



**Cortland County Public
Works Committee
Committee Meeting
~ Agenda ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Tuesday, January 6, 2026

9:00 AM

Room 302

View Meeting Virtually:

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m2568f6206eb4684448c06fb0a03d057c>

Tuesday, January 6, 2026 9:00 AM | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2343 728 3317

Password: 3MMv34KgUP8

Join by phone

+1-415-655-0001 US Toll

Access code: 234 372 83317

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Beau Harbin				
Committee Member Dominick Mantella				
Committee Member Ronald J. Van Dee				
Committee Member Keith VanGorder				
Committee Member Eugene Waldbauer				
Committee Vice-Chair Christopher Newell				
Committee Chair Paul Heider				

Approval of Minutes

1. December 2, 2025 Public Works Committee Minutes

Resolutions

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 1.

Authorize Agreement for Microsoft Select Plus Volume Licensing Affiliate Program

WHEREAS, Cortland County purchases equipment and related services from Microsoft; AND

WHEREAS, Microsoft offers certain equipment and services through their Select Plus Volume Licensing Affiliate Program cooperative purchasing contract; AND

WHEREAS, execution of the contract does not obligate Cortland County to make any purchases, but enables the County to utilize the contract if and when it is determined to be in the County's best interest; AND

WHEREAS, participation in the Select Plus Volume Licensing Affiliate Program cooperative purchasing contract may provide the County with more favorable pricing and terms than would otherwise be available; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review and approval by the County Attorney or designee, to execute the necessary agreement and any related documents to enable Cortland County to participate in the Select Plus Volume Licensing Affiliate Program cooperative purchasing contract with Microsoft.

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 2.

Authorize Agreement for National Association of State Procurement Officials (NASPO) ValuePoint Cooperative Purchasing

WHEREAS, Cortland County purchases equipment and related services from Verizon Wireless; AND

WHEREAS, Verizon Wireless offers certain equipment and services through the National Association of State Procurement Officials (NASPO) ValuePoint cooperative purchasing contract; AND

WHEREAS, execution of the contract does not obligate Cortland County to make any purchases, but enables the County to utilize the contract if and when it is determined to be in the County's best interest; AND

WHEREAS, participation in the NASPO ValuePoint cooperative purchasing contract may provide the County with more favorable pricing and terms than would otherwise be available; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review and approval by the County Attorney or designee, to execute the necessary agreement and any related documents to enable Cortland County to participate in the NASPO ValuePoint cooperative purchasing contract with Verizon Wireless.

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 3.

Authorization for the Sale of 49 Grant Street by Public Auction

WHEREAS, Resolution No. 66-24 awarded the bid for lease of the property located at 49 Grant Street, Cortland, New York, and said lease term will end on March 31, 2026; AND

WHEREAS, the Public Works Committee of the Cortland County Legislature recommends the Legislature declare the property a surplus property and dispose of it at public auction; AND

WHEREAS, the Public Works Committee recommends setting a minimum price for the sale of said property; AND

WHEREAS, New York State County Law §215 provides that upon the determination that the county real property is no longer necessary for public use, a resolution may be adopted by the affirmative two-thirds vote of the total Legislature, authorizing the sale of the property; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby deems the property located at 49 Grant Street in the City of Cortland, County of Cortland, and State of New York (Tax Map No.: 86.43-02-14.200) is no longer necessary for public use; AND BE IT FURTHER

RESOLVED, that said property be sold to the highest responsible bidder after public advertisement; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into a contract with an auctioneer for purposes of selling said property at public auction with a starting bid/minimum sale price of \$ _____; AND BE IT FURTHER

RESOLVED, all proceeds from the sale of said property shall be deposited into Account No. _____.

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 4.

**Resolution Authorizing Acceptance of a Metallophone Playground Instrument Donated by the
Kiwanis Club of Cortland County**

WHEREAS, the Kiwanis Club of Cortland County, a long-standing civic organization dedicated to serving the children and families of our community, generously funded and donated a new playground that was approved for installation at Dwyer Memorial County Park by Resolution No. 183-25; AND

WHEREAS, the Kiwanis Club of Cortland County proposes donating a metallophone playground instrument as an addition to the existing playground; AND

WHEREAS, the donation of this metallophone will provide an engaging, inclusive, and interactive musical play experience for children and families in Cortland County, further enhancing the overall amenities and public use of Dwyer Memorial County Park; AND

WHEREAS, the Public Works Committee of the Cortland County Legislature has reviewed and recommends acceptance of this additional donation in connection with the previously approved playground project; AND

WHEREAS, the Cortland County Legislature wishes to again express its appreciation for the Kiwanis Club's continued commitment to public service and community recreation; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts the donation of a metallophone playground instrument from the Kiwanis Club of Cortland County, to be installed as part of and in conjunction with the previously approved Kiwanis playground at Dwyer Memorial County Park; AND BE IT FURTHER

RESOLVED, that the Public Works Commissioner, or their designee, is authorized to coordinate the installation of the metallophone in accordance with County policies and applicable safety standards; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature shall forward a certified copy of this resolution to the Kiwanis Club of Cortland County and all others deemed necessary and proper.

Monthly Reports

1. **Weights and Measures Monthly Report**
2. **Department of Public Works Monthly Report**
3. **Solid Waste Monthly Report**

Discussion Items

1. **Cortland County Courthouse - HVAC**

Adjournment