\$20,010.00
ATG Installations LLC 1838 Rt 13N Cortland, NY 13045	\$12,700.70
P&P Installations	\$11,483.00

PO Box 222
Marathon, NY 13803

; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Public Works Committee, the Cortland County Legislature hereby awards the Playground Installation project to the lowest responsible quote being; P & P Installations for the quoted price listed above; AND BE IT FURTHER

RESOLVED, that the County Administrator or Chair of the Legislature, upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with P&P Installations for an amount not to exceed \$11,483.00; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director is hereby authorized and directed to make payment from Account A71105.52015 for the Playground Installation to P&P Installations.

RESULT:	APPROVED (7 TO 0)
MOVER:	Legislator Ronald VanDee
SECONDER:	Legislator Eugene Waldbauer
AYES:	Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Eugene Waldbauer, Christopher Newell, Paul Heider
NAYS:	None
EXCUSED:	
ABSENT:	

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 5.

Authorize Lease Extension of 49 Grant Street

WHEREAS, the Cortland County Legislature adopted Resolution No. 66-24, authorizing the lease of 49 Grant Street to Catholic Charities April 1, 2024 through March 31, 2026; AND

WHEREAS, a request was received from Catholic Charities to extend the lease agreement for 49 Grant Street with no increase in rent; AND

WHEREAS, it is the recommendation of the Cortland County Legislature's Public Work's Committee to extend the lease agreement for 49 Grant Street by two (2) months from April 1, 2026 to May 31, 2026 with no increase in rent and no continued month-to-month basis thereafter; NOW THEREFORE BE IT

RESOLVED, that the County Administrator upon approval of the County Attorney or designee is hereby authorized to execute an extension on the current lease for 49 Grant Street through May 31, 2026 with no increase in rent; AND BE IT FURTHER

RESOLVED, that such extension shall expire on May 31, 2026, with no provision for a month-to-month tenancy beyond that date.

RESULT:	APPROVED (7 TO 0)
MOVER:	Legislator Paul Heider
SECONDER:	Legislator Ronald VanDee
AYES:	Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Eugene Waldbauer, Christopher Newell, Paul Heider
NAYS:	None
EXCUSED:	
ABSENT:	

Action Items

1. Approval to Use Dwyer Park for Bluegrass Ramble on August 2, 2026

RESULT:	APPROVED (7 TO 0)
MOVER:	Legislator Christopher Newell
SECONDER:	Legislator Eugene Waldbauer
AYES:	Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Eugene Waldbauer, Christopher Newell, Paul Heider
NAYS:	None
EXCUSED:	
ABSENT:	

2. Cortland Noon Rotary Club - Open Water Swim at Dwyer Park on June 27, 2026

RESULT:	APPROVED (7 TO 0)
MOVER:	Legislator Christopher Newell
SECONDER:	Legislator Ronald VanDee
AYES:	Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Eugene Waldbauer, Christopher Newell, Paul Heider
NAYS:	None
EXCUSED:	
ABSENT:	

Monthly Reports

1. Solid Waste Monthly Report

RESULT:	COMPLETED
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2. Weights and Measures Monthly Report

RESULT:	COMPLETED
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3. Department of Public Works Monthly Report

RESULT:	COMPLETED
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Discussion Items

2. 49 Grant Street Request

RESULT:	COMPLETED
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1. 111 Port Watson Street

RESULT:	COMPLETED
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3. Garage Project

RESULT:	COMPLETED
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Adjournment

The meeting was adjourned at 10:20 a.m.



**Cortland County Public
Works Committee
Committee Meeting
~ Minutes ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Tuesday, January 6, 2026

9:00 AM

Room 302

Call to Order

The meeting was called to order at 09:00 AM by Committee Chair Heider.

Approval of Minutes

1. December 2, 2025 Public Works Committee Minutes

RESULT:	APPROVED
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Resolutions

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 1.

