



**Cortland County Judiciary
& Public Safety
Committee
Committee Meeting
~ Agenda ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, December 4, 2025

9:00 AM

Room 302

View Meeting Virtually

Webex Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m92a88424af125af74beb6bff845aa90e>

Thursday, December 4, 2025 9:00 AM | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2338 564 2382

Password: WjJpp7uEH43

Join by phone

+1-415-655-0001 US Toll

Access code: 233 856 42382

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley				
Committee Member Cathy Bischoff				
Committee Member Mitchel Eccleston				
Committee Member Christopher Newell				
Committee Member Jason Prentice				
Committee Vice-Chair Eugene Waldbauer				
Committee Chair Sandra Price				

Approval of Minutes

1. **November 6, 2025 Judiciary & Public Safety Committee Minutes**

Discussion Items

1. **Cortland County Jail Facility Assessment and Recommendations 2025**

Resolutions

Appointment of 2026 Fire Advisory Board members

WHEREAS, pursuant to a resolution dated December 18, 1950, which established the Cortland County Fire Advisory Board under the provisions of Article 10, Section 209-K of the General Municipal Law for the purpose, among other things, to develop and maintain programs for fire training and mutual aid in case of fire and other public emergencies in which the fire service would be used; AND

WHEREAS, Article 3, Section 4 of the Cortland County Fire Advisory Board By-Laws state that the term of each member be one year; NOW THEREFORE BE IT

RESOLVED, that the following persons be and hereby are appointed to the Cortland County Fire Advisory Board, to serve without compensation for a term beginning January 1, 2026 and expiring December 31, 2026:

Kurtis Yale	Cincinnatus FD	4763 Telephone Road. Cincinnatus, NY 13040
Richard Allen Sr.	Cortland FD	35 Garfield Street, Cortland, NY 13045
Derek Reynolds	Cortland FD	87 Greenbush Street, Cortland, NY 13045
Wayne Friedman	Cortland FD	2151 Ames Rd., Cortland, NY 13045
Michael Biviano	Cortlandville FD	4361 Meadow Lane Cortland, NY 13045
Kevin Whitney	Cortlandville FD	H2 Sherbrook Apt., 1063 Halstead Rd, Cortland, NY 13045
Adam Daley	Cuyler FD	6553 W. Keeney Road, Truxton, NY 13158
Nicholas Marsh	Harford FD	400 Liddington Hill Road, Marathon, NY 13803
Phil Hess	Homer FD	25 North West Street, Homer, NY 13077
Michael Niehus	Homer FD	2 Brentwood Drive, Homer, NY 13077
John Ryan Jr.	Homer FD	5449 Mead Road, Homer, NY 13077
Larri Leet	Marathon FD	1171 Salt Road, Marathon, NY 13803
Matthew Mauser	Marathon FD	3177 Krill Road, Marathon, NY 13803
Thomas Heller	McGraw FD	28 W Center Street, McGraw, NY 13101
Andrew Harvey	McGraw FD	3783 Clinton Street Ext., McGraw, NY 13101
Jeff Griswold	Preble FD	6903 Route 281, Preble, NY 13141
Darwin Smith	Truxton FD	3760 State Route 13, Truxton, NY 13158
Timothy McCall	Truxton FD	3699 State Route 13, P.O. Box 13, Truxton, NY 13158
Matthew Simpson	Virgil FD	1199 West State Road, Cortland, NY 13045
Michael TenKate	Virgil FD	2323 Kohne Road, Dryden, NY 13053
Ryan McGowan.	Willet FD	649 Route 41, Willet, NY 13863

; AND BE IT FURTHER

RESOLVED, that Chairman of the 2026 Legislature will appoint a Legislative Representative who shall be a non-voting representative and legislative liaison that shall periodically report activities of the Fire Advisory Board to the Judiciary and Public Safety Committee.

Authorize Agreement with the New York State Defenders Association, Inc. - Assigned Counsel

WHEREAS, the Cortland County Office of Assigned Counsel for many years has had, and currently has, a contract with the New York State Defenders Association, Inc. (NYSDA) for the providing of a case management system (PDCMS); AND

WHEREAS, NYSDA has a cloud-based e-vouchering system (PDCMS Cloud) that incorporates the current Office of Assigned Counsel (ACP) PDCMS on-line system (PDCMS Legacy) utilized solely by the ACP staff which allows for ACP 18-b attorneys to create, and the ACP staff to process, vouchers digitally; AND

WHEREAS, the County and ACP has discovered discrepancies in the 18-b attorneys' invoicing and vouchering, and with PDCMS Cloud those discrepancies would be essentially, if not completely eliminated; AND

WHEREAS, the ACP currently receives \$40,000.00 per year for "CMS, Software, and Data Storage" through the County's contract with New York State Indigent Legal Services (ILS) specifically for this type of program; AND

WHEREAS, NYSDA has agreed to merge the current PDCMS on-line services with the new cloud-based e-vouchering services at a cost of \$16,660.00 for total annual fees, a cost of \$5,000.00 as a one-time fee for migrating the on-premises database to the cloud and set up PDCMS Legacy and PDCMS Cloud environments, and a one-time cost of \$22,570.00 to develop PDCMS Cloud to specifically meet the needs of the ACP which, with the current PDCMS Legacy licensing fees of \$2,000.00, totals annual fee of \$18,600.00; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, be and hereby is authorized to sign the NYSDA PDCMS Cloud e-vouchering contract, at an initial cost of \$44,230.00 for the period of January 1, 2026 through December 31, 2026, with authority to renew annually at the rate of \$18,660.00 for each contract year thereafter; AND BE IT FURTHER

RESOLVED, that the initial funds for this contract (\$44,230.00) and the annual cost of \$18,660.00 for subsequent years shall be taken from the grant funds specifically allocated for CMS/Software/Data Storage, budgeted in A11755.54015.HH11.

