



**Cortland County Finance
and Administration
Committee
Committee Meeting
~ Agenda ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Tuesday, December 9, 2025

9:00 AM

Room 302

View Meeting Virtually

Webex Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m63caa550d832b46fe9a0d4c40b3e08df>

Tuesday, December 9, 2025 9:00 AM | 2 hours | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2342 032 3286

Password: x2nMcEFrM38

Join by phone

+1-415-655-0001 US Toll

Access code: 234 203 23286

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Beau Harbin				
Committee Member Linda Jones				
Committee Member Joseph Nauseef				
Committee Member Sandra Price				
Committee Member Eugene Waldbauer				
Committee Vice-Chair William McGovern				
Committee Chair Cathy Bischoff				

Approval of Minutes

- 1. November 10, 2025 Finance & Administration Committee Minutes**
- 2. November 20, 2025 Special Finance & Administration Committee Minutes**

Committee Updates

Resolutions

Referred from Finance & Administration Committee

Requesting Special Legislation to Amend New York State Tax Law, in Relation to Expanding the Use of Occupancy Tax Dollars

WHEREAS, New York State Tax Law, §1202-g (9) presently authorizes Cortland County to adopt and amend local laws directing all revenues be allocated for tourist and convention development; provided, however, the County shall be authorized to retain up to a maximum of ten percent of such revenue to defer the necessary expenses of the county in administering such tax.

The revenue derived from such tax, after deducting the amount provided for administering such tax, as so authorized by local law, shall be allocated to enhance the general economy of Cortland County, its cities, towns, and villages, through promotion of tourist activities, conventions, trade shows, special events, and other directly related and supporting activities; AND

WHEREAS, the current use of occupancy tax revenue is limited to the above stated uses referenced in the preceding paragraph; AND

WHEREAS, economic development is closely intertwined with tourism and vital to the long-term sustainability and growth of the County's economy; AND

WHEREAS, expanding the authorized use of occupancy tax funds to include economic development will allow the County greater flexibility to support projects that enhance local workforce development, business attractions, and related initiatives that directly or indirectly benefit tourism and the County's economy as a whole; NOW THEREFORE BE IT

RESOLVED, that the Legislature of the County of Cortland does hereby request special legislation be enacted to amend New York State Tax Law, §1202 (9), as follows:

1. Expand the permissible uses of occupancy tax revenues to include funding of economic development initiatives, including but not limited to: economic development, to include tourism and recreation related activities, the development, operation, and maintenance of tourist activities that occur at county-owned parks, and such other programs for the benefit of the County's economic development as determined by the majority of the County Legislature;

; AND IT BE FURTHER

RESOLVED, that the Clerk of the Legislature is hereby directed to provide certified copies of this Resolution to New York State Senator Lea Webb, New York State Assemblymember Anna Kelles, and Assemblymember Jeff Gallahan in order to request the introduction of Home Rule Legislation regarding this matter.

Third Quarter 2025 Sales Tax Distribution

WHEREAS, the Cortland County Legislature adopted Resolution No. 221-18, which provides for the distribution of sales tax from the County to local municipalities; AND

WHEREAS, the sales tax sharing agreement provides for the deduction directly from the gross sales tax distribution received from the State of New York a fixed sum of \$1,500,000 for County purposes, with the remaining balance of the revenues to be distributed for use by the County, City of Cortland, and

the various municipalities within Cortland County; AND

WHEREAS, the gross deduction for County purposes will be provide for quarterly; AND

WHEREAS, the 2025 third quarter sales tax information has been provided by the New York State Comptroller's Office showing a total collection for third quarter 2025 to be \$10,180,385.71; AND

WHEREAS, the total amount available for distribution is \$9,805,385.71, after the direct deduction for County purposes; AND

WHEREAS, individual municipalities by resolution have opted to apply a portion of their sales tax dollars to off-set the property tax levy and that amount (\$635,000.00) is to be withheld from the quarterly distribution; AND

WHEREAS, Cortland County receives (55%), or \$5,392,962.14 of the total net quarterly distribution; AND

WHEREAS, respective payments are now ready for disbursement; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the Director of Finance or designee to release sales tax payments for the third quarter of 2025 as so stated below from Account No. A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

Municipality	Distribution Amount Pre- Tax Credit	Applied Tax Credits	Net Distribution After Tax Credit	Balance Owed Against Tax Credits
Cortland, City of	\$1,704,176.04	\$-0-	\$1,704,176.04	\$-0-
Cincinnatus, Town of	\$72,087.66	\$-0-	\$72,087.66	\$-0-
Cortlandville, Town of	\$842,455.26	\$-0-	\$842,455.26	\$-0-
Cuyler, Town of	\$70,397.88	\$(28,750.00)	\$41,647.88	\$-0-
Freetown, Town of	\$57,921.45	\$-0-	\$57,921.45	\$-0-
Harford, Town of	\$82,611.88	\$-0-	\$82,611.88	\$-0-
Homer, Town of	\$283,276.16	\$-0-	\$283,276.16	\$-0-
Homer, Village of	\$198,256.57	\$-0-	\$198,256.57	\$-0-
Lapeer, Town of	\$109,069.79	\$(102,854.47)	\$6,215.32	\$-0-
Marathon, Town of	\$84,101.88	\$-0-	\$84,101.88	\$-0-
Marathon, Village of	\$42,745.53	\$-0-	\$42,745.53	\$-0-
McGraw, Village of	\$36,982.79	\$-0-	\$36,982.79	\$-0-
Preble, Town of	\$158,914.85	\$-0-	\$158,914.85	\$-0-
Scott, Town of	\$90,880.60	\$-0-	\$90,880.60	\$-0-
Solon, Town of	\$85,215.39	\$-0-	\$85,215.39	\$-0-
Taylor, Town of	\$42,599.83	\$-0-	\$42,599.83	\$-0-
Truxton, Town of	\$112,880.00	\$-0-	\$112,880.00	\$-0-

Virgil, Town of	\$264,007.07	(\$25,000.00)	\$239,007.07	\$-0-
Willet, Town of	\$73,842.94	\$-0-	\$73,842.94	\$-0-
Total	\$4,412,423.57	(\$156,604.47)	\$4,255,819.10	\$-0-

; AND BE IT FURTHER

RESOLVED, that the Cortland County Finance Director or designee is hereby directed to deposit the County's "off the top" sum of \$375,000 in the appropriate reserves and accounts as designated in Resolution No. 283-21.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 3

Contract with Tyler Technologies for Enterprise Resource Planning (ERP) Reconfiguration

WHEREAS, the Cortland County Finance Department has determined a need to reconfigure the current Enterprise Resource Planning (ERP) system in order to maximize its use for finance and human resources; AND

WHEREAS, Tyler Technologies, Inc. has provided a quote for the financial portion of the current ERP system reconfiguration in the amount of \$75,400; AND

WHEREAS, the reconfiguration of human resources is budgeted as part of the 2026 budget; NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby authorizes the County Administrator, upon approval of the County Attorney or designee, to enter into a contract with Tyler Technologies, Inc., 7701 College Boulevard, Overland Park, KS 66210, in an amount not to exceed \$75,400 for the reconfiguration of the Financials portion of the ERP system; AND BE IT FURTHER

RESOLVED, the 2025 County budget be amended as follows:

INCREASE:		
A13105.54015	Maintenance Agreements	\$75,400

DECREASE:		
A16805.51005	Personal Services	\$75,400

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 4

Resolution Amending the Real Property Tax Services Fee Schedule

WHEREAS, Resolution No. 281-15, adopted October 22, 2015, established a fee schedule for documents, records, and information produced by the Cortland County Real Property Tax Services Department; AND