Authorize Agreement for Microsoft Select Plus Volume Licensing Affiliate Program

WHEREAS, Cortland County purchases equipment and related services from Microsoft; AND

WHEREAS, Microsoft offers certain equipment and services through their Select Plus Volume Licensing Affiliate Program cooperative purchasing contract; AND

WHEREAS, execution of the contract does not obligate Cortland County to make any purchases, but enables the County to utilize the contract if and when it is determined to be in the County's best interest; AND

WHEREAS, participation in the Select Plus Volume Licensing Affiliate Program cooperative purchasing contract may provide the County with more favorable pricing and terms than would otherwise be available; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review and approval by the County Attorney or designee, to execute the necessary agreement and any related documents to enable Cortland County to participate in the Select Plus Volume Licensing Affiliate Program cooperative purchasing contract with Microsoft.

RESULT:	APPROVED (6 TO 0)
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MOVER:	Legislator Christopher Newell
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SECONDER:	Legislator Keith VanGorder
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AYES:	Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder,
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	Christopher Newell, Paul Heider
NAYS:	None
EXCUSED:	Eugene Waldbauer
ABSENT:	

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 2.

**Authorize Agreement for National Association of State Procurement Officials (NASPO)
ValuePoint Cooperative Purchasing**

WHEREAS, Cortland County purchases equipment and related services from Verizon Wireless;
AND

WHEREAS, Verizon Wireless offers certain equipment and services through the National Association of State Procurement Officials (NASPO) ValuePoint cooperative purchasing contract; AND

WHEREAS, execution of the contract does not obligate Cortland County to make any purchases, but enables the County to utilize the contract if and when it is determined to be in the County's best interest; AND

WHEREAS, participation in the NASPO ValuePoint cooperative purchasing contract may provide the County with more favorable pricing and terms than would otherwise be available; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review and approval by the County Attorney or designee, to execute the necessary agreement and any related documents to enable Cortland County to participate in the NASPO ValuePoint cooperative purchasing contract with Verizon Wireless.

RESULT:	APPROVED (6 TO 0)
MOVER:	Legislator Christopher Newell
SECONDER:	Legislator Ronald VanDee
AYES:	Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Christopher Newell, Paul Heider
NAYS:	None
EXCUSED:	Eugene Waldbauer
ABSENT:	

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 3.

Authorization for the Sale of 49 Grant Street by Public Auction

WHEREAS, Resolution No. 66-24 awarded the bid for lease of the property located at 49 Grant Street, Cortland, New York, and said lease term will end on March 31, 2026; AND

WHEREAS, the Public Works Committee of the Cortland County Legislature recommends the Legislature declare the property a surplus property and dispose of it at public auction; AND

WHEREAS, the Public Works Committee recommends setting a minimum price for the sale of said property; AND

WHEREAS, New York State County Law §215 provides that upon the determination that the county real property is no longer necessary for public use, a resolution may be adopted by the affirmative two-thirds vote of the total Legislature, authorizing the sale of the property; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby deems the property located at 49 Grant Street in the City of Cortland, County of Cortland, and State of New York (Tax Map No.: 86.43-02-14.200) is no longer necessary for public use; AND BE IT FURTHER

RESOLVED, that said property be sold to the highest responsible bidder after public advertisement; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into a contract with an auctioneer for purposes of selling said property at public auction with a starting bid/minimum sale price to be set by the County Administrator; AND BE IT FURTHER

RESOLVED, all proceeds from the sale of said property shall be deposited into Account No. _____.

Mr. Harbin MADE A MOTION TO AMEND the resolution to allow the County Administrator to set the minimum price; Mr. Newell SECONDED THE MOTION; and upon unanimous voice vote of members present; MOTION CARRIED.

RESULT:	APPROVED (6 TO 0)
MOVER:	Legislator Christopher Newell
SECONDER:	Legislator Ronald VanDee
AYES:	Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Christopher Newell, Paul Heider
NAYS:	None
EXCUSED:	Eugene Waldbauer
ABSENT:	

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 4.

