



**Cortland County Finance
and Administration
Committee
Committee Meeting
~ Agenda ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, January 22, 2026

10:00 AM

Room 302

View Meeting Virtually:

AGENDA ITEM NO. 1.

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=mbec0ee63286a97b39bf2f0a6c4edc103>

Thursday, January 22, 2026 10:00 AM | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2336 072 3914

Password: zVTBTdpG227

Join by phone

+1-415-655-0001 US Toll

Access code: 233 607 23914

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Reed Cleland				
Committee Member Beau Harbin				
Committee Member Linda Jones				
Committee Member Joseph Nauseef				
Committee Member Eugene Waldbauer				
Committee Vice-Chair William McGovern				
Committee Chair Cathy Bischoff				

Resolutions

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 1.

**Authorize Amendments to the 2026 Cortland County Budget Pursuant to Resolution Nos. 188-25
and 275-25**

WHEREAS, the Cortland County Legislature previously adopted Resolution No. 188-25 authorizing Opioid RFP awards and related expenditures; AND

WHEREAS, the Cortland County Legislature previously adopted Resolution No. 275-25 approving funding related to maintenance agreements and public safety state aid; AND

WHEREAS, the 2026 Cortland County Budget must be amended to properly reflect the revenues and expenditures authorized by said resolutions; AND

WHEREAS, it is necessary to authorize the Director of Finance to make the appropriate budgetary adjustments in the 2026 Budget to effectuate the intent of Resolution Nos. 188-25 and 275-25; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Director of Finance to amend the 2026 Cortland County Budget as follows in connection with Resolution No. 275-25:

Increase:

A11755.54015	Maintenance Agreements	\$176,824
A11755.43389	Other Public Safety State Aid	\$176,824

; AND BE IT FURTHER

RESOLVED, that the Director of Finance is further authorized to amend the 2026 Cortland County Budget as follows in connection with Resolution No. 188-25 (Opioid RFP Awards):

Increase:

A43105.54815.OPD	Contracted Services	\$369,955
A43105.42690.OPD	Other Compensation	\$369,955
A13255.54815.OPD	Contracted Services	\$184,000
A351100	Appropriated Reserves	\$184,000

; AND BE IT FURTHER

RESOLVED, that said budget amendments are hereby determined to be fiscally and administratively necessary to carry out the actions previously approved by the Cortland County Legislature; AND BE IT FURTHER

RESOLVED, that the Director of Finance is hereby authorized and directed to make all necessary accounting and budgetary entries to effectuate this resolution.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 2.

Amend 2026 Budget to Authorize Use of Funds Approved in Calendar Year 2025 by Resolution No. 287-25 – Finance Department

WHEREAS, the Cortland County Legislature previously adopted Resolution No. 287-25 approving the use of funds for maintenance agreements; AND

WHEREAS, the 2026 adopted budget requires adjustment to properly reflect the authorized use of those funds; AND

WHEREAS, it is necessary to increase the appropriate expenditure and revenue accounts to

allow the Director of Finance to implement the authorized funding; NOW THEREFORE BE IT

RESOLVED, that the 2026 Cortland County Budget is hereby amended to reflect the funds approved by Resolution No. 287-25 as follows:

Increase:

A13105.54015	Maintenance Agreements	\$75,400
A390900	Fund Balance	\$75,400

; AND BE IT FURTHER

RESOLVED, that the Director of Finance is hereby authorized and directed to make the necessary accounting and budgetary adjustments to implement this resolution.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 3.

Appoint Member - Cortland County Convention and Visitors Bureau Board of Directors

WHEREAS, the Cortland County Convention and Visitors Bureau Board of Directors includes a seat designated for a County Legislator or designee; NOW THEREFORE BE IT

RESOLVED, that Keith VanGorder of 130 North Main Street, Cortland, New York 13045, be and hereby is appointed to said Board for a term expiring December 31, 2027.

Action Items

- 1. Review & Approve the Budget & Marketing Plan for the Cortland County Convention & Visitor's Bureau**
- 2. Review & Approve the Budget & Marketing Plan for the Cortland Regional Sports Council**

Adjournment