WHEREAS, the Real Property Tax Services Office has reviewed the current fee schedule and determined that certain fees require adjustment to reflect increased costs of production, technology, and materials, and to maintain consistency with current industry standards; AND

WHEREAS, the Legislature finds it appropriate to amend the existing fee schedule to ensure fair and accurate cost recovery for the services provided by the Real Property Tax Services Office; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby amends the Real Property Tax Services Fee Schedule as established by Resolution No. 281-15 to read as follows:

CORTLAND COUNTY REAL PROPERTY FEE SCHEDULE

TAX MAPS (includes pdf emailed)	
HALF SIZE MAPS (18" x 24")	\$5.00 each
FULL SIZE MAPS (30" x 42")	\$10.00 each
SET OF HALF SIZE MAPS - WHOLE COUNTY	\$1,000.00 set
COPY OF WIDE-FORMAT SCANNED DOCUMENT (includes pdf emailed)	
HALF SIZE	\$5.00 each
FULL SIZE	\$10.00 each
POSTAGE	\$3.00 1 st map
	\$2.00 per add'l map
COPIES	
DEEDS/SURVEYS (letter size)	\$1.00 per page
PRINT SCREENS/SALES CARDS/REPORTS	\$1.00 per page
LEDGER SIZE COPIES	\$2.00 per page
LISTINGS	
COUNTY-WIDE CROSS REF (alpha, numeric or location)	\$100.00 w/binder
DISCLOSURE NOTICES/DATA MAILERS	\$.25 per parcel
TAX BILLS & ROLLS	
SCHOOL & VILLAGE BILLS	
Create Extract Files; Print Rolls & Bills; Fold, Stuff, Seal	\$1.00 per parcel
Create Extract Files Only	\$50.00 per district
ESCROW COMPANIES – RPS160D1 files for all taxes	\$1,500.00 year
Additional extract files for tentative & final rolls	\$500.00 year
MAILING LABELS	
LABELS (3 WIDE)	\$.05 per label
LISTING (WITH LABELS)	\$.50 per page
ONLINE SUBSCRIPTION FEE (BEACON)	
MONTHLY	\$30.00
2 WEEKS	\$15.00
YEARLY SUBCRIPTION FEE – SINGLE USER	\$300.00
YEARLY BUSINESS SITE LICENSE	\$300.00
Additional users within the same office	\$30.00

; AND BE IT FURTHER

RESOLVED, that the revised fee schedule shall become effective January 1, 2026, and shall remain in effect until amended or repealed by further resolution of this Legislature; AND BE IT FURTHER

RESOLVED, that the Real Property Tax Director is hereby authorized to make, publish, and enforce such fee schedule and to establish rules and regulations as may be necessary to implement the same.

Amend 2026 Budget/Transfer CPL 730 Restorations to Mental Health Department

WHEREAS, New York State (NYS) Criminal Procedure Law (CPL) governs all criminal proceedings and actions in courts, and includes CPL 730 "Mental Disease or Defect Excluding Fitness to Proceed"; AND

WHEREAS, CPL 730 requires that when an individual is found not competent to proceed on a felony charge, the court will issue a temporary order of observation (via CPL 730.40) and the person will be brought to a New York State Forensic Hospital Unit to be restored to competency; AND

WHEREAS, funding for CPL 730 restorations was transferred from the Mental Health Department budget to the District Attorney's budget beginning in 2022; AND

WHEREAS, upon further review, it has been determined that CPL 730 restorations are more appropriately budgeted within the Mental Health Department, consistent with the clinical and behavioral health nature of these services; AND

WHEREAS, it is the desire of the Cortland County Legislature to amend the 2026 budget to transfer the appropriations for CPL 730 restorations from the District Attorney's budget back to the Mental Health Department budget; NOW THEREFORE BE IT

RESOLVED, that the 2026 Cortland County Budget be, and hereby is, amended to transfer appropriations for CPL 730 restorations from the District Attorney's budget to the Mental Health Department budget as follows:

Increase:

A43105.54500	Patient Expense	\$275,000
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Decrease:

A11655.54615	Contracted Medical Services	\$275,000
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; AND BE IT FURTHER

RESOLVED, that the County Administrator and Director of Finance be, and hereby are, authorized and directed to make all necessary entries in the 2026 Budget and County financial records to effectuate this transfer between the District Attorney and Mental Health Department budgets.

Requesting Home Rule Legislation in the New York State Legislature Authorizing the County of Cortland to Have the Sole Right to Impose the Additional One Percent Rate of Tax Pursuant to § 1210, and Clarifying That Such Additional Rate of Tax Is Not Subject to Preemption Under Tax Law § 1224

WHEREAS, counties in New York State are faced with escalating costs of mandated services;

AND

WHEREAS, cost-saving measures taken by the County of Cortland have mitigated but not eliminated the financial burden of the mandates; AND

WHEREAS, although municipal governments have faced economic burdens over the last several years, the spiraling costs of mandated services impose the greatest economic burden on county governments; AND

WHEREAS, based upon the foregoing, this Cortland County Legislature finds it necessary to request New York State enact legislation under New York State Tax Law §1224 declaring that the additional rate of tax shall not be subject to preemption; NOW THEREFORE BE IT

RESOLVED, that said amendment to Article 29 of the New York State Tax Law shall provide that the additional one percent shall not be subject to any revenue distribution agreement established pursuant to Section 1262(c) of the Tax Law, whether or not said agreement is presently in effect, and said amendment shall further provide that the maximum rate referred to in Section 1224 of the Tax Law shall be calculated without referenced to such one percent additional rate authorized for the County of Cortland; AND BE IT FURTHER

RESOLVED, that said amendment to Article 29 of the New York State Tax Law shall provide that any local law or resolution enacted or amended pursuant to the Tax Law imposing such additional tax shall become effective in accordance with the provisions of subdivision (d) of Section 1210 of the Tax Law, except that the certified copy of such law or resolution which must be mailed by registered mail to the Commissioner of Taxation and Finance must be so mailed at least thirty days prior to the date such local law or resolution is to become effective; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature is hereby directed to provide certified copies of this Resolution to Senator Lea Webb, Assemblymember Anna Kelles, Assemblymember Jeff Gallahan, and the Governor of New York State in order to request the introduction of Home Rule Legislation regarding this matter.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 7

Approve Occupancy Tax Registration Fees - Finance Department

WHEREAS, per Local Law 1 of 2002, as amended by Local Law 1 of 2009, Local Law 4 of 2013, Local Law 4 of 2014 and Local Law 10 of 2025, Cortland County imposed an occupancy tax on all short-term rentals; AND

WHEREAS, on December 21, 2024, Governor Kathy Hochul signed into law legislation to regulate and govern the short-term rental industry which required "covered jurisdictions" (the County) to establish a registration system for short-term rental units; AND

WHEREAS, the New York State legislation provides for collecting a registration fee to cover the cost of a registration system; AND

WHEREAS, Cortland County would like to set fees for registration; NOW THEREFORE BE IT

RESOLVED, on recommendation of the Finance and Administration Committee, the Cortland County Legislature authorizes a sliding fee scale for short-term rental registrations as follows:

1 - 25 Rooms - \$50
26 - 50 Rooms - \$100
51 Rooms or more - \$250

Fix Date to Sign Warrant - Real Property Tax Services

WHEREAS, pursuant to Section 904 of the Real Property Tax Law of the State of New York, the County Legislative body shall annex to or file with the assessment roll of each town a warrant, bearing the seal of the board and signed by the Chairman and Clerk thereof, authorizing and directing the collecting officer for each town to collect the amounts listed; NOW THEREFORE BE IT

RESOLVED, that the date for the annexing of the warrants to the rolls of the Towns for collection of taxes be and hereby is fixed as of December 31, 2025, and that said warrants so annexed be made returnable on or before the first day of June 2026; AND BE IT FURTHER

RESOLVED, that the Chairman and Clerk of the Cortland County Legislature are hereby authorized to sign said warrants on behalf of the County.