**Resolution Authorizing Acceptance of a Metallophone Playground Instrument Donated by the
Kiwanis Club of Cortland County**

WHEREAS, the Kiwanis Club of Cortland County, a long-standing civic organization dedicated to serving the children and families of our community, generously funded and donated a new playground that was approved for installation at Dwyer Memorial County Park by Resolution No. 183-25; AND

WHEREAS, the Kiwanis Club of Cortland County proposes donating a metallophone playground instrument as an addition to the existing playground; AND

WHEREAS, the donation of this metallophone will provide an engaging, inclusive, and

interactive musical play experience for children and families in Cortland County, further enhancing the overall amenities and public use of Dwyer Memorial County Park; AND

WHEREAS, the Public Works Committee of the Cortland County Legislature has reviewed and recommends acceptance of this additional donation in connection with the previously approved playground project; AND

WHEREAS, the Cortland County Legislature wishes to again express its appreciation for the Kiwanis Club’s continued commitment to public service and community recreation; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts the donation of a metallophone playground instrument from the Kiwanis Club of Cortland County, to be installed as part of and in conjunction with the previously approved Kiwanis playground at Dwyer Memorial County Park; AND BE IT FURTHER

RESOLVED, that the Public Works Commissioner, or their designee, is authorized to coordinate the installation of the metallophone in accordance with County policies and applicable safety standards; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature shall forward a certified copy of this resolution to the Kiwanis Club of Cortland County and all others deemed necessary and proper.

RESULT:	APPROVED (6 TO 0)
MOVER:	Legislator Beau Harbin
SECONDER:	Legislator Christopher Newell
AYES:	Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Christopher Newell, Paul Heider
NAYS:	None
EXCUSED:	Eugene Waldbauer
ABSENT:	

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 5.

Authorization to Use Building & Grounds Reserve Fund for East Side Steps Reconstruction at the Cortland County Courthouse – Public Works Department

WHEREAS, the Cortland County Courthouse is a historic and heavily utilized public facility that requires ongoing maintenance and capital improvements to ensure the safety of employees, elected officials, and members of the public; AND

WHEREAS, the east side exterior steps of the Cortland County Courthouse have deteriorated to a condition requiring reconstruction to address safety, accessibility, and structural concerns; AND

WHEREAS, the Cortland County Public Works Department has identified the reconstruction of the east side steps as a necessary capital improvement project; AND

WHEREAS, sufficient funds are available within the Building & Grounds Reserve to support this project without adversely impacting other County operations; AND

WHEREAS, the Public Works Committee has reviewed this proposed expenditure and recommends authorization of funding for this purpose; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the use of up to two hundred thousand dollars (\$200,000) from the Building & Grounds Reserve to fund the reconstruction of the east side steps at the Cortland County Courthouse; AND BE IT FURTHER

RESOLVED, the 2026 budget is hereby amended as follows:

Increase:

<u>Account</u>		<u>Amount</u>
HH16205.52320.CHEXT	Courthouse Ext. Bldg. Imp.	\$200,000
HH99015.45031.CHEXT	Courthouse Ext. Interfund	\$200,000

Revenue

A99095.59950.CHEXT	Courthouse Ext. Interfund Exp.	\$200,000
A351100	Appropriated Reserves	\$200,000

RESULT:	APPROVED (6 TO 0)
MOVER:	Legislator Beau Harbin
SECONDER:	Legislator Ronald VanDee
AYES:	Beau Harbin, Dominick Mantella, Ronald VanDee, Keith VanGorder, Christopher Newell, Paul Heider
NAYS:	None
EXCUSED:	Eugene Waldbauer
ABSENT:	

Monthly Reports

1. **Weights and Measures Monthly Report**

RESULT:	COMPLETED
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2. **Department of Public Works Monthly Report**

RESULT:	COMPLETED
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3. **Solid Waste Monthly Report**

RESULT:	APPROVED
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4. IT Monthly Report

RESULT:	APPROVED
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Discussion Items

1. Cortland County Courthouse - HVAC

RESULT:	APPROVED
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Adjournment

The meeting was adjourned at 10:22 AM.

Metallophone Drums x 1



DEPARTMENT OF PUBLIC WORKS
Solid Waste Activities Report
January 2026

Administration

- ❖ Working on annual reports.

Landfill

- **Leachate Hauling** – Continued transportation of leachate to the City’s WWTP. We have hauled **88,000** gallons from Pine Tree, **8,000** gallons from Ground Water Vault and **844,500** gallons from West Side.
- **Cover Material** – Auto fluff **0** tons received.
- **Solid Waste** – **1,756.25** tons received.
- **Sludge** – **280.91** tons received.
- **C&D** – **261.25** tons received.
- **Glass** – **156.9** tons from Southern Tier. **9.52** tons from Recycle Center. **3.98** tons from Town of Virgil
- **Site Maintenance** – Downsizing our working face to the smallest open area that we can. Adding additional cover material to mitigate odor.