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 3.

Authorize Contract with Axon Justice Premier Plus - Assigned Counsel

WHEREAS, the County was awarded and has already received block grant funds from the Division of Criminal Justice Services for the State's Aid to Defense for Discovery Reform Program in the amount of \$129,309.00 and supplemental block grant funds in the amount of \$134,034.00, for a total of \$263,332.00; AND

WHEREAS, the Grant Award Notice specifically states: "This funding must be used to support public defense services and expenses related to discovery reform implementation, including, but not limited to, digital evidence transmission technology, administrative support, computers, hardware and operating software, data connectivity, development of training materials, staff training..."; AND

WHEREAS, Axon is a company that provides digital evidence management and storage, AND

WHEREAS, the Cortland County District Attorney's office, the New York State Police, the Cortland City Police Department, and the SUNY Cortland University Police Department currently use Axon for video/digital evidence gathering; AND

WHEREAS, Axon has agreed to provide such services to the Cortland County Office of Assigned Counsel at a cost of \$176,824.00 for five (5) years (January 1, 2026 – December 31, 2030); NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator, upon review and approval of the County Attorney or designee, be and hereby is authorized to sign the Axon Justice Premier+ contract for the period from January 1, 2026 through December 31, 2030 for a cost of \$176,824.00 for the period of January 1, 2026 through December 31, 2030; AND BE IT FURTHER

RESOLVED that the funds for this agreement (\$176,824.00) shall be taken from the grant funds of \$263,332.00 received for the Aid to Defense Discovery grant and supplemental grant.

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 4.

Authorize Change Order for Radio Microwave Upgrade Project - Department of Emergency Response & Communications

WHEREAS, the County's radio microwave system carries all radio and 911 traffic around the County to the various radio towers and is integral to the operation of Cortland County's 911 center and for communications between first responders in Cortland County; AND

WHEREAS, the Cortland County Legislature previously adopted Resolution No. 33-25, dated February 27, 2025, for the upgrade of the County's radio microwave system from Motorola, and since the initial authorization and contract execution, the need has arisen for a change order, altering the price and scope of the project; AND

WHEREAS, Motorola has provided change order pricing under NYS OGS contract PT68722 identified and attached as CO1, for the necessary microwave radio replacement resulting in a cost of \$125,000.00; AND

WHEREAS, the Department of Emergency Response and Communications has grant funding available for this project under account A30205.54048.NG911; THEREFORE NOW BE IT

RESOLVED, that the Cortland County legislature authorizes the County Administrator, upon approval of the County Attorney or designee, to execute a change order titled CO1 to contract 069-25; Resolution 33-25, in the amount of \$125,000.00; new contract total of \$1,154,713.00 with Motorola Solutions, for a microwave system upgrade of the County's radio system for the County's 911 center.

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 5.

Authorize Agreement with SMRT, Inc. for Cortland County Jail Review and Schematic Design Update

WHEREAS, the Cortland County Jail is a critical public safety facility, and the Legislature recognizes the need to evaluate current conditions and update schematic design documents to support future capital planning and improvements; AND

WHEREAS, SMRT, Inc. has submitted a proposal to provide professional architectural and related services for a review of the existing Cortland County Jail and preparation of an updated schematic design; AND

WHEREAS, SMRT, Inc. previously provided architectural and planning services to Cortland County between 2015 and 2017 to complete an initial schematic design for the County Jail, and the current proposal will update and refine that prior work; AND

WHEREAS, the cost of said services shall not exceed Eighteen Thousand Dollars (\$18,000), and funding for this agreement is available in the Jail Reserve (A.386300.JAIL); NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon approval of the County Attorney or designee, to enter into an agreement with SMRT, Inc. for professional services to review the existing Cortland County Jail and provide an updated schematic design, for a term of one (1) year commencing upon full execution of the contract, at a cost not to exceed Eighteen Thousand Dollars (\$18,000); AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby appropriates the necessary funds and the

Director of Finance is authorized and directed to amend the 2025 budget as follows:

Increase:

A12305.54055 Professional Services \$18,000

A.351100 Appropriated Reserves \$18,000

; AND BE IT FURTHER

RESOLVED, that the County Administrator, or their duly authorized designee, is hereby authorized to execute the agreement and any related documents necessary to carry out the intent of this resolution.

Monthly Reports

1. **Department of Emergency Response & Communications Monthly Report**
2. **Assigned Counsel Monthly Report**
3. **Probation Monthly Report**
4. **Public Defender Monthly Report**

Adjournment