Approve Apportionment of 2026 Cortland County Tax Levy - Real Property

WHEREAS, the report of the Finance and Administration Committee on the apportionment and tax rates for County taxes as submitted to this Legislature must be received, filed and approved; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby approve the Final 2026 Apportionment report for the tax levy for the year 2026 as the foregoing amounts are the net amounts necessary to be raised in taxes:

2026 FINAL Tax Rates – Tax Levy of \$43,750,000

Municipality	Net Tax Levy	County Taxable Value	2026 Rate Per \$1,000
City of Cortland	9,630,823.03	872,666,040	11.036092
Cincinnatus	979,870.00	61,397,599	15.959419
Cortlandville	10,567,099.32	593,241,574	17.812473
Vil of Homer	56,888.84	3,380,019	16.830923
Vil of McGraw	460,334.17	26,915,115	17.103184
Town Total	11,084,322.33	623,536,708	
Cuyler	797,008.21	48,315,658	16.495858
Freetown	793,289.81	42,439,753	18.692140
Harford	1,043,166.96	75,494,069	13.817866
Homer	3,530,978.36	208,720,473	16.917259
Vil of Homer	2,404,692.23	150,409,629	15.987622
Town Total	5,935,670.59	359,130,102	
Lapeer	1,072,777.67	83,862,677	12.792075

Marathon	1,071,582.16	62,260,874	17.211165
Vil of Marathon	542,452.23	33,767,426	16.064364
Town Total	1,614,034.39	96,028,300	
Preble	1,892,616.84	98,670,139	19.181252
Scott	1,081,298.14	59,955,752	18.034936
Solon	1,060,872.52	50,375,553	21.059273
Taylor	561,239.79	35,443,675	15.834695
Truxton	1,343,332.81	70,120,721	19.157430
Virgil	3,410,279.32	317,871,034	10.728500
Willet	897,623.30	48,564,483	18.483123
TOTALS:	\$43,198,225.71	\$2,943,872,263	
			Avg Rate \$14.861379

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 10

Levy Town General and Highway Taxes - Real Property Tax Services

WHEREAS, there has been presented to this Legislature a duly certified copy of the annual budget for the several towns of the County of Cortland for the fiscal year beginning January 1, 2026; NOW THEREFORE BE IT

RESOLVED, that there shall be and hereby is assessed and levied upon and collected from the taxable real property in the following named towns, outside of any incorporated villages, wholly or partially located therein, the amounts indicated below for the General and Highway items as specified in the budgets of the respective towns as follows:

	<u>General</u>	<u>Highway</u>
Town of Cortlandville outside village -	\$ 68,923	\$458,836
Town of Homer outside village -	\$ -0-	

; AND BE IT FURTHER

RESOLVED, that the several amounts raised by tax for all other purposes as specified in the several budgets as presented to this Legislature and which are on file in the Office of Real Property Tax Services, shall be and hereby are assessed and levied upon and collected from all taxable property in the towns as enumerated below, except as otherwise provided by law, namely:

<u>Town</u>	<u>Highway Fund</u>
Cincinnatus	\$107,374.00
Cuyler	\$222,221.00
Freetown	\$261,900.00
Harford	\$332,998.00
Homer	\$241,386.00
Lapeer	\$284,580.00
Marathon	\$ 86,520.00
Preble	\$130,417.00
Scott	\$200,000.00

Solon	\$312,000.00
Taylor	\$239,292.13
Truxton	\$233,800.00
Virgil	\$495,830.00
Willet	\$168,519.00

; AND BE IT FURTHER

RESOLVED, that the amounts to be raised for the General Fund and Debt Service Fund purposes as specified in the several budgets presented to this Legislature and which are on file in the Office of Real Property Tax Services hereof, shall and hereby are assessed and levied upon and collected from all taxable property in the towns as enumerated below except as otherwise provided by law, namely:

<u>Town</u>	<u>General Fund</u>
Cincinnati	\$6,405.00
Cortlandville - townwide	\$2,191,041.00
Cuyler	\$102,930.00
Freetown	\$ 15,045.00
Harford	\$101,421.00
Homer	\$434,040.00
Lapeer	\$181,575.00
Marathon	\$350,384.00
Preble	\$34,000.00
Scott	\$ - 0 -
Solon	\$ - 0 -
Taylor	\$28,340.00
Truxton	\$119,169.00
Virgil	\$190,986.00
Willet	\$78,391.00

; AND BE IT FURTHER

RESOLVED, that such taxes and assessments when collected shall be paid to the Supervisors of the several towns in the amounts as shown by this resolution for distribution by them in the manner provided by law.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 11

Levy Town Special District Taxes - Real Property Tax Services

WHEREAS, there has been presented to this Legislature a duly certified copy of the annual budget for the several towns of the County of Cortland which includes special district taxes for the fiscal year beginning January 1, 2026; NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied upon and collected from the real property liable therefore within the respective fire protection, fire and lighting districts in the towns as indicated below, as specified in their respective annual budgets for the year 2026:

<u>Town</u>	<u>Fire Tax</u>
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Cincinnati	\$112,917.27
Cortlandville - townwide	\$957,167.00
Cuyler	\$ 69,724.00
Freetown:	
Cincinnati Fire	\$ 8,100.40
Marathon Fire	\$ 38,181.64
McGraw Fire	\$ 7,800.00
Harford	\$131,506.00
Homer	\$217,860.00
Lapeer	\$112,040.00
Marathon	\$130,248.74
Preble	\$200,633.00
Scott	\$ 63,617.00
Solon	\$ 33,000.00
Taylor	\$ 43,970.00
Truxton	\$ 91,290.00
Virgil	\$294,000.00
Willet	\$ 84,022.00

; AND BE IT FURTHER

RESOLVED, that such taxes and assessments, when collected, shall be paid to the Supervisors of the several towns in the amount as shown by this resolution for distribution by them in the manner provided by law.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 12

Levy Fire and Safety Inspection Charges - Town of Cortlandville

WHEREAS, a statement showing the unpaid fire and safety inspection charges in the Town of Cortlandville, Cortland County, has been filed as outlined in Section 130.16 of the Town Law of the State of New York, which statement includes unpaid fire and safety inspection charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature; NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied and collected from the real property liable therefore as indicated below, the following amounts of fire and safety inspection charges due said Town of Cortlandville:

Tax Map No.	Name	Amount
85.20-01-32.200	Mones Properties, LLC	\$ 90.00
86.09-01-32.200	Cellular Shop of Cortland Inc	\$ 90.00
	TOTAL	\$180.00

Submitted to Cortland County RPTS 11/25/25 by Kristin Rocco-Petrella, Cortlandville Town Clerk.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 13

Levy County Special District Tax - Real Property Tax Services

WHEREAS, there has been presented to this Legislature a duly certified copy of the annual budget for the County of Cortland which includes Little York Lake Protection District for the fiscal year

beginning January 1, 2026; NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied upon and collected from the real property liable therefore within the respective protection district in the towns as indicated below, as specified in the Cortland County annual budget for the year 2026:

