



**Cortland County Health &
Human Services
Committee
Committee Meeting
~ Agenda ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, February 12, 2026

11:00 AM

Room 302

View Meeting Virtually

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=mfc8aea143032abea935cff42e679c51b>

Thursday, February 12, 2026 11:00 AM | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2340 367 0530

Password: MHvahvNp334

Join by phone

+1-415-655-0001 US Toll

Access code: 234 036 70530

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley				
Committee Member William McGovern				
Committee Member Christopher Newell				
Committee Member Jason Prentice				
Committee Member Keith VanGorder				
Committee Vice-Chair Sandra Price				
Committee Chair Ronald J. Van Dee				

Approval of Minutes

1. **January 8, 2026 Health & Human Services Committee Minutes**
2. **January 13, 2026 Special Health & Human Services Committee Minutes**

Resolutions

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 1.

Authorize Lease Agreement with Crescent Commons Master Tenant, LLC for Lease of Property

WHEREAS, Cortland County Office for Aging (Lessee) is in need of leasing property at Crescent Commons, 165 Main Street, Suite B2, Cortland, New York, from Crescent Commons Master Tenant, LLC (Lessor) to be used as the Age Well Center for Cortland County residents; AND

WHEREAS, the term of the lease is for five (5) years commencing August 1, 2026 and ending July 31, 2030; AND

WHEREAS, the rent, which includes utilities, is to be paid in monthly installments of \$2,200 per month, or a total of \$26,400 per year; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee as to form and subject to any appropriation of funding by the Legislature, be and hereby is authorized and directed to sign a lease with Crescent Commons Master Tenant, LLC and authorizes the Cortland County Treasurer's office to release funds accordingly.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 2.

Authorize 2025 County Budget Amendment for Increased Juvenile Delinquent Expenditures - Department of Social Services

WHEREAS, expenditures for youth in Non-Secure Detention increased for 2025 and exceed the amended amount appropriated in the 2025 budget; NOW THEREFORE BE IT

RESOLVED, that the 2025 County Budget be and hereby is amended as follows:

INCREASE:

EXPENDITURES

A60105.56123 Juvenile Delinquent	current \$10,000	INCREASE \$43,544	new = \$53,544
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DECREASE:

EXPENDITURES

A60105.56140 Safety Net	current \$4,617,804	DECREASE \$43,544	new = \$4,574,260
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ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 3.

Appoint Member to the Cortland County Board of Health

WHEREAS, there is a vacancy on the Cortland County Board of Health to be filled by the current Chair of the Health and Human Services Committee, or their designee; NOW THEREFORE BE IT

RESOLVED, that Sandra Price of 1189 Church Street, Cortland, New York 13045, be and hereby is appointed to the Cortland County Board of Health for a term to expire December 31, 2027.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 4.

Appoint Member Older Americans Act Advisory Council – Office for Aging

WHEREAS, the By-Laws of the Older Americans Act Advisory Council of the Cortland County Office for Aging state membership shall be 15-25 voting members with at least fifty percent of the membership to be at least sixty years of age that represent target group seniors according to the Older Americans Act of 1965, as amended, and shall also include representatives of health care provider organizations, including veterans and supportive services provider organizations, be broadly representative of all aspects of the county, and include local elected official and the general public; AND

WHEREAS, Article 4, Section 4, states the term shall be for three years, or appointed to complete a term of a person who has resigned, the new person's length of term is defined as the period of the original member's term, with a maximum of two consecutive terms; NOW THEREFORE BE IT

RESOLVED that the following be and hereby are appointed to the Older Americans Act Advisory Council as follows:

Eline Haukenes – Community Member (1st Term) Term to expire 12/31/2028

ON MOTION OF RONALD VANDEE **AGENDA ITEM NO. 5.**

Accept Funds Resource Allocation Plan New York State Office of Children and Family Services - Health Department

WHEREAS, the Association of New York State Youth Bureaus has made available the sum of \$2,775 to Cortland County, through the County Youth Bureau; AND

WHEREAS, the County Youth Bureau will use these funds to increase the number of youth and youth serving professionals participating in positive youth development and leadership networking; NOW THEREFORE BE IT

RESOLVED, that the 2026 Adopted County Budget is hereby amended as follows:

Increase Expenditure:

A73125.54035	EDUCATION/TRAINING	\$2,075
A73125.54045	TRAVEL	\$700

Increase Revenue:

A73125.43820.YBYOUTH BUREAU	\$2,775
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ON MOTION OF RONALD VANDEE **AGENDA ITEM NO. 6.**

Accept Children and Youth w/ Special Health Care Needs (CYSHCN) Supplemental Funding and Authorize Memorandum of Understanding with Local Municipalities - Health Department

WHEREAS, the New York State Department of Health has awarded Cortland County Supplemental funding for the Children and Youth w/Special Health Care Needs (CYSHCN), Contract C41711GM for \$31,340 for the contract period of 10/1/2025-9/30/2026; AND

WHEREAS, the funds will be used to purchase adaptive swings for parks within local municipalities in Cortland County to address and improve community inclusion and accessibility within the parks; AND

WHEREAS, the Cortland County Health Department will be entering into a formal, written Memorandum of Understanding with local municipalities in Cortland County to provide them with an adaptive swing to be installed and utilized within their park to increase community inclusion and accessibility to help facilitate grant deliverables; AND

WHEREAS, the local municipality within Cortland County will be responsible for any construction,

installation and maintenance of the provided adaptive swings; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon review and approval by the County Attorney or designee, are hereby authorized to sign a Memorandum of Understanding with the participating Cortland County Municipalities; AND BE IT FURTHER

RESOLVED, that the 2026 Adopted County Budget is hereby amended as follows:

Increase Expenditure:

A40595.52015.4052	Department Specific Equipment	\$20,860
A40595.54048.4052	Program Supplies	\$10,480

Increase Revenue:

A40595.44451.CSH	CYSCHN Grant	\$31,340
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Discussion Items

- 1. Department of Social Services Fourth Quarter 2025 Statistics**
- 2. Child Advocacy Center Five Year Statistical Comparison Report**

Monthly Reports

- 1. Health Department Monthly Report**
- 2. Office for Aging Monthly Report**

Adjournment