



**Cortland County Health &
Human Services
Committee
Committee Meeting
~ Agenda ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, January 8, 2026

11:00 AM

Room 302

View Meeting Virtually

WebEx Meeting Info

<https://cortlandny.webex.com/cortlandny/j.php?MTID=mf260e5789d82c81db13d8aaf01ab4e52>

Thursday, January 8, 2026 11:00 AM | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2348 635 8153

Password: vkURAggw485

Join by phone

+1-415-655-0001 US Toll

Access code: 234 863 58153

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley				
Committee Member William McGovern				
Committee Member Christopher Newell				
Committee Member Jason Prentice				
Committee Member Keith VanGorder				
Committee Vice-Chair Sandra Price				
Committee Chair Ronald J. Van Dee				

Approval of Minutes

- December 4, 2025 Health & Human Services Committee Minutes**

Roll Call

Resolutions

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 1.

Appoint Older Americans Act Advisory Council – Office for Aging

WHEREAS, the By-Laws of the Older Americans Act Advisory Council of the Cortland County Office for Aging state membership shall be 15-25 voting members with at least fifty percent of the membership to be at least sixty years of age that represent target group seniors according to the Older Americans Act of 1965, as amended, and shall also include representatives of health care provider organizations, including veterans and supportive services provider organizations, be broadly representative of all aspects of the county, and include local elected official and the general public; AND

WHEREAS, Article 4, Section 4, states the term shall be for three years, or appointed to complete a term of a person who has resigned, the new person's length of term is defined as the period of the original member's term, with a maximum of two consecutive terms; NOW THEREFORE BE IT

RESOLVED that the following appointments be appointed/reaffirmed:

Mary Kimberly – Community Member (1st Term)
Lenore Schwager – Community Member (1st Term)

Term to expire 12/31/28
Term to expire 12/31/28

Ex-Officio:

Chris Newell-Cortland County Legislator
Sheila Cohen – Former Chair Nominating Committee

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 2.

Authorize Agreement for Contractual Psychologist - Mental Health Department

WHEREAS, the Mental Health Department is in need of a psychologist to provide required NYS CPL 730 evaluations; AND

WHEREAS, Dr. Karl Schmitt, a licensed Psychologist, is a contractor selected to provide this service to the Mental Health Department; AND

WHEREAS, Dr. Karl Schmitt will provide CPL 730 evaluations at the rate of \$200/hr; AND

WHEREAS, funds are budgeted for these services in the 2026 Cortland County Budget in Account A43115.54615; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to enter into a three (3) year agreement with Dr. Karl Schmitt, Psy.D. for the Mental Health Department CPL 730 evaluation services.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 3.

Accept New York State Office of Mental Health (OMH) State Aid for Assisted Outpatient Treatment (AOT) and Enhanced Voluntary Agreement (EVA) Infrastructure 2026- Mental Health Department

WHEREAS, the County of Cortland recognizes the importance of maintaining and strengthening community-based mental health services; AND

WHEREAS, the New York State Office of Mental Health (NYS OMH) has made available funding to support Assisted Outpatient Treatment (AOT) and Enhanced Voluntary Agreement (EVA) infrastructure initiatives; AND

WHEREAS, Cortland County Mental Health Department has been identified as an appropriate recipient and administrator of said funds to support the planning, development, enhancement, and/or

maintenance of AOT and EVA infrastructure; AND

WHEREAS, the New York State Office of Mental Health has awarded funding in the amount of \$333,208 to Cortland County Mental Health Department for these purposes; AND

WHEREAS, acceptance of this funding will enhance the County's ability to support individuals with serious mental illness, improve service coordination, and strengthen required infrastructure related to AOT and EVA; AND

WHEREAS, no local matching funds are required, and the revenue will be in A43105-43490; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the acceptance of \$333,208 in funding from the New York State Office of Mental Health by Cortland County Department of Mental Health for the purpose of supporting AOT and EVA infrastructure; AND BE IT FURTHER

RESOLVED, that Cortland County Mental Health Department is authorized to administer and expend said funds in accordance with NYS OMH requirements and applicable state and county laws, rules, and regulations; AND BE IT FURTHER

RESOLVED, that this resolution shall take effect immediately.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 4.

Amend Resolution No. 119-25 - Advancing Tobacco Free Communities Program (ATFC) Grant Approval Requirement

WHEREAS, by Resolution No. 119-25 the Cortland County Legislature authorized agreements for the Advancing Tobacco Free Communities Program (ATFC) administered by the Cortland County Health Department; AND

WHEREAS, Resolution No. 119-25 included language stating that applications received from eligible community organizations would be reviewed "with approval from the New York State Bureau of Tobacco Control"; AND

WHEREAS, subsequent correspondence from the New York State Department of Health has clarified that such Bureau of Tobacco Control approval is not required for Cortland County to review, select, and contract with eligible recipient organizations under the ATFC grant; AND

WHEREAS, the Cortland County Legislature now wishes to amend Resolution No. 119-25 to reflect this clarification; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 119-25 is hereby amended to remove the requirement that proposals or agreements under the Advancing Tobacco Free Communities Program receive approval from the New York State Bureau of Tobacco Control; AND BE IT FURTHER

RESOLVED, that Cortland County, through the Health Department, may review proposals and select eligible community organizations in accordance with the terms of the ATFC grant and applicable County policies, without additional approval from the New York State Bureau of Tobacco Control; AND BE IT FURTHER

RESOLVED, that all other provisions of Resolution No. 119-25 shall remain in full force and effect.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 5.

**Award Bid/Authorize Agreement — Access to Independence for Advancing Tobacco Free
Communities Program Mini-Grant - Health Department**

WHEREAS, the New York State Department of Health has awarded Cortland County funding of the Advancing Tobacco Free Communities Grant (ATFC), Contract C40621GM for \$1,675,000 for the contract period of 5/1/2025-4/30/2030; AND

WHEREAS, the ATFC grant requires Cortland County to provide a minimum of \$35,000 each grant year within the 5-year grant cycle to one or more community organizations within its catchment area (Cortland, Tompkins and Chenango Counties) in support of addressing one or more work plan deliverables; AND

WHEREAS, the contract organizations should serve individuals/communities most impacted by tobacco-related morbidity and mortality; AND

WHEREAS, the County Issued a Request for Proposal (RFP) for the ATFC Program mini-grant; AND

WHEREAS, all proposals were solicited in accordance with County policy; AND

WHEREAS, one proposal was received and the contractor's proposal meets all of the County's requirements to receive grant funding; AND

WHEREAS, the funding for this agreement is available in account number A40455.54815; NOW THEREFORE BE IT

RESOLVED, that the contract for the ATFC Program mini-grant be and hereby is awarded to Access to Independence of Cortland County, Inc., 26 North Main Street, Cortland, NY 13045 in the amount of \$35,000 as allocated through the ATFC grant; AND BE IT FURTHER

RESOLVED, the Legislature authorized the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Access to Independence of Cortland County, Inc., 26 North Main Street, Cortland, NY 13045, for the term of February 1, 2026 through April 30, 2026.

Discussion Items

Monthly Reports

1. Health Department Monthly Report

Adjournment