<u>Town</u>	<u>LYL Tax</u>
Homer & Preble	\$19,284.63

; AND BE IT FURTHER

RESOLVED, that such taxes and assessments, when collected, shall be paid to the County of Cortland in the amount as shown by this resolution for distribution by them in the manner provided by law.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 14

Levy Water Charges - Town of Cincinnatus - Real Property Tax Services

WHEREAS, a statement showing the unpaid water charges in the Town of Cincinnatus, Cortland County, has been filed as outlined in Section 198-3(d) of the Town Law of the State of New York, which statement includes unpaid water charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature; NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied and collected from the real property liable therefore as indicated below, the following amounts of water charges due said Town of Cincinnatus:

112.00-03-02.000	Derek Raimo	253.12
112.00-03-05.000	James D. & Georginna L. Price	329.57
112.20-01-01.000	Dawn Kuscher	107.31
112.20-01-04.000	Matt Lindley	107.31
112.20-01-20.000	Ryan Morse	214.62
112.20-01-22.000	Ryan Morse	275.12
112.20-01-25.000	Blake Davis	500.62
113.17-01-03.000	Ronald Smith	330.12
113.17-01-04.000	Joseph Randall	473.12
113.17-01-12.000	Kenneth Soule	214.62
113.17-02-02.000	James Durney	214.62
113.17-02-09.000	John Byroads Jr	117.07
113.17-02-10.000	Kristen Turshman	308.12
113.17-02-12.000	Anna Pittsley	214.62
113.17-02-16.000	James Jr & Carolyn Williams	451.22
113.17-02-21.000	Geoffrey Harlow	214.62
122.00-03-04.000	Bryan Kwak	214.62
122.00-03-10.000	Mike Krulikowski	214.62
122.00-03-11.000	Teresa Carr	313.62
122.00-03-17.000	Alexis Aldrich	125.46
122.00-03-20.000	Lisa Kemak	214.62
122.08-01-02.000	Vicki Staley & Shiloh Aldrich	616.12
122.08-01-04.000	William Aldrich	214.62

122.08-01-05.000	Ronald K.Paden	211.5
122.08-01-13.000	Sondra Allen	107.31
122.08-01-25.200	Sally Randall	214.62
122.08-02-06.000	Philip Totman	231.12
122.08-02-11.000	Frontier Comm.,Duff & Phelps LLC	214.62
122.12-01-03.200	Leslie Carter	214.62
122.12-01-11.000	Lisa Kemak	341.12
123.05-01-01.000	Verda Wehner	214.62
123.05-01-04.000	Mountain Village, LLC	682.44
123.05-01-07.000	Richard Supley	214.62
123.05-01-08.000	Jessica Rutan/Mudge	107.31
123.05-01-17.000	Tess Southern	214.62
123.05-01-19.000	Steve Price	302.62
123.05-01-24.000	Clyde Treacy	363.12
123.05-01-25.000	Cheyenne Rathbun	216.27
123.05-01-31.000	Ryan Mangement NY LLC	214.62
123.05-01-37.000	Kathleen Welch	214.62
123.05-01-41.000	Roger McKee	797.62
123.05-01-50.000	Bradley Baldwin	313.62
123.05-01-55.000	Charles Januszka	310.92
123.05-01-60.000	Ronald Dingman	214.62
123.05-01-71.000	Cindy Ballard	214.62
123.05-01-72.000	Cindy Ballard	445.62
123.09-01-03.100	Simon Shore	286.12
123.13-01-01.000	Gordon Brown	214.62
123.13-01-08.200	David Steacy	490.96
123.13-01-09.000	David Steacy	199.46
123.13-01-10.000	Kody Steacy	616.12
123.13-01-21.000	Alexis Lavigne & Arik Stupke	107.31
123.13-01-24.000	Leslie Carter	258.62
123.13-01-25.000	Jay Rice	654.62
123.13-01-26.000	Isaac Spencer	214.62
123.13-01-31.000	Jennifer Allen	346.62
123.13-01-32.000	David Gallow	242.12
123.13-01-36.000	Charles Eaton	107.31
123.13-01-41.000	Wendy Davis	231.12
123.13-01-42.000	Jedadiah Pittsley	451.12
123.13-01-43.000	Shiloh Aldrich	1611.72
132.00-01-11.100	Heath Phillips	330.12
	TOTAL:	\$19,178.85

Submitted to Cortland County Real Property Tax Services 11/7/2025 by Cincinnatus Water.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 15

Levy County Tax - City of Cortland - Real Property Tax Services

WHEREAS, the Cortland County Legislature adopted Resolution No. 262-25 on November 20, 2025 to adopt the 2026 County budget; AND

WHEREAS, the adopted 2026 budget includes a Real Property Tax Levy of \$43,750,000; AND

WHEREAS, the apportionment of the 2026 Cortland County tax levy has been approved by the Cortland County Legislature; AND

WHEREAS, the Real Property Tax Director has assessed the City of Cortland's apportioned share of the County tax levy at nine million, six hundred thirty thousand, eight hundred twenty-three dollars and three cents (\$9,630,823.03); NOW THEREFORE BE IT

RESOLVED, that this Legislature directs the sum of nine million, six hundred thirty thousand, eight hundred twenty-three dollars and three cents (\$9,630,823.03) to be levied in the City of Cortland, Cortland County, for County purposes for the fiscal year beginning January 1, 2026 and that the Chairman and the Clerk of this Legislature certify this resolution to the Common Council of said City, pursuant to the Charter of said City.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 16

Levy Grass and Weed Charges - Town of Cortlandville

WHEREAS, a statement showing the unpaid grass and weed control charges in the Town of Cortlandville, Cortland County, has been filed as outlined in Section 64.5-a of the Town Law of the State of New York, which statement includes unpaid grass and weed control charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature; NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied and collected from the real property liable therefore as indicated below, the following amounts of grass and weed control charges due said Town of Cortlandville:

Tax Map No.	Owner	Amount
96.12-01-18.000	Rosemarie Glover	\$506.16
	Total:	\$506.16

Submitted to Cortland County RPTS 11/25/25 by Kristin Rocco-Petrella, Cortlandville Town Clerk.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 17

Levy Sewer Charges - Town of Cortlandville - Real Property Tax Services

WHEREAS, a statement showing the unpaid sewer charges in the Town of Cortlandville, Cortland County, has been filed as outlined in Section 198-1(k) of the Town Law of the State of New York, which statement includes unpaid sewer charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature; NOW THEREFORE BE IT

RESOLVED, that the unpaid sewer charges be re-levied and collected from the real property indicated below:

76.00-06-02.000	Mariella Canady	\$267.60
76.14-01-08.000	John Fitzgerald	\$52.82
76.14-01-39.000	Michael F. Conger	\$563.92
76.15-01-22.000	Matthew Tripp	\$151.90
76.18-01-31.000	Stacy L. Crandall-Jones	\$292.25
76.19-01-03.000-1	Niagara Mohawk Power Corp	\$129.98