- **Equipment** – Ongoing scheduled service and routine preventive maintenance.
- Skid Steer #210 is down for hydraulic line.

- **Landfill Capping Project** – Project shut down for season. R&L Development shall be back on site in Spring to finish minor backfilling and seeding.

Recycling

- Single stream to Casella’s – **151** tons. Total cost - **\$14,389**
- Single Stream to Recycle America – **9** tons. Total cost - **\$780**
- Cardboard to market – **None, stockpiling due to low market rates. As of 1/30/26 there are 274 bales on site**
- Glass from recycling to landfill – **9.52** tons
- Glass from Southern Tier to Landfill – **223** tons. Total Revenue – **\$6184.15**
- Electronics Recycled – **None – ready to ship 24 pallets.**
- Textiles - Approximately **2000 lbs.** Approximate Revenue - **\$80**



CORTLAND COUNTY WEIGHTS AND MEASURES
60 Central Ave., Cortland NY 13045 - (607)753-5025
choll@cortlandcountyny.gov
Monthly Report

Chris Holl
Director

January 2026

January was mostly spent following up with late payments, and working on the NYSWM annual report.

There are currently about \$2000 in outstanding invoices from 2025. We checked a few scales, conducted price audits, and gathered fuel samples.

In 2026 we'll be pushing for more price audits and package checks.

Test Type	Qty
Pre-Pack Scale	1
Platform Scale	2
Miscellaneous Scale	1
Petroleum Meter VTM	2
Price Audit	100
Petroleum Samples	12

Total Fees Paid YTD	\$60.00
Total Fees Un-Paid YTD	\$1,990.00

DEPARTMENT OF PUBLIC WORKS
Activities Report – January 2026

Administration

Monthly Superintendents Meeting
Department Head Meeting
NYSCHSA – Winter Conference
Facility Improvement Committee – Kick Off Meeting

Highway

Structure Projects:

West Scott Road Box Culvert replacement (Partnering with Soil&Water). Guide Rail install completed
East River Crossing bridge replacement – Held Preconstruction meeting (DPW, DOT, B&L and JP Dugon in attendance)
High Bridge Road bridge replacement – In Design
Bridge NY - Pine Hill Bridge and Cold Brook Box Culvert – Scope & Fee from B&L for design

Road Projects:

Chenango Road –road culverts replaced in preparation for 2026 road project
Cold Brook Road –road culverts replaced in preparation for 2026 road project

Road Maintenance – Snow and ice removal, pothole repairs, tree and brush maintenance.

Salt Usage - Season Total = 8703 tons

Dwyer Park – Equipment cleaned, serviced and stored for the winter.

Airport

T Hangar Occupancy - All hangers are occupied, 9 on waiting list.
Aircraft Hanger – Invitation to bid posted on December 23rd (Bid Opening moved to 2/12/2026)

Buildings & Grounds – Addressing Facility Dude work orders, renovations for new IT space, moved Real Property, snow removal.

Staffing - 7 full time positions open (includes Highway, Landfill and B&G).



33-35 Central Avenue
Cortland, New York 13045

2/5/2026

Paul Heider, Chair
Public Works Committee
Cortland County Legislature

Paul,

Please accept this as an official request to have Catholic Charities' 49 Grant Street lease extended for two months from March 31, 2026 to May 31, 2026, to allow time for our Agency to find another suitable location for our SOS program.

Additionally, Catholic Charities would ask that the lease be extended beyond May 31st, 2026, on a month-to-month basis, if Catholic Charities has not found a suitable location to move into by May 31, 2026, under the condition that a buyer for 49 Grant street has not been identified to take possession of the building by that date.

If Catholic Charities secures another location prior to May 31, 2026, we will inform you of such and give notice to vacate 49 Grant by May 31, 2026.

Thank you for your consideration and if you have any questions, please feel free to reach out.

Sincerely,

Tim Lockwood
Executive Director
Catholic Charities of Cortland County