



**Cortland County Finance
and Administration
Committee
Committee Meeting
~ Minutes ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, December 18, 2025

4:00 PM

Room 302

Call to Order

The meeting was called to order at by Committee Chair Cathy Bischoff at 4:00 p.m.

Roll Call

PRESENT:	Minority Leader Beau Harbin, Legislator Linda Jones, Legislator Joseph Nauseef, Legislator Sandra Price, Legislator Eugene Waldbauer, Legislator William McGovern, Legislator Cathy Bischoff, Chair of the Legislature Kevin Fitch, Clerk of the Legislature Savannah Hempstead, Legislator Jason Prentice, Legislator Ronald J. Van Dee, County Clerk Brooke Kemak; Remote: County Administrator Michael Ponticiello
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ABSENT:

EXCUSED:

Microenterprise Assistance Program Application Review

It was MOVED by Ms. Jones, seconded by Ms. Price, and unanimously approved by voice vote of members present, to enter into an executive session to discuss the financial history of a particular person, with all Legislators, Savannah Hempstead and Michael Ponticiello permitted to stay in the room. MOTION CARRIED.

An executive session was held from 4:02 p.m. to 4:08 p.m., at which time on motion of Mr. Nauseef, seconded by Mr. McGovern, it was unanimously approved by voice vote to exit the executive session.

Resolutions

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 1.

Microenterprise Assistance Program Grant Award - Dylan Barber Farm

WHEREAS, the Cortland County Legislature's Finance and Administration Committee was empaneled as the Cortland County Microenterprise Assistance Program Review Committee on December 18, 2025 for the purpose of reviewing applications received for the Microenterprise Grant Program; AND

WHEREAS, following said review the Committee recommended that Dylan Barber Farm, of 2366 Carter-Slocum Road, Marathon, New York 13803, be awarded \$35,000 from the

Microenterprise program for the purchase of a manure spreader; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts and approves the recommendation of the Cortland County Microenterprise Assistance Program Review Committee and hereby awards the sum \$35,000 to Dylan Barber Farm from the Cortland County Microenterprise Assistance Program funding for the purchase of a manure spreader; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or Chair of the Cortland County Legislature, upon review by the County Attorney or designee, is hereby authorized to prepare and execute any and all agreements and sub-recipient agreements necessary and incident to this award.

RESULT:	APPROVED (5 TO 0)
MOVER:	Legislator Joseph Nauseef
SECONDER:	Legislator Linda Jones
AYES:	Beau Harbin, Sandra Price, Eugene Waldbauer, William McGovern, Cathy Bischoff
NAYS:	None
EXCUSED:	
ABSENT:	

Adjournment

The meeting was adjourned at 4:09 p.m.