76.19-01-05.000	Jeffrey C. Carley	\$53.54
76.19-01-19.110	Shannon M. Snyder	\$259.34
76.19-01-22.000	Christine Poppe	\$156.71
76.19-01-36.200	V.A.F. 10 LLC	\$109.79
85.11-01-04.100	Ronald F. Lader	\$190.35
85.11-01-07.000	Duron Pitts	\$120.88
85.15-01-08.000	Demian M. Piotti	\$105.52
85.15-01-09.000	David M. Winter	\$922.63
85.16-01-04.000	Grant M. Daum	\$225.88
85.16-01-08.000	Sarah C. Cutia	\$226.69
85.16-01-29.000	Gwendolyn Stiles	\$103.44
85.19-01-04.000	Daniel R. VanDusen	\$154.16
85.19-01-15.000	Timothy Parks	\$119.13
85.20-01-01.000	Melissa K. Martin	\$161.53
85.20-01-33.000	Christopher Cummins	\$144.43
86.09-01-24.000	Earl D. Clark	\$58.30
86.09-05-03.000	Cayuga Med Center at Ithaca	\$61.60
86.13-01-44.000	Benjamin M. Locke	\$210.48
86.13-02-05.000	281 Groton Corp	\$123.20
95.11-02-25.000	Daniel W. Yunghans	\$123.69
95.11-03-02.000	Lori Strauf	\$330.58
95.11-03-09.000	Stacy M. Bradley	\$86.41
95.11-03-13.000	Jessica Morgan	\$74.31
95.14-01-10.000	Benjamin Baum	\$327.80
95.16-01-24.100	Cuse 1718 LLC	\$61.60
95.16-01-48.000	Sean Winship	\$46.09
95.16-01-61.000	Erica L. Skipton	\$196.28
95.16-01-75.000	Gary W. James	\$622.13
95.16-02-06.000	Kevin VanDonsel	\$820.86
95.16-02-23.000	Keith Hall	\$201.40
95.16-02-38.000	Joseph R. Petrella	\$38.37
95.20-02-06.000-2	Cortlandville Crossing LLC	\$205.48
96.05-02-12.000	Homer 23 LLC	\$104.13
96.05-02-13.000	Homer 23 LLC	\$219.13
96.05-02-14.000	Homer 23 LLC	\$128.97
96.05-02-15.000	Homer 23 LLC	\$139.64
96.05-02-16.000	Homer 23 LLC	\$183.06
96.05-02-17.000	Homer 23 LLC	\$144.50
96.05-02-18.000	Caroline Alemany	\$256.73
96.06-01-18.000	Anthony T. Rosato	\$297.61
96.06-01-21.000	Karlton Roy Phelps	\$33.11
96.06-01-30.000	J Robert Messinger	\$123.20
96.06-01-43.000	Joseph Moses	\$224.22
96.06-02-14.000	Kimberly A. Cook	\$631.96
96.06-02-20.000	John H. Hutchinson	\$61.60
96.08-01-01.000	Tammy Honour	\$123.20
96.08-01-05.000	Charlean Harris	\$50.35
96.09-01-09.000	Christian A. Decker	\$89.83
96.09-01-24.000	Bethany A. Cutler	\$276.65
96.09-02-08.000	Thomas Keane	\$564.21
96.09-02-13.000	Wayne D. Eldred	\$92.40

96.09-02-39.000	Donald Brown	\$123.20
96.09-04-06.000	Leon W. Stewart	\$354.86
96.09-04-14.000	3610 Kingsley Ave, LLC	\$3,459.75
96.10-01-25.000	Kevin Pristash	\$144.79
96.10-02-11.000	Michael J. Mershon	\$392.90
96.10-02-19.000	Angela N. Knight	\$277.58
96.12-01-10.100	Emu Ridge Properties, LLC	\$78.03
105.08-02-11.000	Timothy C. Wright	\$255.21
105.08-02-32.000	Megan Crowe	\$73.99
105.08-02-35.000	Scott C. Hopko	\$164.68
106.05-01-08.000	Shawn W. Riley	\$213.00
106.05-01-09.000	Denise Wyszowski	\$156.55
	Total:	\$17,540.11

Submitted to Cortland County RPTS 12/2/25 by Kristin Rocco-Petrella, Cortlandville Town Clerk.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 18

Levy Water Charges - Town of Cortlandville - Real Property Tax Services

WHEREAS, a statement showing the unpaid water charges in the Town of Cortlandville, Cortland County, has been filed as outlined in Section 198-3(d) of the Town Law of the State of New York, which statement includes unpaid water charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature; NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied and collected from the real property liable therefore as indicated below, the following amounts of water charges due said Town of Cortlandville:

76.00-06-02.000	Mariella Canady	\$207.95
76.00-07-03.000	Arthur Bell	\$193.53
76.00-07-04.100	Edwin B. Powers	\$123.96
76.14-01-08.000	John Fitzgerald	\$42.61
76.14-01-39.000	Michael F. Conger	\$425.42
76.15-01-22.000	Matthew Tripp	\$126.90
76.18-01-28.000	Erika P. Woodward	\$68.02
76.18-01-31.000	Stacy L. Crandall-Jones	\$229.88
76.19-01-03.000-1	Niagara Mohawk Power Corp	\$99.24
76.19-01-05.000	Jeffrey C. Carley	\$43.14
76.19-01-19.110	Shannon M. Snyder	\$201.90
76.19-01-22.000	Christine Poppe	\$130.42
76.19-01-36.200	V.A.F. 10 LLC	\$84.43
85.11-01-04.100	Ronald F. Lader	\$155.10
85.11-01-07.000	Duron Pitts	\$92.57
85.15-01-08.000	Demian M. Piotti	\$81.29
85.15-01-09.000	David M. Winter	\$692.54
85.16-01-04.000	Grant M. Daum	\$173.49
85.16-01-08.000	Sarah C. Cutia	\$154.19
85.19-01-04.000	Daniel R. VanDusen	\$128.56

85.19-01-15.000	Timothy Parks	\$91.28
85.19-01-36.000	Anthony John Keegan	\$155.25
85.20-01-01.000	Melissa K. Martin	\$133.97
85.20-01-05.000	Halee Riley	\$159.65
86.09-01-24.000	Earl D. Clark	\$45.87
86.09-01-46.000	Paul W. Allen	\$105.84
86.09-05-03.000	Cayuga Med Center at Ithaca	\$52.92
86.13-01-44.000	Benjamin M. Locke	\$162.19
86.13-02-05.000	281 Groton Corp	\$105.84
87.09-01-03.000	Breanne R. Bassett	\$338.84
87.13-01-06.000	Alexis R. Brown	\$100.37
87.13-01-25.000	Nicole R. Bush	\$273.81
95.06-01-09.000	G. Helen Clark	\$76.03
95.06-01-15.000	Elaine M. Milham	\$71.46
95.07-01-28.000	Troy Outlaw	\$158.40
95.07-02-04.000	Michael J. Millis	\$120.04
95.11-01-24.000	Gerald V. Ruggiero	\$105.84
95.11-01-28.000	Gregory L. Hall	\$79.38
95.11-01-46.000	Christopher C. Nightingale	\$121.35
95.11-02-25.000	Daniel W. Yunghans	\$98.47
95.11-03-02.000	Lori Strauf	\$258.01
95.11-03-09.000	Stacy M. Bradley	\$71.11
95.11-05-04.000	Brian D. Withey	\$377.46
95.14-01-10.000	Benjamin Baum	\$255.99
95.16-01-24.100	Cuse 1718 LLC	\$250.92
95.16-01-48.000	Sean Winship	\$37.68
95.16-01-61.000	Erica L. Skipton	\$151.74
95.16-01-75.000	Gary W. James	\$471.98
95.16-02-06.000	Kevin VanDonsel	\$617.87
95.16-02-23.000	Keith Hall	\$155.50
95.16-02-38.000	Joseph R. Petrella	\$32.01
95.20-02-06.000-2	Cortlandville Crossing LLC	\$90.00
96.00-03-04.000	Frederick M. Little	\$158.76
96.00-12-02.000	Christina M. Grossi	\$66.78
96.00-12-03.000	Scott J. McKinney	\$137.85
96.05-01-32.000	Dustin Harrington	\$139.31
96.05-02-12.000	Homer 23 LLC	\$84.13
96.05-02-13.000	Homer 23 LLC	\$176.23
96.05-02-14.000	Homer 23 LLC	\$102.35
96.05-02-15.000	Homer 23 LLC	\$110.18
96.05-02-16.000	Homer 23 LLC	\$149.76
96.05-02-17.000	Homer 23 LLC	\$113.74
96.05-02-18.000	Caroline Alemany	\$199.98
96.06-01-18.000	Anthony T. Rosato	\$233.83
96.06-01-21.000	Karlton Roy Phelps	\$28.15
96.06-01-30.000	J Robert Messinger	\$105.84
96.06-01-43.000	Joseph Moses	\$179.96
96.06-02-14.000	Kimberly A. Cook	\$479.20
96.06-02-20.000	John H. Hutchinson	\$52.92
96.08-01-01.000	Tammy Honour	\$105.84
96.08-01-05.000	Charlean Harris	\$40.80
96.09-01-09.000	Christian A. Decker	\$69.78

96.09-01-24.000	Bethany A. Cutler	\$218.45
96.09-02-08.000	Thomas Keane	\$429.50
96.09-02-13.000	Wayne D. Eldred	\$79.38
96.09-02-39.000	Donald Brown	\$105.84
96.09-04-06.000	Leon W. Stewart	\$275.84
96.09-04-14.000	3610 Kingsley Ave, LLC	\$2,554.59
96.10-01-25.000	Kevin Pristash	\$110.12
96.10-02-11.000	Michael J. Mershon	\$303.74
96.10-02-19.000	Angela N. Knight	\$211.42
96.12-01-10.100	Emu Ridge Properties, LLC	\$64.97
96.12-01-21.000	James D. Holbrook	\$341.76
105.08-01-17.000	Elizabeth J. Cavanagh	\$363.46
105.08-02-11.000	Timothy C. Wright	\$202.70
105.08-02-32.000	Megan Crowe	\$58.15
105.08-02-35.000	Scott C. Hopko	\$124.72
106.05-01-08.000	Shawn W. Riley	\$121.68
106.05-01-09.000	Denise Wyszowski	\$126.46

Total: \$17,210.38

Submitted to Cortland County RPTS 12/2/25 by Kristin Rocco-Petrella, Cortlandville Town Clerk.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 19

Levy Sewer Charges - Town of Cuyler - Real Property Tax Services

WHEREAS, a statement showing the unpaid sewer charges in the Town of Cuyler, Cortland County, has been filed as outlined in Section 198-1(k) of the Town Law of the State of New York, which statement includes unpaid sewer charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature; NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied and collected from the real property liable therefore as indicated below, the following amounts of sewer charges due said Town of Cuyler:

Tax Map No.	Name	Amount
31.02-02-16.000	D. Richard Lambert	\$296.80
31.02-02-17.000	D. Richard Lambert	\$296.80
31.02-02-22.000	Laura Hyde	\$296.80
31.02-02-27.000	Mandy Morgan	\$296.80
31.02-02-30.000	Brown & Blue, LLC	\$543.20
31.02-02-39.000	Jessica Harris	\$296.80
31.02-02-40.000	Joel Barney	\$296.80
31.02-02-47.000	Jennifer Dorman	\$420.00
	TOTAL:	\$2,744.00

Submitted to Cortland County Real Property Tax Services on 11/25/25 by Wendy Custer, Cuyler Town Clerk.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 20

Levy Water Charges - Town of Harford - Real Property Tax Services

WHEREAS, a statement showing the unpaid water charges in the Town of Harford, Cortland County, has been filed as outlined in Section 198-3(d) of the Town Law of the State of New York, which statement includes unpaid water charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature; NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied and collected from the real property liable therefore as indicated below, the following amounts of water charges due said Town of Harford:

Tax Map No.	Name	Amount
172.05-01-17.112	Thomas R. Poole	\$766.00
172.05-01-17.200	Michael J. Price	\$16.50
172.05-01-32.000	Rachel Murray	\$769.00
172.06-01-02.000	Lucas H. Baker	\$579.00
172.06-01-05.000	Robin Howland-Baez	\$551.00
172.06-01-12.200	Chris E. Tweedie	\$506.00
	TOTAL	\$3,187.50

Submitted to Cortland County Real Property Tax Services on 12/1/25 by Jennifer Fox, Harford Town Clerk.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 21

Levy Water Charges - Town of Scott - Real Property Tax Services

WHEREAS, a statement showing the unpaid water charges in the Town of Scott, Cortland County, has been filed as outlined in Section 198-3(d) of the Town Law of the State of New York, which statement includes unpaid water charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature; NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied and collected from the real property liable therefore as indicated below, the following amounts of water charges due said Town of Scott:

Tax Map No.	Name	Amount
35.03-01-05.000	Karissa E. Hart	\$ 74.80
35.03-01-06.000	Caitlin T. Higgins	\$173.80
35.03-01-09.000	Tyler West	\$299.20
35.03-01-15.000	Daniel S. Platt	\$302.50
35.03-01-17.000	Ronald P. Comerford	\$158.60
35.03-01-31.000	Matthew J. Klemm Sr	\$299.20
35.03-01-32.000	Sarah M. Mack	\$ 88.83
35.03-01-39.000	Connal M. Carr	\$299.20
35.03-01-42.000	Bryan McKinney	\$ 91.30
35.03-01-44.000	Seamans Trust	\$103.84
35.03-01-45.000	William F. Brown	\$ 81.40

35.03-01-53.000	Jesse Hodge	\$162.80
	TOTAL:	\$2,135.47

Submitted to Cortland County Real Property Tax Service on 12/2/25 by Tamara Congdon, Scott Town Clerk.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 22

Levy Sewer Charges - Town of Virgil - Real Property Tax Services

WHEREAS, a statement showing the unpaid sewer charges in the Town of Virgil, Cortland County, has been filed as outlined in Section 198-1(k) of the Town Law of the State of New York, which statement includes unpaid sewer charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature; NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied and collected from the real property liable therefore as indicated below, the following amounts of sewer charges due said Town of Virgil:

127.00-09-10.000-4	Jon J. Barnhart	\$ 439.00
127.15-01-17.000	Wade D. Bendus	\$ 612.00
127.15-01-30.000-14	Sheryl Brumer	\$ 432.00
127.15-01-31.000-24	James S. Sorbella	\$1,439.33
127.15-01-31.000-25	James S. Sorbella	\$ 635.50
127.15-01-31.000-28	Rrezarta Krasniqi Maslinka	\$ 87.03
127.15-01-31.000-34	Kathleen M. VanBuren	\$ 132.00
127.15-01-31.000-38	Britney Funccius	\$ 647.00
127.15-01-31.000-54	Eugene Franc Arthur	\$ 276.00
127.15-01-31.000-59	William R. Peake	\$ 664.78
	TOTAL:	\$5,364.64

Submitted to Cortland County Real Property Tax Services on 11/24/25 by Alane VanDonsel, Virgil Town Clerk.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 23

Levy Water Charges - Town of Virgil - Real Property Tax Services

WHEREAS, a statement showing the unpaid water charges in the Town of Virgil, Cortland County, has been filed as outlined in Section 198-3(d) of the Town Law of the State of New York, which statement includes unpaid water charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature; NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied and collected from the real property liable therefore as indicated below, the following amounts of water charges due said Town of Virgil:

Tax Map	Name	Amount
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No.		
127.00-06-27.000	Universal Property Rentals LLC	\$ 338.00
127.00-09-10.000-4	Jon J. Barnhart	\$ 239.00
127.15-01-17.000	Wade D. Bendus	\$ 331.50
127.15-01-30.000-14	Sheryl Brumer	\$ 234.00
127.15-01-31.000-24	James S. Sorbella	\$1,147.83
127.15-01-31.000-25	James Sorbella	\$ 344.00
127.15-01-31.000-28	Rrezarta Krasniqi Maslinka	\$ 47.15
127.15-01-31.000-34	Kathleen M. VanBuren	\$ 71.50
127.15-01-31.000-38	Britney Funccius	\$ 350.00
127.15-01-31.000-54	Eugene Frac Arthur	\$ 150.15
127.15-01-31.000-59	William R. Peake	\$ 367.78
	TOTAL	\$3,620.91

Submitted to Cortland County Real Property Tax Services on 11/18/25 by Alane VanDonsel, Virgil Town Clerk.

Referred from Government Operations Committee

Referred from Judiciary & Public Safety Committee

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 24

Authorize Agreement with the New York State Defenders Association, Inc. - Assigned Counsel

WHEREAS, the Cortland County Office of Assigned Counsel for many years has had, and currently has, a contract with the New York State Defenders Association, Inc. (NYSDA) for the providing of a case management system (PDCMS); AND

WHEREAS, NYSDA has a cloud-based e-vouchering system (PDCMS Cloud) that incorporates the current Office of Assigned Counsel (ACP) PDCMS on-line system (PDCMS Legacy) utilized solely by the ACP staff which allows for ACP 18-b attorneys to create, and the ACP staff to process, vouchers digitally; AND

WHEREAS, the County and ACP has discovered discrepancies in the 18-b attorneys' invoicing and vouchering, and with PDCMS Cloud those discrepancies would be essentially, if not completely eliminated; AND

WHEREAS, the ACP currently receives \$40,000.00 per year for "CMS, Software, and Data Storage" through the County's contract with New York State Indigent Legal Services (ILS) specifically for this type of program; AND

WHEREAS, NYSDA has agreed to merge the current PDCMS on-line services with the new cloud-based e-vouchering services at a cost of \$16,660.00 for total annual fees, a cost of \$5,000.00 as a one-time fee for migrating the on-premises database to the cloud and set up PDCMS Legacy and PDCMS Cloud environments, and a one-time cost of \$22,570.00 to develop PDCMS Cloud to specifically meet the needs of the ACP which, with the current PDCMS Legacy licensing fees of \$2,000.00, totals annual fee of \$18,600.00; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, be and hereby is authorized to sign the NYSDA PDCMS Cloud e-vouchering contract, at an initial cost of \$44,230.00 for the period of January 1, 2026 through December 31, 2026, with authority to renew annually at the rate of \$18,660.00 for each contract year thereafter; AND BE IT FURTHER

RESOLVED, that the initial funds for this contract (\$44,230.00) and the annual cost of \$18,660.00 for subsequent years shall be taken from the grant funds specifically allocated for CMS/Software/Data Storage, budgeted in A11755.54015.HH11.

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 25

Authorize Contract with Axon Justice Premier Plus - Assigned Counsel

WHEREAS, the County was awarded and has already received block grant funds from the Division of Criminal Justice Services for the State's Aid to Defense for Discovery Reform Program in the amount of \$129,309.00 and supplemental block grant funds in the amount of \$134,034.00, for a total of \$263,332.00; AND

WHEREAS, the Grant Award Notice specifically states: "This funding must be used to support public defense services and expenses related to discovery reform implementation, including, but not limited to, digital evidence transmission technology, administrative support, computers, hardware and operating software, data connectivity, development of training materials, staff training..."; AND

WHEREAS, Axon is a company that provides digital evidence management and storage, AND

WHEREAS, the Cortland County District Attorney's office, the New York State Police, the Cortland City Police Department, and the SUNY Cortland University Police Department currently use Axon for video/digital evidence gathering; AND

WHEREAS, Axon has agreed to provide such services to the Cortland County Office of Assigned Counsel at a cost of \$176,824.00 for five (5) years (January 1, 2026 – December 31, 2030); NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator, upon review and approval of the County Attorney or designee, be and hereby is authorized to sign the Axon Justice Premier+ contract for the period from January 1, 2026 through December 31, 2030 for a cost of \$176,824.00 for the period of January 1, 2026 through December 31, 2030; AND BE IT FURTHER

RESOLVED that the funds for this agreement (\$176,824.00) shall be taken from the grant funds of \$263,332.00 received for the Aid to Defense Discovery grant and supplemental grant.

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 26

Authorize Agreement with SMRT, Inc. for Cortland County Jail Review and Schematic Design Update

WHEREAS, the Cortland County Jail is a critical public safety facility, and the Legislature recognizes the need to evaluate current conditions and update schematic design documents to support future capital planning and improvements; AND

WHEREAS, SMRT, Inc. has submitted a proposal to provide professional architectural and related services for a review of the existing Cortland County Jail and preparation of an updated schematic design; AND

WHEREAS, SMRT, Inc. previously provided architectural and planning services to Cortland County between 2015 and 2017 to complete an initial schematic design for the County Jail, and the current proposal will update and refine that prior work; AND

WHEREAS, the cost of said services shall not exceed Eighteen Thousand Dollars (\$18,000), and funding for this agreement is available in the Jail Reserve (A.386300.JAIL); NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon approval of the County Attorney or designee, to enter into an agreement with SMRT, Inc. for professional services to review the existing Cortland County Jail and provide an updated schematic design, for a term of one (1) year commencing upon full execution of the contract, at a cost not to exceed Eighteen Thousand Dollars (\$18,000); AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby appropriates the necessary funds and the Director of Finance is authorized and directed to amend the 2025 budget as follows:

Increase:

A12305.54055 Professional Services \$18,000

A.351100 Appropriated Reserves \$18,000

; AND BE IT FURTHER

RESOLVED, that the County Administrator, or their duly authorized designee, is hereby authorized to execute the agreement and any related documents necessary to carry out the intent of this resolution.

Referred from Agriculture/Planning/Environment Committee

Referred from Health & Human Services Committee

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 27

Authorize Agreement and Use of Opioid Settlement Funding for Grace Space Expanded Hours

WHEREAS, Resolution Nos. 238-21, 287-21, and 211-24 authorized Cortland County to accept settlement funds from legal actions against opioid manufacturers, distributors, and chain pharmacies; AND

WHEREAS, Resolution No. 171-22 established Special Reserve Account A386300.OPD for the purpose of receiving and disbursing all opioid settlement funds, and further directed that such monies be set aside to address the opioid crisis in Cortland County; AND

WHEREAS, there is currently \$107,775.53 in unallocated funding in the Special Reserve Account A386300.OPD; AND

WHEREAS, pursuant to Resolution No. 171-22, all expenditures from Special Reserve Account A386300.OPD must comply with the guidelines set forth by the New York State Office of the Attorney General and be approved by the Cortland County Legislature; AND

WHEREAS, the Grace Space program provides essential support, resources, and safe engagement opportunities for individuals impacted by substance use disorder; AND

WHEREAS, the Rural Health Institute of New York (RHI) currently operates the Grace Space program and is positioned to provide the staffing and oversight necessary to support the expansion of

morning hours during the Code Blue period; AND

WHEREAS, Cortland County recognizes the need to expand morning hours at the Grace Space to better serve individuals in recovery and enhance the County's overall response to the opioid crisis; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the use of \$26,788 in opioid settlement funds from Special Reserve Account A386300.OPD to support expanded Grace Space hours from 8:30 a.m. to 11:30 a.m., Monday through Friday, for the period of January 1, 2026 through April 30, 2026, as a one-time funding allocation; AND BE IT FURTHER

RESOLVED, that the use of these funds is determined to be in accordance with the expenditure guidelines established by the New York State Office of the Attorney General as referenced in Resolution No. 171-22; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute an agreement with RHI to provide the above referenced services for an amount not to exceed \$26,788, for the period of January 1, 2026 through April 30, 2026; AND BE IT FURTHER

RESOLVED, that the 2026 Cortland County Budget be and hereby is amended as follows:

Increase:

A13255.54815.OPD	Contracted Agencies	\$26,788
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A351100	Appropriated Reserves	\$26,788
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ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 28

Authorize Agreement for Legal Services - Department of Social Services

WHEREAS, the Department of Social Services has had difficulty filling vacant Attorney positions and must meet deadlines involving appeals and other urgent matters; AND

WHEREAS, the Department is seeking an independent Attorney or law firm to assist with essential legal matters that are time sensitive; AND

WHEREAS, the funding needed for this Agreement will be in the budget due to position vacancies and moved from the Personal Services Account A60105.51005 to the Professional Services account A60105.54055; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to enter into an agreement for the time period of January 1, 2026 through December 31, 2026 with a qualified legal entity in an amount not to exceed \$50,000; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized and directed to transfer \$50,000 from Personal Services Account A60105.51005 to the Professional Services account A60105.54055.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 29

Abolish Assistant Director of Administrative Services/Create Accounting Manager- Department of Social Services

WHEREAS, the needs of the agency will be better served by abolishing one position of Assistant Director of Administrative Services and creating one position of Accounting Manager; AND

WHEREAS, the Health and Human Services Committee recommends the abolishment and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one position of Assistant Director of Administrative Services (Grade 10, \$60,854-80,995, Management Compensation Plan, competitive class, full-time, 35 hours/week with benefits) be abolished effective July 31, 2026; AND BE IT FURTHER

RESOLVED, that one position of Accounting Manager (Grade 20, \$29.0528-36.7735/hr, CSEA, competitive class, full-time, 35 hours/week with benefits), be created with approval to fill on January 5, 2026.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 30

Authorize Agreement with Cayuga Addiction Recovery Services (CARS) for 2026 NYS OASAS State Aid - Mental Health Department

WHEREAS, the Cortland County Mental Health Department receives pass-through funding from OASAS and OMH for agencies to provide mental health and substance use services; AND

WHEREAS, the Office of Addiction Services and Support (OASAS) has made an addition to the State Aid pass through amount for 2026; AND

WHEREAS, Cortland County Mental Health Department will enter into a contract with Cayuga Addiction Recovery Services (CARS) to pass through funding from OASAS in the amount of \$283,854 in line item A43105.54815.CARS; NOW THEREFORE BE IT

RESOLVED, that the contract with CARS be added to acceptance of NYS OASAS State Aid funding for 2026; AND BE IT FURTHER

RESOLVED, the 2026 budget be amended as follows:
Increase:

A43105.43492	OASAS State Aid	\$283,854
A43105.54815.CARS	Contracted Agencies	\$283,854

; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute an agreement with CARS to provide the above referenced services for an amount not to exceed \$283,854 for calendar year 2026.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 31

Amend 2025 County Budget - Department of Social Services

WHEREAS, expenditures for Daycare cases, Child Care out of home placements for children, Safety Net cash assistance, and Other Compensation are continuing to increase this year and are expected to exceed the amount appropriated in our 2025 budget; NOW THEREFORE BE IT

RESOLVED, that the 2025 County Budget be and hereby is amended as follows:

INCREASE:

EXPENDITURES:

A60105.56055 Daycare current \$2,080,000 INCREASE \$245,000 new = \$2,325,000

A60105.56119 Child Care current \$6,508,222 INCREASE \$523,000 new = \$7,031,222

A60105.56140 Safety Net current \$3,855,804 INCREASE \$732,000 new = \$4,617,804

A60105.51035 Other Compensation current \$200,000 INCREASE \$46,000 new = \$246,000

DECREASE:

EXPENDITURES:

A60105.51005 Personal Service current \$6,481,628 DECREASE \$450,000 new = \$6,031,628

A60105.51015 Temporary Payroll current \$47,809 DECREASE \$33,000 new = \$14,809

A60105.58060 Health Insurances current \$1,270,763 DECREASE \$100,000 new = \$1,170,763

A60105.58030 FICA current \$524,783 DECREASE \$55,000 new = \$469,783

A60105.56123 Juvenile Delinquent current \$66,000 DECREASE \$56,000 new = \$10,000

A60105.56129 State Training current \$276,000 DECREASE \$60,000 new = \$216,000

A60105.56070 Purchase of Service current \$1,246,386 DECREASE \$250,000 new = \$996,386

A60105.56119. Child Care RTA current \$738,000 DECREASE \$542,000 new = \$196,000

Referred from Public Works Committee

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 32

Authorize MH-2 Hangar Lease Agreement - Cortland County Airport - Public Works Department

WHEREAS, Cortland County (Lessor) currently owns, maintains and leases various hangar buildings and spaces at Cortland County Airport on a monthly basis; AND

WHEREAS, in accordance with Local Law No. 5 of 2012, the County has negotiated with DM3 of Cortland, LLC (Lessee), P.O. Box 328, Cortland, NY 13045, for the lease of a portion of Hangar Building MH-2 at Cortland County Airport; AND

WHEREAS, the Cortland County Legislature's Public Works Committee recommends the lease of approximately 6,500 square feet of Hangar MH-2 with the Lessee, containing the following terms and conditions:

Rental Rate Schedule:

- Year 1, commencing January 1, 2026 and ending December 31, 2026: The annual rental fee shall be Sixteen-Thousand-Five-Hundred-Sixty Dollars (\$16,560.00) and shall be payable in twelve (12) equal monthly installments of One-Thousand-Eighty Dollars (\$1,380.00) per month on or before the first day of each month commencing January 1, 2026;

- Optional one (1) Year term, commencing January 1, 2027 and ending December 31, 2027: During the lease extension term, the annual rent shall be Sixteen-Thousand-Eight-Hundred Dollars (\$16,800.00) and shall be paid in twelve equal monthly installments of One-Thousand-Four-Hundred Dollars (\$1,400.00) per month on or before the first day of each month

Terms and Conditions:

- All other terms and conditions of the previous Lease for Hangar MH-2 as outlined in the contract with the Lessee shall apply; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the lease of a portion of Hangar MH- 2 at Cortland County Airport to DM3 of Cortland, LLC (Lessee), P.O. Box 328, Cortland, NY 13045, in accordance with the Rental Rate Schedule, and Terms and Conditions as stated above; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee as to form, is hereby authorized to execute the necessary Hangar Lease Agreement with the Lessee, in accordance with the Rental Rate Schedule, and Terms and Conditions as stated above.

Monthly Reports

1. **October Finance Reports**
2. **Grant Administrator Monthly Report**
3. **County Auditor Quarterly Update**

Discussion Items

1. **2026 Goals**

Adjournment